

EMP101e

PAYROLL TAXES

Application for registration

FOR OFFICE USE

Office date stamp

PAYE Reference number 7
SDL Reference number L
UIF Reference number U
Area code
Magisterial district

Please refer to the Guide for completion of Employer Registration application. Your registration may be delayed if you do not complete this application fully.

PLEASE USE BLOCK LETTERS

1. Business Information

Nature of person (select applicable nature of person)
A. Individual
B. Partnership
C. Company/CC/Co-operative(CIPRO reg. entity)
D. Government/Public or Local authority
E. Association not for gain
G. Club
H. Welfare Organisation
I. Trust
K. Foreign Individual
L. Foreign Governmental (foreign embassies)
M. Unincorporated Body of Persons
N. Retirement Funds
O. Section Title Entity (Sectional Titles Act no. 95 of 1986 - non CIPRO Body Corporate)

Initials (only if nature of person is individual)

Surname or registered name (in the case of an individual, only the surname, and in the case of a partnership, company, etc. name of partnership, company, etc.)

Surname or registered name input fields

Income tax no. Date of birth (DDMMCCYY)

ID no. Registration number of CO/CC /Trust/Fund

Registration number of co-operative VAT no. 4

If not South African resident state country of residence

Country of issue (e.g. South Africa = ZAF) Passport no. Purpose of PAYE/SDL/ UIF registration: UIF PAYE/SDL/ UIF

2. Residential/Registered Address

Residential address if individual and Registered address for other entity types

Unit no. Complex (if applicable)

Street no. Street/Name of farm

Suburb/District

City/Town

Postal code Cell no. Bus tel no.

Fax no. Home tel no. (for individuals)

Contact email

Capacity: Public Officer Trustee/Curator/Liquidator/Executor/Administrator/Judicial manager Partner Treasurer Officer for Municipality/Public Authority/Manager/Secretary/Council/Board ●

Physical address in South Africa (not postal box number)

Unit no. Complex (if applicable) ●

Street no. Street/Name of farm ●

Suburb/District ●

City/Town ●

Postal code ● Tel no. ● Fax no. ●

Cell no. ● ID no. ●

Passport no. for the representative Employer ● Country of Issue (e.g. South Africa = ZAF) ●

Contact email ●

Representative employers must ensure that they are familiar with the provisions of the Fourth Schedule to the Income Tax Act

6. Particulars of Business (continue)

Trading or other name ●

●

Physical address of the business

Unit no. Complex (if applicable) ●

Street no. Street/Name of farm ●

Suburb/District ●

City/Town ●

Postal code ● Bus tel no. ● Fax no. ●

Cell no. ●

Contact email ●

Website address

Postal address: Same as above:

●

●

●

●

Postal code ●

Trade classification codes (refer to brochure - VAT/PAYE 403 available on the SARS website: www.sars.gov.za)

State main activity

Major division ● Activity within major division ●

SETA classification codes (refer to Guide for SDL)

SETA Code ● Chamber/SIC code ●

7. Particulars of Exemptions (where applicable)

Employers who fall within the categories mentioned below are not liable for the payment of the levy in terms of section 1 of the Skills Development Levies Act, but must however still register in terms of section 5(6) of the aforementioned Act. Kindly mark a block with an "X" if applicable.

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Any National/Provincial public service employer Public Benefit Organisations Municipalities to whom a certificate of exemption has been granted

National/Provincial public entity, if more than 80% of your expenditure is defrayed from funds voted by Parliament

