



Internal Administrative Appeal in Terms of the Customs and Excise Act, 1964

Purpose:

To deliver an internal administrative appeal against a decision relating to customs or excise matters in terms of the provisions of sections 77A - H of the Customs and Excise Act, 1964.

Notes:

- (a) This appeal must be delivered to the office from which the notice of the decision was issued within the period specified by rule.
(b) The appeal will be considered and decided by the Commissioner, or an authorized officer acting under a delegation from, or under the control and direction of, the Commissioner, or by an appeal committee authorised by rule to consider such an appeal.
(c) Where the space provided is insufficient, please make use of an extension page and attach it, as well as any other correspondence and documents that may be applicable, to this form.
(d) Proof of authority to act on behalf of an appellant must be attached where applicable.

Details of Appellant:

Form fields for Appellant details: Full name, Client number, Name of Agent / Consultant, Agent / Consultant Client number.

Address for delivery of documents:

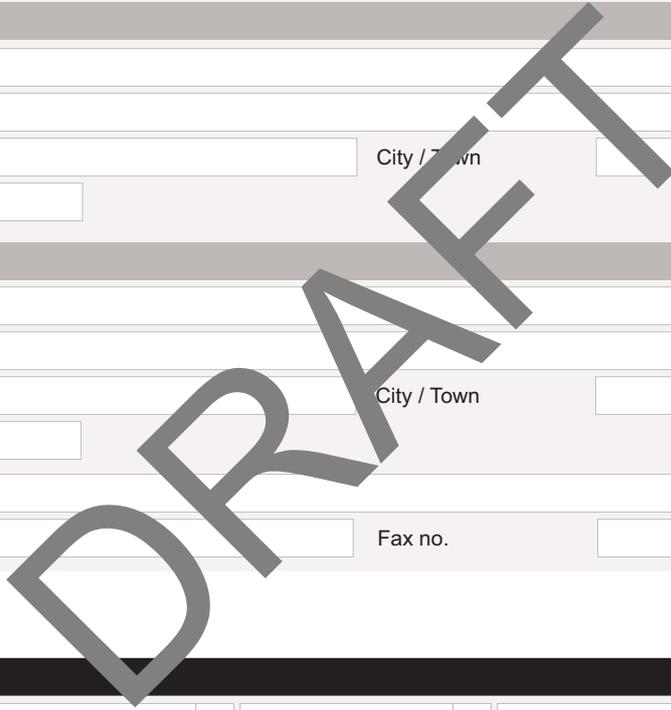
Registered name of business or name of appellant

Business Address:

Business address fields: Building name and no., Street name and no., Suburb, City / Town, Postal code.

Postal Address:

Postal address fields: Suburb, City / Town, Postal code, Email address, Business Tel no., Fax no.



Decision relates to:

Table with 5 columns: Customs Duty, Excise Duty, Fuel Levy, Environmental Levy, Ad valorem Customs / Excise Duty. Rows include Tariff, Valuation, Rules of Origin, Rebates, Refunds / Drawbacks, Warehousing, Exports, Registration / Licensing, Penalty, Forfeiture, Interest, VAT, Other, and Specify 'Other'.

Details of the decision:

Form fields for decision details: Date of notice of decision (C C Y Y M M D D), Office that made the decision, Name of person who made the decision, Bill(s) of entry number(s) and date(s) (if applicable), Number of pages attached to this form, Grounds of appeal.

Notes:

- 1. A full description of all the facts which are required to decide the appeal must be provided in chronological order. If the space provided is insufficient, the facts should be provided in a separate document and be attached to this form.
2. All supporting documents must be listed and attached to this form in chronological order and must be sequentially numbered.
3. Failure to comply with the requirements in notes (1) and (2) may result in the appeal not being accepted as valid and rejected which will result in delays in the finalisation of the appeal.
4. In cases where all the relevant information, documentation or things are not available at the time the appeal is delivered this should be indicated by the appellant and suitable arrangements be made with the relevant appeal committee for the missing information, documentation or things to be produced as soon as possible, but not later than 20 days from the date of delivery of the appeal. Where the additional information, documents or things are not provided within this period the appeal will be considered to be invalid.

**Completed by:**

Full name	<input type="text"/>	Capacity	<input type="text"/>
Company name	<input type="text"/>	Contact Tel no.	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/> C C Y Y M M D D
		Place	<input type="text"/>

**Receipt Details: (For Official Use Only)**

Full name	<input type="text"/>	Capacity	<input type="text"/>
Office of Receipt	<input type="text"/>	Appeal number	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/> C C Y Y M M D D
	Place	Appeal date	<input type="text"/> C C Y Y M M D D
	<input type="text"/>		

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