### SOUTH AFRICAN REVENUE SERVICES

SK NJO 24081 NO.R 1456 2002-11-15

#### CUSTOMS AND EXCISE ACT,1964 AMENDMENT OF RULES (NO. DAR/&)

Under sections 6, 18 and 120 of the Customs and Excise Act, 1964, the rules published in Government Gazette Notice R 1874 of 8 December 1995 are amended to the extent set out in the Schedule hereto

P J GORDHAN COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

#### SCHEDULE

By the insertion after rule120A of the following rules:

"Temporary procedures in respect of goods carried by road on the Trans Kalahari route.

120 B 01(a) The provisions of these rules only apply-

- (i) from 1 December 2002 to 31 March 2003;
- (ii) in respect of goods carried by road on the Trans Kalahari Route; and
- (iii) to goods entered by or consigned by a licensed clearing agent or consignor required by the General Manager: Customs to use the Single Administration Document referred to in rule 120B 02

(b) For the purposes of these rules the Trans Kalahari Route shall mean:

- (i) a route from Johannesburg, exiting through Ramatlabama or Skilpadshek, to the Republic of Botswana;
- a route from Johannesburg, exiting through Ramatlabama or Skilpadshek, through the Republic of Botswana to or ending at Walvisbay or Windhoek in the Republic of Namibia;
- a route from Windhoek or Walvisbay through Botswana entering the Republic through Ramatlabama or Skilpadshek and ending at Johannesburg

120B 02 Notwithstanding anything to the contrary in any rule-

- (a) Any person required as contemplated in rule 120B 01(a)(iii) may only use the Single Administration Document in respect of any customs and excise procedure relating to the movement of the goods concerned on the Trans Kalahari Route
- (b) The Single Administration Document must be used by the person concerned in respect of goods carried on the Trans Kalahari Route for the purposes and the duration of the period prescribed in rule 120B 01 instead of any of the following forms –
- (i) form CCA 1;

зj

(ii) forms DA 500, DA 501 and DA 504-

- (aa) in respect of goods to which purpose code RIB or RIT is applicable; and
- (bb) in respect of goods entered for payment of duty, only such goods entered at Ramatlabama or Skilpadshek,
- (iii) forms DA 550, DA 551 and DA 554;

÷

- (iv) forms DA 600, DA 601 and DA 604; and
- (v) forms DA 610, DA 611 and DA 614
- 120B.03 (a) The following forms are prescribed and inserted for the purpose of the procedures contemplated in these rules
  - The Single Administration Document on the reverse side of which is printed declarations which must be completed in respect of the movement of the goods concerned;
  - (ii) The Continuation Sheet of the Single Administration Document;
  - (iii) Guide for the Completion of the Single Administration Document
- (b) A copy of the Single Administration Document with the reverse duly completed at the place of final destination or at the border where the goods were removed to a destination outside the common customs area must be returned to the Controller at the place of entry in the Republic within a period of 30 days after such entry.
- (c) Whenever a purpose code is inserted on the Single Administration Document, which is a purpose code prescribed in respect of a bill of entry replaced in terms of and for the purposes of these rules, the Single Administration Document shall be deemed to be such bill of entry."

						SINGLE	ADMIN					SAD	NO	AND DATE	
	10	ONSIGNOR/EXPOR	FER	TP/N			2 PURFOS			3 FOR OFFI	UML UPE	200 A 100			
							4 BORDER	R OFFICE							
							5 CLEARA	NCE OFFI	CE						
	6 C	ONSIGNEE/IMPORT	ER	TP/N			7. TOTAL	NO OF ITE	MS						
							8 GROSS	WEIGHT (K	CS)	9 BOND / P	P NO.			AMOUNT (BNI	D) 
							11. VALU4	TION MET	нор	12 PAYMEN	IT TERMS	13 BA	NK REF. M	40	
	14	DECLARANT/AGEN	<u></u>	TP/N			15 COUN CONSIGN			16 DESTINATION	OFFICE	17 C0	OUNTRY O	OF EXPORT	
							18 COUN	TRY OF OF	UCIN	19 COUNTRY OF	DEST	20 N	D OF PACI	(AGES	
		SUPPLIER / EX WAR	EHOUSE		TP/N		22 REMO	VER / OWN	یــــــــــــــــــــــــــــــــــــ	ΓΡ / N				TWEIGHT (KG	
	21												<u> </u>	RGO STATUS (	
													25 CAI	CO STATUS (	
	+	SHIP and VOYAGE I	number of	· ԲԼIGHT Բ	number and	27 EST DEPT	DATE of ARR		CODE &	NAME OF DEPOT					
	29		30. SECON	1D	31 NAT	TRANSPORT	32. TRAN			33 TRAILER I REG	5 NO	34	TRAILER	2 REG NO	
	TRA		MODE		ANSPORT D	OC. NO	37. TRAN	SPORT DO	C DATE	38. ISSUED AT					
		DATE OF ARRIVAL	DEPARTU	I IRE	40. POR	T OF EXIT	41 ORIG	SAD NO	42 C	DATE	43 T ITEN			ACC AT	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
45			7. DATE		ITEM NO	49 /		0 CPC		51. AGREEMENT C	ODE		DUNTRY C		
ITEM 1			53 DE	SCRIPTIO	N OF GOOD	 IS			54. CON			55. STATI	ISTICAL QI	UANTITY & CO	ODE
								A. SCH							
									1P2A/B						
*									2 3/4/5/6						
		ACTUAL PRICE	57 /	ΔTV		58 VPB				NAL INFORMATION		60 AD	DITIONAL	INFORMATIO	IN
		COR		TO BE CO	DED	63 CURRE	NCY								
	L	EXCHANGE RATE	65 (	CROSS MA	ASS (KGS)	66 NET M/	ASS (KGS)	-							
		VALUE FOR DUTY	68 (	CUSTOMS	DUTY	69 EXCISE	DUTY								
	1	POSE		71 SUP	TAX/OTHE	R CHARGES	72. SCH 1 P	 2B	l	73 AMOUNT DUE		7	4 PERMIT	r NO	
75 TOT		76 VALUE FOR I	אדעכ	<u> </u>	D B. VALUE		78 C.I.F. 6	C VALUE		79 AMOUNT O PREVIOUS ACCO				T UNDERPAII	
THIS SAU		PURPOSES			JSTOMS DUT		82 EXCISE	דעם							
							85 SCH 1			86 OTHER PAY		в	7 AMOUN	IT DUE	
		83 VAT		CHAR				<u> </u>	89 OTHE	CODE AM	OUNT DORSEMEN	[ T			
88 MAR	RK5. NU	JMBERS AND DESC	RIPTION O	F PACKAG	GES AND / C		( NOWIDER(S)								
												<u> </u>			
												90 PAR	I CLEARA!	NCE QUANTIT	
91, DEC															
			declare t	hat the pi	articulars co	being the ntained herei	e n are true and	correct an	d comply v	with the provisions	of the Custo	A oms and Ex	igent / Ex icclse Act.	porter / Impo 1964	mer /
		insignee up hereby						DATE	<i></i>		· · · · · · · · · · · · · · · · · · ·				
I SIGNALL	UKG														

# SINGLE ADMINISTRATION DOCUMENT

(name of country) at (place) (name of country) at Date Date		A 1 Statestan Documen	– Reverse Side (Acquittal pu	rposes)
Registration number(s)	Sing	C Administration Document	First Trailer	Second Trailer
Centriner number(s)         Centriner number(s)           DECLARATIONS BY DRIVER OF VEHICLS:         (name) ID/ Pasport No         declare that I have received in good outward order and condition the container / packages apectified on the front and top of this form           2.1 Dealing goods:         (name) ID/ Pasport No         declare that I have delivered the container           3.1 Dealing goods:         (name) ID/ Pasport No         declare that I have delivered the container           2.1 Delivering goods:         (name) ID/ Pasport No         declare that I have delivered the container           1 paskages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.         Date           DECLARATIONS BY LICENSPE (/FERSON IN CHAROEE)         Date         Date           1 Condivariation:         (name) ID/ Pasport No         licensee of a customs and excit           1 Condivariation:         (name) ID/ Pasport No         licensee of a customs and excit           2.1 Inverded:         (name) ID/ Pasport No         licensee of a customs and excit           2.1 Inverded:         (name) ID/ Pasport No         licensee of a customs and excit           2.1 Inverded:         (name) DD/ Pasport No         licensee of a customs and excit           2.2 Inverded:         (name) DD/ Pasport No         licensee of a customs and excit           3.2 Inverded:         (name) DD/ Pas	The standard and a standard and a standard and a standard a	11000/11000		
Container seal number(6)       Image: Second S	Registration number(s)			
DECLARATIONS BY DRIVER OF VEHICLE           1         Loading goods         (name) ID/ Pasport No         declare that I have           received in good outward order and condition the container / packages specified on the front and top of this form insect.         Date           2         Dollvering goods at desination         (name) ID/ Pasport No         declare that I have delivered the container           3         Dollvering goods at desination         (name) ID/ Passport No         declare that I have delivered the container.           4         packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intect.         Date           5         Signature         Date         Container as numbered on front and top of this form intect.           1         (name) ID/ Passport No         licensee of a customs and excise on the arge of a container terminal or container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intect.           2         Linkwidd         (come) D/ Passport No         licensee of a customs and excise on the arge of a custom and excise on the arge of a custom with seal(s) on container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intect           1         (name of officer)         Date         2	Container seal number(s)			
I Loading pools         (name) DJ Passport No         declare that I have received in good outward order and condition the container / packages specified on the front and top of this form           I Delivering goods at destination:         Date           I Delivering goods at destination:         (name) DJ Passport No         declare that I have delivered the container.           I Delivering goods at destination:         (name) DJ Passport No         declare that I have delivered the container.           I packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.         Date           DEOLARATIONS DY LICEINSEE / PERSON IN CHARGE:         Date         Date           I constrainer deprived with each or container deprived with container deprived with container deprived with seal (on container deprived with container deprived with container of packages which ware in good outward order and condition with seal(o on container(s) as numbered on front and top of this form intact         Iterace           I make dower and condition with seal(s) on container deprived with seal (s) as numbered on front and top of this form intact         Date           I make dower and condition with seal(s) on container deprived with seal (s) as numbered on front and top of this form intact         Date           I mode and condition with seal(s) on container(s) as numbered on front and top of this form intact         Date           I mode and condition with seal(s) on container deprived with seal(s) as numbered on front and top of this form intact				
I Loading pools         (name) DJ Passport No         declare that I have received in good outward order and condition the container / packages specified on the front and top of this form           I Delivering goods at destination:         Date           I Delivering goods at destination:         (name) DJ Passport No         declare that I have delivered the container.           I Delivering goods at destination:         (name) DJ Passport No         declare that I have delivered the container.           I packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.         Date           DEOLARATIONS DY LICEINSEE / PERSON IN CHARGE:         Date         Date           I constrainer deprived with each or container deprived with container deprived with container deprived with seal (on container deprived with container deprived with container of packages which ware in good outward order and condition with seal(o on container(s) as numbered on front and top of this form intact         Iterace           I make dower and condition with seal(s) on container deprived with seal (s) as numbered on front and top of this form intact         Date           I make dower and condition with seal(s) on container deprived with seal (s) as numbered on front and top of this form intact         Date           I mode and condition with seal(s) on container(s) as numbered on front and top of this form intact         Date           I mode and condition with seal(s) on container deprived with seal(s) as numbered on front and top of this form intact	DECLARATIONS BY DRIVE	OF VEHICLE		
I       (name) D/ Pasport No       Define finit new interpretation the container / packages specified on the front and top of this form         I       (name) D/ Pasport No       Date         21       Delivering goods at defination       Date         I       (name) D/ Pasport No       declare that I have delivered the container / packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact         / packages and found them in good outward order and condition with seal on container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         Warehouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         Warehouse / person in charge of a container terminal or container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.         Warehouse / person in charge of a container terminal or container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.         Warehouse / person in charge of a container terminal or container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s				
Signature       (name) ID/ Passport No       declare that I have delivered the container / packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.         / packages and found them in good outward order and condition with seal on container depot declare that I have delivered the container / packages which were in good outward order and condition with seal(s) on container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         Signature       Date         2: Unward:       (name) ID/ Passport No         I.       (name) I			. NT	of this form
2] Delivering good at destination       (name) ID/ Passport No       declare that I have delivered the container.         / packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.       Date         / DEOLARATIONS BY LICENSEE //PERSON IN CHARGE       Date         // Detward       (name) ID/ Passport No       licensee of a customs and excis         // warebouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         // Signature       Date         // Country of exit       (name of officer)         // have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         // Signature       Date         // Country of exit       (name of officer)         // have verified the container / packages have exited       I         // have verified the container / packages have exited<				Date
2] Delivering good at destination       (name) ID/ Passport No       declare that I have delivered the container.         / packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.       Date         / DEOLARATIONS BY LICENSEE //PERSON IN CHARGE       Date         // Detward       (name) ID/ Passport No       licensee of a customs and excis         // warebouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         // Signature       Date         // Country of exit       (name of officer)         // have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         // Signature       Date         // Country of exit       (name of officer)         // have verified the container / packages have exited       I         // have verified the container / packages have exited<	Signa	iture		
I.       (name) D/ Passport No       Detuile from and top of this form intext         / packages and found them in good outward order and condition with seal on container as numbered on from and top of this form intext       Date         Signature       Date         DECLARATIONS BY LICENSEE / PERSON IN CHARGE       Itensee of a customs and excis         I.       (name) D/ Passport No       Itensee of a customs and excis         warehouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact	2 Delivering goods at destinati	on		the container
Signature     Date       DECLARATIONS BY LICENSEE / PERSON IN CHARGE     i.consee of a customs and excis       I     (name) ID/ Passport No       varehouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages which       were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       2     Inward       1     (name) ID/ Passport No       1     (name) ID/ Passport No       2     Inward       2     Inward       1     (name) ID/ Passport No       1     (name) of container(s) as numbered on front and top of this form intact       1     (name of officer)       1     (name of officer)       1     (name of officer)       1     (name of container / packages and found them in good       0utward orde	I	(name) ID/ Passport No d outward order and condition w		
DECLARATIONS BY LIGENSEE / PERSON IN CHARGE         1       (name) ID / Passport No       licensee of a customs and excis         1       (name) ID / Passport No       licensee of a customs and excis         warehouse / person in charge of a container terminal or container(s) as numbered on front and top of this form intact       Date         2       Ibward       Date         2       Ibward       Date         2       Ibward       Date         3       Country of exit       Date         1       (name of officer)       Inave verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         1       (name of officer)       Inave verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         1       (name of officer)       Inave verified the container / packages have exited         1       (name of officer)       Inave everified the container / packages have exited         1       (name of officer)       Inave everified the container / packages have exited         1       (name of officer)       Inave everified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         1       (name of offi				
IOUWard       Iname) D/ Pasport No       licensee of a customs and excis         Image: Inclusion of the second of the seco	Sign	ature		
I Outward       (name) ID / Passport No       licensee of a customs and excise varies of a custom and excise varies of a custom and excise varies of a custom with seal(s) on container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.         Image: Intervent interv		THE THE PROVINCIARGE		
I       (name) ID/ Passport No       licensee of a customs and excis         I       (name) ID/ Passport No       licensee of a customs and excis         warehouse / person in charge of a container terminal or container(s) as numbered on front and top of this form intact       Date         2       Jiward       Date         1       (name) ID/ Passport No       licensee of a customs and excis         2       Jiward       Date         2       Jiward       Date         3       Country of exit       2         1       (name of officer)       name of countiner / packages and found them in good         1       (name of officer)       name of countiner / packages and found them in good         1       (name of officer)       name of countiner / packages and found them in good         1       (name of officer)       name of countiner / packages have exited         1       (name of countiny) at       (place)         3       Counity of exit       (name of officer)         1       (name of officer)       name of country) at         1       (name of officer)       (name of country) at         1       (name of officer)       (name of country) at         1       (name of officer)       (name of countiner / packages have exited	DECLARATIONS BY LICEN	SEE/ PERSON IN CHARGE		
warehouse / person in charge of a container with seal(s) on container(s) as numbered on front and top of this form intact.       Date         2       Jiward       Date         1				licensee of a customs and excise
Signature         2       Inward         1       (name) ID/ Pasport No         warehouse / person in charge of a container terminal or container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         Image: Signature       Date         DECL/ARATION FOR CROSS BORDER MOVEMENT: Customs Officer:       Date         1       Country of exit         1       (name of officer)         1       (name of country) of exit         1       (name of country) at         (name of country) at       (place)         1       (name of officer)         1       (name of officer)         1       (name of country) at       (place)         (name of country) at       (place)       (name of country) at       (place)         1       (name of officer)       I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         1       (name of officer)       I       have verified the contai	I warehouse / person in charge of were in good outward order and	(name) ID/ Pas a container terminal or container condition with seal(s) on contain	sport No depot declare that I have handed ov er(s) as numbered on front and top o	er the container / packages which of this form intact
I.       (name) ID/ Passport No       Intersee of a container / neckages and found them in good outward order and condition with seal(s) on container (s) as numbered on front and top of this form intact         Image: Ima				Date
I.       (name) ID/ Passport No       Intense of a container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.         I       Country of exit       Date         I       Country of exit       I         I       (name of officer)       I         I       (name of country) at       (place)         I       (name of country) at       (place)         I       (name of officer)       I         I       (name of officer)       I         I       (name of country) at       (place)         I       (name of officer)       I         I       (name of country) at <td< td=""><td>Sign</td><td>ature</td><td></td><td></td></td<>	Sign	ature		
IDECLARATION FOR CROSS BORDER MOVEMENT: Customs Officer         1       Country of exit         1       (name of officer)         1       Image: Country of exit         1       Image: Country of exit         1       (name of country) at         1       (name of officer)         1       Image: Country of exit         1       (name of country) at         1       (name of officer)         1       (name of country) at         1       (name of officer)         1       (name of country) at         1       (name of officer)         1       (name of country) at         1       (name of country) at         1       (name of country) at         1       (name of country) a	I warehouse / person in charge of them in good outward order and	a container terminal or container condition with seal(s) on contain	depot declare that I have received t er(s) as numbered on front and top	
1       Country of exit       (name of officer)         1       (name of officer)         have verified the container / packages and found them in good       (name of counting of this form intact         The vehicle and container / packages have exited       (name of country) at         (name of officer)       (name of country) at         Signature       Date         3       Country of exit         I       (name of officer)         have verified the container / packages have exited       (name of officer)         Signature       Date         Signature       Date         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         have verified the container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited <th>Sigr</th> <th>ature</th> <th>······································</th> <th></th>	Sigr	ature	······································	
1       Country of exit       (name of officer)         1       (name of officer)         have verified the container / packages and found them in good       (name of counting of this form intact         The vehicle and container / packages have exited       (name of country) at         (name of officer)       (name of country) at         Signature       Date         3       Country of exit         I       (name of officer)         have verified the container / packages have exited       (name of officer)         Signature       Date         Signature       Date         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         have verified the container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited <td></td> <td></td> <td>Home Officer</td> <td>en anges de la ser de la mangemente en</td>			Home Officer	en anges de la ser de la mangemente en
1       Country of exit       (name of officer)         1       (name of officer)         have verified the container / packages and found them in good       (name of counting of this form intact         The vehicle and container / packages have exited       (name of country) at         (name of officer)       (name of country) at         Signature       Date         3       Country of exit         I       (name of officer)         have verified the container / packages have exited       (name of officer)         Signature       Date         Signature       Date         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         have verified the container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited       I         inumbered on front and top of this form intact       I         The vehicle and container / packages have exited <td>DECLARATION FOR CROS</td> <td>S BORDER MOVEMENTS CE</td> <td>2 Country of entrance</td> <td></td>	DECLARATION FOR CROS	S BORDER MOVEMENTS CE	2 Country of entrance	
I       I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.       have verified the container / packages have exited         I       (name of country) at       (place)         Signature       Date       Signature       Date         I       (name of officer)       A       Country of exit       Country of entrance         I       (name of officer)       Nave verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       I       (name of officer)         I       (name of officer)       I       (name of officer)       I       (name of officer)         have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       I       (name of officer)         I       (name of country) at       (place)       I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       I       have verified the container / packages have entered       I         have verified the container / packages have exited       I       I       have verified the container / packages have entered       I         have verified the container / pack	1 Country of exit			(name of officer)
have verified the container / packages and round inter(s) as numbered on front and top of this form intact       outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.         The vehicle and container / packages have exited       (place)         Image: signature interce inter		(name of offic	er) I	packages and found them in good
outward order and condition with sear(s) or container (packages have exited numbered on front and top of this form intact.       numbered on front and top of this form intact.         The vehicle and container / packages have exited       (name of country) at       (place)         Signature       Date       Signature       Date         Signature       Date       4       Country of entrance       I         I       (name of officer)       I       (name of officer)       I       (name of officer)         have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       I       (name of officer)         The vehicle and container / packages have exited       I       (name of country) at       (name of country) as numbered on front and top of this form intact         The vehicle and container / packages have exited       I       (name of country) at       (place)         (name of country) at       (place)       I       (name of country) at       (place)         Intervention       I       (place)       I       (place)       I       I         Intervention       I       (place)       I       I       I       I       I       I       I       I       I       I       I       I       I       I	1 Martine container / DSC		have verified the container a	with seal(s) on container(s) as
numbered on front and top of this form intact.       The vehicle and container / packages have exited       The vehicle and container / packages have entered         Image: Signature intered intervention intact intervention intact intervention intact intervention with seal(s) on container(s) as numbered on front and top of this form intact intervention interventintervention intact intervention intact interve	Lawtward order and condition Wil	Il Sear(s) on container tai		E INIS FOTED HILBER.
The vehicle and container / packages have exited       (place)       (name of country) at       (place)         Signature       Date       Signature       Date         Signature       Date       4       Country of entrance         I       (name of officer)       I       (name of officer)         have verified the container / packages and found them in good       I       (name of officer)         outward order and condition with seal(s) on container(s) as       I       (name of country) at         Ihe vehicle and container / packages have exited       I       I         Image:       (name of country) at       (place)         I       (name of country) at       (place)			The vehicle and container / p	ackages have entered
(name of country) at       (place)       (name of country) at       (place)         Signature       Date       Signature       Date         Signature       Date       Signature       Date         Country of exit       (name of officer)       4       Country of entrance         I       (name of officer)       have verified the container / packages and found them in good       I       (name of officer)         have verified the container / packages and found them in good       outward order and condition with seal(s) on container(s) as       I       numbered on front and top of this form intact         The vehicle and container / packages have exited       (name of country) at       (place)       Iname of country) at       (place)         Date       Signature       Date       Date	The vehicle and container / pack	ages have exited an an an and		
Signature       Date       Signature       Date         3       Country of exit       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       I       (name of officer)         have verified the container / packages and found them in good       I       (name of officer)         have verified the container / packages and found them in good       outward order and condition with seal(s) on container(s) as         numbered on front and top of this form intact       mumbered on front and top of this form intact       The vehicle and container / packages have exited         (name of country) at       (place)       (name of country) at       (place)				buntry) at
Signature       Date       Signature       Date         3       Country of exit       4       Country of entrance       6         3       Country of exit       (name of officer)       I       (name of officer)         1       (name of officer)       I       (name of officer)         have verified the container / packages and found them in good       I       (name of officer)         outward order and condition with seal(s) on container(s) as       I       (name of country) as         numbered on front and top of this form intact       Iname of country) at       The vehicle and container / packages have exited         (name of country) at       (place)       (name of country) at       (place)	(name or country)	,,		and the second
Signature       Date       4       Country of entrance         3       Country of exit       (name of officer)       I       (name of officer)         I       (name of officer)       I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       Iname of country) at       Ina				Date
3       Country of exit       (name of officer)         I       (name of officer)         have verified the container / packages and found them in good       (name of officer)         outward order and condition with seal(s) on container(s) as       I         numbered on front and top of this form intact       (name of country) at         The vehicle and container / packages have exited       (name of country) at         (name of country) at       (place)         Date       Signature	Signature	Date	4 Country of entrance	
I       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact       have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact         The vehicle and container / packages have exited       (place)         (name of country) at       (place)         Date       Signature	3 Country of exit			
(name of country) at (place) (name of country) at Date Date	have verified the container / pac outward order and condition wi	kages and found them in good th seal(s) on container(s) as is form intact	have verified the container / outward order and condition numbered on front and top o The vehicle and container /	with seal(s) on container(s) as f this form intact packages have entered
Date Signature Date		1.1-	e)	
Date Signature				
	Signature	Date	Signature	



# SOUTH AFRICAN REVENUE SERVICE

# GUIDE FOR COMPLETION OF THE SINGLE ADMINISTRATION DOCUMENT (SAD)

12 November 2002

FIELD	FIELD DESCRIPTION	PAGE NO.
NO.	INDEX	1-3
	GENERAL INFORMATION	4
A.	INFORMATION REQUIRED ON SAD	5
B	CONSIGNOR / EXPORTER	5
1.		5
2.	PURPOSE       FOR OFFICIAL USE       SAD NUMBER AND DATE	5
.3.	FOR OFFICIAL COD	5
4.	BORDER OFFICE .	5
5.		5
6.	CONSIGNEE / IMPORTER	5
7.	TOTAL NUMBER OF ITEMS	5
8.	GROSS WEIGHT	5
9.	BOND / PP NO	5
10.	BOND / PP AMOUNT (BND)	6
11.	VALUATION METHOD	6
12.	PAYMENT TERMS	6
13.	BANK REFERENCE NUMBER	6
14.	DECLARANT / AGENT	6
15.	COUNTRY OF CONSIGNMENT	6
16.	DESTINATION OFFICE	6
17.	COUNTRY OF EXPORT	6
18.	COUNTRY OF ORIGIN	6
19.	COUNTRY OF DESTINATION	6
20.	NUMBER OF PACKAGES	7
21.	SUPPLIER / EX WAREHOUSE	7
22.	REMOVER / OWNER	7
23.	NET WEIGHT	7
24.	CARGO STATUS CODE	7
25.	CARGO STATUS CODE SHIP & VOYAGE NUMBER OR FLIGHT NUMBER AND DATE:	7
26.		8
27.	ESTIMATED DATE OF ARRIVAL / DEPARTURE	8
28.	CODE & NAME OF DEPOT / TERMINAL	
29.	MODE OF TRANSPORT	8
30.	SECOND MODE	8
31.	NATIONAL TRANSPORT CODE	
32.	TRANSPORT REGISTRATION NUMBER TRAILER 1 REGISTRATION NUMBER	8

l

i

i

.

34.       TRAILER 2 REGISTRATION NUMBER         35.       MANIFEST NUMBER         36.       TRANSFORT DOCUMENT NUMBER         37.       TRANSFORT DOCUMENT DATE         38.       ISSUED AT         39.       DATE OF ARRIVAL / DEPARTURE         40.       PORT OF EXPORT         41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY <th>8</th>	8
36.       TRANSPORT DOCUMENT NUMBER         37.       TRANSPORT DOCUMENT DATE         38.       ISSUED AT         39.       DATE OF ARRIVAL/DEPARTURE         40.       PORT OF EXPORT         41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 PI       B. SCH. 2         D. SCH. 3/4556       STATISTICAL QUANTITY & CODE         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY     <	8
37.       TRANSPORT DOCUMENT DATE         38.       ISSUED AT         39.       DATE OF ARRIVAL / DEPARTURE         40.       PORT OF EXPORT         41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 192A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	8
38.       ISSUED AT         39.       DATE OF ARRIVAL / DEPARTURE         40.       PORT OF EXPORT         41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 192A/B         C. SCH. 2       D. SCH. 34/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	8
39.       DATE OF ARRIVAL / DEPARTURE         40.       PORT OF EXPORT         41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 192A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
40.PORT OF EXPORT41.ORIGINAL SAD NUMBER42.DATE43.TOTAL ITEMS44.ACCEPTED AT45.ITEM46.WAREHOUSE SAD NUMBER47.DATE48.ITEM49.ACCEPTED AT50.CPC51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/45/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	9
41.       ORIGINAL SAD NUMBER         42.       DATE         43.       TOTAL ITEMS         44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A.SCH. 1 P1       B. SCH. 1P2A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VFB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
42.DATE43.TOTAL ITEMS44.ACCEPTED AT45.ITEM46.WAREHOUSE SAD NUMBER47.DATE48.ITEM49.ACCEPTED AT50.CPC51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2ABC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	9
42.DATE43.TOTAL ITEMS44.ACCEPTED AT45.ITEM46.WAREHOUSE SAD NUMBER47.DATE48.ITEM49.ACCEPTED AT50.CPC51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR63.CURRENCY	
44.       ACCEPTED AT         45.       ITEM         46.       WAREHOUSE SAD NUMBER         47.       DATE         48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1         B. SCH. 1P2A/B         C. SCH. 2         D. SCH. 3/4/5/6         55.         STATISTICAL QUANTITY & CODE         56.         ACTUAL PRICE         57.         ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
<ul> <li>45. ITEM</li> <li>46. WAREHOUSE SAD NUMBER</li> <li>47. DATE</li> <li>48. ITEM</li> <li>49. ACCEPTED AT</li> <li>50. CPC</li> <li>51. AGREEMENT CODE</li> <li>52. COUNTRY OF ORIGIN</li> <li>53. DESCRIPTION OF GOODS</li> <li>54. COMMODITY CODE</li> <li>A. SCH. 1 P1</li> <li>B. SCH. 1P2A/B</li> <li>C. SCH. 2</li> <li>D. SCH. 3/4/5/6</li> <li>55. STATISTICAL QUANTITY &amp; CODE</li> <li>56. ACTUAL PRICE</li> <li>57. ATV</li> <li>58. VPB</li> <li>59. ADDITIONAL INFORMATION</li> <li>60. ADDITIONAL INFORMATION</li> <li>61. COR</li> <li>62. TO BE CODED</li> </ul>	9
A6.WAREHOUSE SAD NUMBER46.WAREHOUSE SAD NUMBER47.DATE48.ITEM49.ACCEPTED AT50.CPC51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	9
47.DATE48.ITEM49.ACCEPTED AT50.CPC51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	9
48.       ITEM         49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 1P2A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
49.       ACCEPTED AT         50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 1P2A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
50.       CPC         51.       AGREEMENT CODE         52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 1P2A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
51.AGREEMENT CODE52.COUNTRY OF ORIGIN53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	9
52.       COUNTRY OF ORIGIN         53.       DESCRIPTION OF GOODS         54.       COMMODITY CODE         A. SCH. 1 P1       B. SCH. 1P2A/B         C. SCH. 2       D. SCH. 3/4/5/6         55.       STATISTICAL QUANTITY & CODE         56.       ACTUAL PRICE         57.       ATV         58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	9
53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	10
53.DESCRIPTION OF GOODS54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	10
54.COMMODITY CODEA. SCH. 1 P1B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.63.CURRENCY	10
B. SCH. 1P2A/BC. SCH. 2D. SCH. 3/4/5/655.55.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	
C. SCH. 2 D. SCH. 3/4/5/6 55. STATISTICAL QUANTITY & CODE 56. ACTUAL PRICE 57. ATV 58. VPB 59. ADDITIONAL INFORMATION 60. ADDITIONAL INFORMATION 61. COR 62. TO BE CODED 63. CURRENCY	
D. SCH. 3/4/5/655.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	10
55.STATISTICAL QUANTITY & CODE56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	
56.ACTUAL PRICE57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	10
57.ATV58.VPB59.ADDITIONAL INFORMATION60.ADDITIONAL INFORMATION61.COR62.TO BE CODED63.CURRENCY	10
58.       VPB         59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	
59.       ADDITIONAL INFORMATION         60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	11
60.       ADDITIONAL INFORMATION         61.       COR         62.       TO BE CODED         63.       CURRENCY	11
61.         COR           62.         TO BE CODED           63.         CURRENCY	11
61.       62.     TO BE CODED       63.     CURRENCY	11
62.     TO BE CODED       63.     CURRENCY	11
63. CURRENCY	11
	11
64. EXCHANGE RATE	11
65. GROSS MASS (KGS)	11
66. NET MASS (KGS)	11
67. VALUE FOR DUTY PURPOSES	12

i i t

		12
68.	CUSTOMS DUTY	12
69.	EXCISE DUTY	12
70.	VAT	12
71.	SURTAX / OTHER CHARGES	12
72.	SCH. 1P2B	12
73.	AMOUNT DUE	12
74.	PERMIT NUMBER	
75.	TOTALS THIS SAD	12
76	VALUE FOR DUTY PURPOSES .	12
	FOB VALUE	11
78	C.I.F. & C VALUE	11
	CUSTOMS DUTY	12
79.	EXCISE DUTY	12
80.	AMOUNT OVERPAID ON PREVIOUS ACCOUNT	12
81.	AMOUNT UNDERPAID ON PREVIOUS ACCOUNT	12
82.		13
83.	VAT	1.3
84.	SURTAX OR OTHER CHARGES	13
85.	SCH. 1P2B	13
86.	OTHER PAYMENT CODE / AMOUNT	13
87.	AMOUNT DUE	
	MARKS, NUMBERS AND DESCRIPTION OF PACKAGES MAD	1.3
88.	CONTAINER NUMBER(S)	13
89.	OTHER INFORMATION / ENDORSEMENTS	13
90.	PART CLEARANCE QUANTITY	13
91.	DECLARATION	1.7

## A GENERAL INFORMATION

- 1.1 The SAD form must be of a size DIN A4 (210 mm x 297 mm) and must be printed XXXXXX A binding margin of at least 20 mm must be left on the left side of the form and must be printed in black ink on white paper
- 12 Any field, which does not have to be filled in, must be left blank, except in the case of goods, which are free by tariff, when the word "FREE" must be written in the field "CUSTOMS DUTY".
- 1.3 A code indicating the purpose for which the goods are cleared is required on each SAD. It follows that if a single consignment is cleared for different purposes (e.g. parts of a consignment are cleared duty paid and part <u>warehoused</u>), separate SAD forms must be completed. The basis on which the codes are formulated is as follows:
  - a The basic purpose codes consist of two or three alphabetic characters, e.g. if goods are cleared as duty paid, code "DP" must be used
  - b. If the importer wishes to transfer liability for the goods at the time of clearance, the basic code is preceded by a "T", e.g. if liability is transferred to another firm or person entitled to receive goods under a rebate of duty, code "TGR" must be used.
  - c If imported goods are cleared ex a customs and excise warehouse, the basic code is preceded by an "X", e g if imported goods are cleared ex a customs and excise warehouse for the payment of duty, the code "XDP" must be used.
  - If South African products are cleared ex a customs and excise warehouse, the basic code is preceded by a "Z", e.g. if South African products are cleared ex a customs and excise warehouse for the payment of duty, code "ZDP" must be used.

Note:

The purpose codes must be used exactly as indicated in this manual, i.e. DP must for example not be reflected as D P. or D/P.

- 1.4 Information entered on the SAD form must be typed or printed in block letters and must be legible.
- 1.5. In all instances where the date is required it must be completed in century, year, month and day sequence.
- 1.6 In all quantity and duty fields the figures entered must always be reflected to two decimals and the decimal position indicated by means of a comma

# B. INFORMATION REQUIRED ON SAD

1		CONSIGNOR / EXPORTER
		CONSIGNOR / EXPORTER The registered name and full physical address of the consignor / exporter as well as the numerical client number allocated
		must be inserted in this field The general code number 70707070 may only be used in respect of casual consignors / exporters (see Rule 59A)
		The general code number 70707070 may only be used in respect of an electron of a second secon
		code number.
2	2	PURPOSE purpose being cleared, must be inserted in this
		PURPOSE The alphabetic purpose code, which indicates the purpose for which the goods are being cleared. must be inserted in this
		field ,
-	3	FOR OFFICIAL USE SAD NUMBER AND DATE
		This field is reserved for official use
		The number and date allocated to the SAD after acceptance will be inserted here.
	4.	BORDER OFFICE The office code of the office where the consignment is examined while transiting to another country must be inserted
		The office code of the office where the contraction
		here.
	5	CLEARANCE OFFICE The three character alphabetic office code where the SAD has been lodged must be inserted here.
	6	The three character apprabent office code where CONSIGNEE / IMPORTER
	U	CONSIGNEE / IMPORTER The registered name and full physical address of the importer / consignee as well as the numerical client number allocated
		the word in respect of casual importers r considered
		The general code number 70707070 may only be used in response. Importers / consignees who have applied but not yet been allocated with a client code number may also use the general
		code number.
┝		TOTAL NUMBER OF ITEMS
	7.	TOTAL NUMBER OF ITEMS The SAD items are numbered consecutively and the total number of such items on a SAD must be reflected in this field.
		Please note that the total number of items on one SAD may not exceed 9989.
-		GROSS WEIGHT
	8	the total number of packages covered by the SAD must be entered in lightes. If a consignation
		The gross mass of the total humber of participation of a provide set of the set of the consignment should be apportioned on a provide basis
ŀ		BOND / PP NO
	9.	BOND/PP NO The number allocated to the bond / provisional payment must be entered in this field
		BOND / PP AMOUNT (BND)
	10	BOND / PP AMOUNT (BND) The total amount of duty and VAT to be covered by the bond / provisional payment must be entered in this field

11	VALUATION METHOD Any necessary details concerning the method by which the Customs or statistical value is determined, for example, a
11	Any necessary details concerning the method by united in the alternative methods under the GATT Valuation Code, reference to the Brussels Definition of Value or to one of the alternative methods under the GATT Valuation Code.
12	PAYMENT TERMS
12	The symbol of the monetary unit in which payment is to be made.
	BANK REFERENCE NUMBER
13	BANK REFERENCE NOWBER Bank Account No for which the transaction is being managed. For the purpose of Customs, the full information with
1.7	Bank Account No for which the transaction is being managers would usually prefer to effect all transaction through regard to the bank is desirable since some importers or exporter would usually prefer to effect all transaction through
	the Bank
	DECLARANT / AGENT The customs code number allocated to the declarant / licensed clearing agent who drafts the SAD must be inserted in this
14	The customs code number allocated to the declarant / neensed cleaning agoin the
	field
	COUNTRY OF CONSIGNMENT
15	Country and/or region of exportation/whence consigned. Country from which the goods were initially dispatched to the importing country without any commercial transaction-
10.	Country from which the goods were initially displaced to the impart of
	taking place in intermediate countries This box is also used for declaring the region of exportation/whence consigned, as national legislation may provide.
	<b>DESTINATION OFFICE</b> The three character alphabetic office code allocated to the office to which the consignment is destined for must be inserted
16	
	in this field.
	COUNTRY OF EXPORT The two-character alphabetic code allocated to the country from which the goods are exported to the Republic must be
17	f superting the country from which the goods are first despatched to a construction
17	inserted in this field. The country of export is the country item with the "place" of export, as defined in Section 66(I) (e) of importer's order. The country of export must not be confused with the "place" of export, as defined in Section 66(I) (e) of
	the Act.
	the table and allocated to the relevant country of origin must be entered in this field. The
18	for the possible to experiment the same as the country of expert when it is not possible to experiment to the possible to experiment to experiment the possible to experiment the possible to experiment the possi
	origin in terms of the Act, the general country code "ZNC", allocated for this purpose, must be used
	THE REPORT OF THE TRANSPORTED FOR THE T
19	The two-character alphabetic country code allocated to the country to where the consignment is destined for
	must be inserted in this field.
	NUMBER OF PACKAGES
20	The total number of packages covered by the SAD must be entered in figures in this field.
19 20	The two-character alphabetic country code allocated to the country to where the consignment is destin

	SUPPLIER / EX WAREHOUSE
21	The registered name and full physical address of the supplier / ex warehouse as well as the numerical client number
21.	
	or warehouse number allocated must be inserted in this field
	REMOVER / OWNER
22	The registered name and full physical address of the remover / owner as well as the numerical client number
	allocated must be inserted in this field.
	NET WEIGHT
23	The net mass of the total number of packages covered by the SAD must be entered in figures. If a consignment is
	cleared on more than one SAD the net mass of the consignment should be apportioned on a pro rata basis.
	CARGO STATUS CODE
	In the case of goods exported by sea (maritime), it is necessary to indicate whether the goods will be exported
	as containerised cargo, in which case the container type must be indicated or if the goods will be exported as
	bulk or break bulk cargo. A single numeric code that indicates the type of cargo must be inserted in this field.
	Provision has been made for two cargo types per export consignment. The relevant codes are listed below.
24.	
	Code Cargo Status
	8 FCL (Full Container Load) 7 LCL (Less Container Load)
	5 FCL Groupage (Container consigned to groupage agent)
	10 Bulk 11 Break Bulk
	4 Empty
	CARGO STATUS CODE
	In the case of goods exported by sea (maritime), it is necessary to indicate whether the goods will be exported
	as containerised cargo, in which case the container type must be indicated or if the goods will be exported as
	bulk or break bulk cargo. A single numeric code that indicates the type of cargo must be inserted in this field
25	Provision has been made for two cargo types per export consignment. The relevant codes are listed below.
25	Casta Cases Status
	Code Cargo Status 8 FCL (Full Container Load)
	7 I.CI. (Less Container Load)
	5 FCL Groupage (Container consigned to groupage agent) 10 Bulk
	10 Bulk 11 Break Bulk
	4 Empty
	SHIP & VOYAGE NUMBER OR FLIGHT NUMBER AND DATE:
26	The flight number and date; or the name and voyage number of the ship must be entered here.
26	If the goods were over carried and returned on another ship, the particulars of the original ship must be entered in
	these fields and the particulars of the second ship must be reflected in the field "ENDORSEMENTS".

	ESTIMATED DATE OF ARRIVAL / DEPARTURE
27.	The estimated date of arrival of the ship must be entered here
28	CODE & NAME OF DEPOT / TERMINAL The Code and name of the Depot/Terminal, from which the consignment/container will be delivered to the importer, consignee, etc., must be indicated in these fields If, for some or other reason, a consignment of two or more containers are located at different depots/terminals a single SAD may be passed indicating both places from which the containers will be delivered
29.	MODE OF TRANSPORT The applicable single-character numeric code which indicates the mode of transport moving the goods into, out of or through the country, i.e. whether by sea, air, etc. must be inserted in this field
30	SECOND MODE The applicable single-character numeric code which indicates the second mode of transport of the goods to or from a place for warehousing or export / import, i.e. goods imported by sea and moved by road to a warehouse (mode of transport = "code for sea" and second mode = "code for road") must be inserted in this field
31.	NATIONAL TRANSPORT CODE The two-character alphabetic country code allocated to the country where the means of transport is registered must be inserted in this field
32	TRANSPORT REGISTRATION NUMBER The registration number allocated to the means of transport by the authority of the national country must be inserted in this field
33.	TRAILER I REGISTRATION NUMBER The registration number allocated to the first trailer by the authority of the national country must be inserted in this field, if applicable
34	<b>TRAILER 2 REGISTRATION NUMBER</b> The registration number allocated to the second trailer by the authority of the national country must be inserted in this field, if applicable.
35.	MANIFEST NUMBER The manifest number allocated to the manifest by the carrier must be inserted in this field
36	TRANSPORT DOCUMENT NUMBER The number of the transport document, i e bill of lading, non-negotiable liner waybill, rail consignment note or air waybill, must be inserted here
.37	TRANSPORT DOCUMENT DATE         The date of the transport document must be inserted in this field       If the goods are conveyed by ship, the date of shipment must be inserted in the date field

	ISSUED AT
.38	The place where the transport document was issued, must be inserted here
39.	DATE OF ARRIVAL / DEPARTURE The arrival date means the date (and time) of arrival of the means of transport. This date may be that of actually arriving in the Customs territory, or the date when the declaration of arrival for the means of transport is lodged with the competent Customs office, as national legislation may provide. The date of departure means the date of actually leaving the Customs territory or the date when the declaration of departure for the means of transport is lodged with the competent Customs office, as national legislation may provide.
40.	<b>PORT OF EXPORT</b> The applicable three-character alphabetic code allocated to the relevant port of export must be entered in this field
41	ORIGINAL SAD NUMBER The number allocated to the original SAD must be entered in this field.
42.	DATE The date allocated to the original SAD must be entered in this field
43	TOTAL ITEMS The total number of items declared on the original SAD must be entered in this field.
44.	ACCEPTED AT The three character alphabetic code of the office where the original SAD was accepted must be entered in this field.
45	<i>ITEM</i> On every SAD the items must be numbered consecutively The item numbers on the SAD will always start with 1 and the item number on the first item of the first continuation sheet will be 2
46	WAREHOUSE SAD NUMBER The number allocated to the warehouse SAD must be entered in this field.
47.	DATE The date allocated to the warehouse SAD must be entered in this field
48.	ITEM The item number on the Sad for the goods to be taken out of the warehouse must be entered in this field.
49.	ACCEPTED AT The three character alphabetic code of the office where the warehouse SAD was accepted must be entered in this field
50	CPC Field for future use

į

	AGREEMENT CODE
51	If goods are cleared under a reduced rate of duty in terms of the trade agreement between the RSA/Southern Rhodesi (Zimbabwe), the relevant H S. Code and subheading number, appearing in Column II, E.G. 6104.00, and designatio of goods, if any appearing in Column III, E.G. (A)(1)(a), must be inserted in this field However, if goods are cleare in terms of the RSA/Malawi Trade Agreement the only particulars to be inserted in this field is the four-digit tarif heading, e.g. 61.04.
	COUNTRY OF ORIGIN
52	The applicable two-character alphabetic code allocated to the relevant country of origin must be entered in this field. The country of origin is not necessarily the same as the country of export When it is not possible to establish the country origin in terms of the Act, the general country code "ZNC", allocated for this purpose, must be used.
53.	<b>DESCRIPTION OF GOODS</b> A description of the goods as required by Section 40(1) of the Act must be inserted here. If the space is insufficient, the description field of the next item may be used with an endorsement to the effect that the description is being continued from the previous item. If this is done, the remaining fields of the continuation item must be left blank.
	If it is required that the rebated amount of customs duty or duty i r o. Part 2B of Schedule No. 1 be reflected on the SAD these amounts must be inserted in the description field of the SAD item to which they relate.
	COMMODITY CODE
	A. SCH. 1 P1 The full tariff heading, as it appears in part 1 of Schedule No 1, with the exception of cases appearing in paragraph 2.51 below must be filled in here. The check digit (the figure that appears in a separate column after the tariff heading) must be inserted in the space provided for in this field.
54.	B. SCH. 1P2A/B The item and subheading as it appears in part 2B of Schedule No. 1 must be inserted in this field.
	C. SCH. 2 The item as it appears in Schedule No. 2 must be inserted in this field D. SCH. 3/4/5/6
	If goods are cleared under a rebate of duty in terms of Schedule 3, or Schedule 4 the relevant rebate item and rebate code must be inserted in this field as reflected in the example above. Please note that the tariff heading should not be entered as part of the rebate item or code
<u> </u>	STATISTICAL QUANTITY & CODE
	FIRST 3 QUANTITY AND CODE FIELDS The quantities, required in terms of the relative tariff heading/rebate item, must be entered here These quantities must be reflected in the units specified in the tariff. Provision is made for three different quantities per item in case different
55	reflected in the units specified in the tariff. Trovision is made to three attention quantities are required for statistical; duty calculation or classification purposes. The two-character alphabetic unit codes required here are those, which indicate the required quantity code, as indicated in
	the Tariff
	4 <sup>TH</sup> QUANTITY AND CODE FIELD The purpose of this field is to declare a quantity specifically for stock taking purposes that is easy countable An example will be textiles where the statistical quantity required is kilograms (KG) and a classification quantity required is area in square meters (SM)
56	ACTUAL PRICE The actual price as defined in Rule 38 05 must be entered in this field to the nearest rand. If the goods are supplied free of

[	ATV
57.	The Added Tax Value must be entered in this field to the nearest rand
	VPB
58	The Value in terms of Part 2 B of schedule 1 must be entered in this field to the nearest rand.
	ADDITIONAL INFORMATION
59	Any additional information relevant to a SAD item, which is required, must be entered here.
	Every other item of additional information is identified by a three-character alphabetic code.
	ADDITIONAL INFORMATION
60	Any additional information relevant to a SAD item, which is required, must be entered here
	Every other item of additional information is identified by a three-character alphabetic code.
	COR
61	The Cost of Repair and Processing (item 409.04) must be entered in this field to the nearest rand.
	TO BE CODED
62.	The purpose of this field is to indicate if goods cleared on the applicable item must be taken up in the trade statistics
	for publication. The completion of this field is only compulsory when a SAD for export is submitted.
	CURRENCY
63.	The abbreviation of the monetary unit in which payment is made, or is to be made must be reflected in this field
64	EXCHANGE RATE
04.	The applicable exchange rate used for the conversion of the monetary units must be reflected in this field
<u></u>	GROSS MASS
65	The gross mass of the goods including any packing normally going with them to a buyer in a retail sale. The gross mass
	should be expressed in metric units, normally in kilograms.
	NET MASS
66	The net mass is the weight (mass) of the goods themselves without any packing. The net mass should be expressed in
	metric units, normally in kilograms

-----

67.	VALUE FOR DUTY PURPOSES The value for duty purposes calculated in terms of the Customs and Excise Act must be entered here. Only full rand value must be entered and fifty cents is considered to be less than half of a rand The minimum value is one rand
68	CUSTOMS DUTY The total amount of customs duty payable in terms of Sch 1 Part 1; Part 2A; Schedule 2 or any non-rebated duty payable in terms of Schedules 3 and 4 to the Act or the duty calculated i.t o the Trade Agreements, in respect of goods entered on a single item of an item, must be entered in this field. The duty must be calculated to the nearest cent.
69	EXCISE DUTY The excise duty payable in terms of Part 2A of Schedule No 1 to the act or any non-rebated excise duty payable in terms of Schedule 6 to the Act must be entered here to the nearest cent
70	VAT The amount of VAT payable on a single SAD item must be entered in this field
71	SURTAX / OTHER CHARGES Amount of surtax/other charges on imports applicable to a specific commodity or service.
72	SCH. 1P2B The amount of schedule 1P2B duty payable on a single SAD item must be entered in this field.

. 7.	AMOUNT DUE
: 7.	The amount due on a single SAD item must be entered in this field.
70	PERMIT NUMBER
	The permit number allocated to the commodity by any institution, declared on this SAD item, must be reflected in this
	field
75	TOTALS THIS SAD
75	The total amounts due on this SAD must be entered in the related fields.
76	VALUE FOR DUTY PURPOSES
	The total value for duty purposes on this SAD must be entered in this field.
77	FOB VALUE .
	The free on board value must be entered here to the nearest rand. Should the clearance consist of more than one SAD
	(e g purposes DP and IR), the FOB must be apportioned on a pro rata basis according to the actual price of the goods
78.	C.I.F. & C VALUE
	The total CIF & C must be entered here to the nearest rand. Should the clearance consist of more than one SAD (e.g.
	purposes DP and IR), the C.I.F. & C. must be apportioned on a pro rata basis according to the actual price of the goods.
79	CUSTOMS DUTY
	The total amount of customs duty payable on this SAD must be entered in this field
	EXCISE DUTY
80.	
	The total value amount of excise duty payable on this SAD must be entered in this field
81.	AMOUNT OVERPAID ON PREVIOUS ACCOUNT
ļ	The total amount of excise duty overpaid on the previous excise account must be entered in this field
82	AMOUNT UNDERPAID ON PREVIOUS ACCOUNT
	The total amount of excise duty underpaid on the previous excise account must be entered in this field VAT
83	The total amount of VAT payable on this SAD must be entered in this field
	SURTAX OR OTHER CHARGES
84	The total amount of surtax or other charges on this SAD must be entered in this field.
	SCH. 1P2B
85.	The total amount of duty payable in terms of Part 2B of Schedule No. 1 in respect of this SAD must be entered in this field.
	OTHER PAYMENT CODE / AMOUNT
86	The appropriate three-character alphabetic code allocated to other payments must be entered in the first part of this field
00.	and the amount of such "other payment" must be entered in the second portion of this field.
	AMOUNT DUE
87	The total amount of duties payable in respect of this SAD must be entered in this field
	MARKS, NUMBERS AND DESCRIPTION OF PACKAGES AND / OR CONTAINER NUMBER(S)
	In the case of containerised cargo, the complete container number, including the alpha prefix and check digit or alpha end-
88.	characters must be reflected In the case of FCL containers only the container number and the number of packages need to
	be reflected In the case of L.C.L. containers the full marks and numbers of the consignment must be reflected
	If single package is involved, reference to part of one must be made opposite the number of bills of entry involved.
89	OTHER INFORMATION / ENDORSEMENTS
	This space must be used for any rubber stamp impressions, other information or endorsements that the Customs Office
	may require

90	PART CLEARANCE QUANTITY
	If a consignment is cleared on two or more SAD's, this fact must be stated by endorsing this field as follows:
	SAD particulars Particulars of package
	1/2 2/5
	2/2 1/5
	DECLARATION
91.	The declaration should in all instances be completed by inserting the name of the person signing the declaration and the name of the agent / exporter / importer / consignor / consignee on whose behalf the signatory acts, and the date must be inserted in the relevant spaces.