EMP101DIP EMPLOYEES' TAX SKILLS DEVELOPMENT LEVY UNEMPLOYMENT INSURANCE FUND CONTRIBUTION

Application for voluntary registration of a Foreign Diplomatic or Consular Mission



www.sars.gov.za

EMP101e



1. Particulars of foreign diplomatic or consular mission

PLEASE USE BLOCK LETTERS.									
Nature of person									
Foreign authorities									
Name of foreign diplomatic or consular mission									
Trading or other name		•							
If not South African resident sta residence	tate country of								
Physical business address of foreign diplomatic or		•							
consular mission	Postal code								
Business telephone number									
Facsimile number	F A X - CODE								
Cellular phone number									
E-mail address									
Postal address of foreign									
diplomatic or consular mission	n								
Trade classification codes	Major division 2 6 Activity within major division 2	6 0 5							

2. Particulars of other branches to be registered separate (Complete aan EMP102DIP form for each branch)

State the number of branches for which separate registration is required

Furnish the trading or other name and / or employer's reference number (PAYE no) of **ALL** branches including those for which an application for separate registration will be made on and EMP102DIP form



3. Employees' Tax and / or Liability Particulars

	Date from which the foreign diplomatic or consular mission wants to voluntary register (liability date)	
	UIF registration: Indicate if you also want to register voluntary for Unemployment Insurance Fund Contributions	YES NO
	Payroll information: Number of locally recruited staff employed	
	Format of tax tables (mark with X): Guidelines and manual tables SARSTax 2000 program	For official use
4.	Particulars of representative employer (e.g. Head of the foreign diplomatic or consular mission)	

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Initials																							
Surname																							
Capacity																	F	or	offic	ial	use	5	5
Physical address																		Ι	I				•
Physical address (not postal box number - must be a South African address)																							
South Amean address)															Ρ	ost	al c	;od	а				
Contact telephone number												(¢	DE]-	-Т	Е	L					
Cellular phone number																							
E-mail address																							
Passport No.										ſ] •

5. Attachment required for registration purposes

Tick blocks for the documents which are attached to the registration application

Note verbale from the foreign diplomatic or consular mission requesting to be voluntary registered for PAYE purposes	For official use	
Photo ID page of the passport or a copy of the identity document of the representative employer	For official use	

6. Declaration by employer / representative employer

I declare that I am the employer / representative employer and that the information furnished herin is true and correct and that all required documents are attached.

Name	Signature	Capacity of Representative Vendor*	Date

7. Notes

2009/07/02 SP V1.001

- 1. Please read "Guide for Employees' Tax for more information regarding Employees' Tax. Available on the SARS website: www.sars.gov.za
- 2. An employer is deemed not to have applied for registration until the application form has been completed in full and all the required information and documentation has been furnished.
- 3. A EMP 103 Registration Certificate confirming the registration number(s) will only be issued upon successful verification and validation.