

CUSTOMS

EXTERNAL

COMPLETION MANUAL

DECLARATIONS

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1 SCOPE

- a) This manual describes the completion and presentation of the Customs clearance declarations (CCD) when:
- i) Goods are imported;
 - ii) Removed in transit / bond;
 - iii) Exported from the local market or ex warehouse; and
 - iv) When goods are moved between South Africa and the BELN countries.
- b) The purpose of this manual - is to ensure uniform implementation of Customs procedures in the CCD process.
- c) The manual combines the attributes of previously separate manuals accommodating import, export and cross-border requirements.
- d) These guidelines take account of both current and future implementing provisions and procedures. Where necessary both current and future 'coding' or terminology is used.
- e) The manual provides the description of data elements as required for CCDs using the Customs Procedure Codes (CPC).
- f) The SAD 500 remains the physical CCD form for the presentation of a Customs clearance.
- g) **Inclusions**

Number	Title
SAD 500	Customs Declaration Form
SAD 501	Customs Declaration Form (Continuation Sheet)
SAD 502	Customs Declaration Form (Transit Control)
SAD 503	Customs Declaration Form
SAD 504	Voucher of Correction: Bill of Entry (direct)
SAD 505	Customs Declaration Form (Bond Control)
SAD 506	Continuation Sheet: Bill of Entry (direct)
SAD 507	Additional Information / Produced Document
SAD 514	Voucher of Correction: Bill of Entry (direct) Transfer of Liability
SAD 551	Continuation Sheet: Bill of Entry Export
SAD 554	Voucher of Correction: Bill of Entry Export
SAD 601	Continuation Sheet: Bill of Entry (ex-warehouse) Imported Goods
SAD 604	Voucher of Correction: Bill of Entry (ex-warehouse) Imported goods

h) **Exclusions**

Number	Title
DA 22	Sight Bill of Entry
DA 260	Excise Account: Excisable Products
DA 30	Bill of Entry – Supplementary Clearance
DA 306	Application for release of goods in terms of Section 38(1)(a)
DA 31	Bill of Entry – For coastwise removal or removal through contiguous territories of released goods
DA 310	Stop Note
DA 32	Certificate for the removal excisable specified goods ex warehouse
DA 33A	Removal of excisable goods ex warehouse to registered rebate user
DA 35	Certificate for removal of fuel levy goods by road and rail
DA 62	Application for Transfer of Goods entered under rebate of duty
DA 63	Application for Refund – Export for trade purposes of imported duty paid goods
DA 64	Application for Drawback
DA 65	Registration
DA 68	Application for delivery of goods ex state warehouse
DA 70	Application to make Provisional Payment

2 HEADER DETAILS

2.1 Local Reference Number (LRN)

REPRESENTATION: LRN

WCO3 PATH: Declaration ID (D014)

FIELD TYPE and LENGTH: AN 35

Description:

- Denotes the unique ID which the trader assigns to the consignment in question.
- It is otherwise known as the Local Reference Number (LRN). The number is made up of the 'Agent Code' (N8), the 'Office of Entry' (AN3), 'Date of Entry' [CCYYMMDD] (AN 8), and a unique 'Client Serial Number' (N6) and must be entered in this sequence on the CCD.

Operations Ref: None

Location:

SAD Box 'For Official Use'	CD1: Consignment Details > LRN
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Rules and Conditions of Usage:

- The LRN the unique number issued by the declarant must remain the same for the lifecycle of a CCD.
- The LRN may not be amended.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.2 District Office Code

REPRESENTATION: Office of Declaration

WCO3 PATH: Declaration.DeclarationOfficeID (065)

FIELD TYPE and LENGTH: AN 3

Description:

- The district (branch) office code must be inserted.
- Release of the goods will be attained at this place.

Operations Ref: SC-CF-04-A01 – District Office Alpha Codes

Location:

SAD Box A1 – Off. Code	CD1: Transport and Routing > Office of Declaration
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Rules and Conditions of Usage:

- Required on all CCDs.
- If the office code of any Previous Procedure MRN declared on an import CCD is not equal to the codes as per SC-CF-04-A01 the CCD will be outright rejected.
- The District Office data field cannot be changed. If an amendment is required, the CCD must be replaced and the original CCD cancelled.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.3 Assessment Date

REPRESENTATION: Assessment Date

WCO3 PATH: Declaration.DutyTaxFee.TaxationDateTime (382)

Field Type and Length: N 8

Description:

The date of assessment/acceptance of the original CCD to be inserted as CCYYMMDD format.

Operations Ref: None

Location:

SAD Box A4 – Assessment No. & Date	CD1: Financial Data > Assessment Date
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Rules and Conditions of Usage:

Only required on 'amendment' and 'replacement' CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.4 Transaction Type

REPRESENTATION: Message Function

WCO3 PATH: Declaration.MessageFunctionCode (017)

FIELD TYPE and LENGTH: AN 3

Description:

A code which describes the function of a CCD, for example, it defines if it is an original, amended, cancelled or replacement clearance.

Code	Description
9	Original
4	Change / amendment
1	Cancellation
5	Replace (Not for cargo)

Operations Ref: None

Location:

SAD Box 4 (no title)

CD1: Declaration Type > Message Function

Rules and Conditions of Usage:

- a) Required for all CCDs.
- b) A transaction type defines the type of clearance being submitted, for example:
 - i) **“9”** = An original clearance. Message function code “9” must be used for first time clearance of an import, export or transit consignment, EXCEPT in the case of a substitution or replacement clearance, where message function code “5” will apply.
 - ii) **“4”** = A change or amendment clearance where the content of any original or substitution clearance requires an amendment. An amendment clearance includes the change to any header or line information or the cancellation of a line item.
 - A) When **AMENDING** an original or substitution CCD:
 - I) Always provide full header, totals and all line details.
 - II) In respect of import clearance amendments, always provide ‘Total Duties Due’ and ‘Total VAT Due’.
 - III) Any ‘header level’ data field information can be amended EXCEPT the declarant’s Local Reference Number (LRN), the Procedure Category Code (PCC), and the District Office.
 - IV) Any ‘line level’ data field can be amended EXCEPT the PCC and/or CPC combination. As the case with original CCDs in respect of warehoused goods, the ‘previous’ CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.
 - B) When **ADDING** a line item:
 - I) Such line must always be added to the end of the CCD, taking into account any lines which may have been cancelled. **Example:** Using the above scenario – a trader wishes to add an additional line item in a second amendment, he / she must submit a CCD reflecting line items “1”, “3”, “4” and “6”.
 - II) If lines are deleted, and a new line is thereafter to be added, such line must not be declared in the space of the deleted lines. **Example:** If line items “2” and “5” were deleted, a new line must be inserted as line “7”, i.e. the amended CCD will therefore contain lines “1”, “3”, “4”, “6” and “7”.
 - C) Validation control changes
 - I) The following errors will result in outright rejection of a CCD:

Rejection error description
Original declaration not on Customs and Excise information system
Un-finalised amended CCD on original declaration exist
Client unknown
FICA status unknown
No banking information

Rejection error description

Drawback error

- II) The MRN of the original CCD being cancelled must be inserted in the field provided at header level.
 - III) If the Previous Procedure MRN used in a CCD is older than two (2) years, motivation from the client for such must be included with the supporting documents.
- D) **Amendments and Offsetting**
- I) Offsetting – for any CCD where an amendment thereto results in a combination of both debits / credits across different duty types, the billing of such debits / credits will be offset across all lines to derive a final amount for accounting purposes. This implies that only one (1) amended CCD will be required to cater for the debit and credit.
 - II) However, should separate amended CCDs be submitted the system will use the first amended CCD to perform the billing based on nett line items (offsetting), according to (A) above. The second amended CCD (which currently is the refund) will be processed by the system as a free CCD due to the over and under payments already processed.
 - III) Nett effect credit amended CCDs, including any amended CCD where a credit is due on VAT, will be subject to a refund audit and the submission of supporting documents.
- iii) **“1”** = A cancellation clearance where the full content of any original or substitution clearance requires to be cancelled. A cancellation clearance implies the cancellation of a complete CCD.
- A) Declarants must only supply header and total details on the cancellation clearance.
 - B) The ‘Total Duties Due’ and ‘Total VAT Due’ data fields must be inserted on imports.
 - C) ‘Total Lines’ data field must always reflect zero.
 - D) The MRN of the original CCD being cancelled must be inserted in the field provided at header level.
- E) BELN will notify users when the following requirements become applicable:
- I) **Cancellation scenario 1:** A CCD is lodged but goods did not arrive. The cancellation clearance must indicate relevant ‘payment code’.
 - II) **Cancellation scenario 2:** Goods have been declared with incorrect PCC. Indicate relevant ‘payment code’.
 - III) **Cancellation scenario 3:** A CCD is lodged, but goods cannot be used according to the PCC / CPC combination declared OR the trader is not entitled to clear goods under the original PCC / CPC combination declared. Indicate relevant ‘payment code’.
- | Code | Description |
|------|---------------------------------------|
| R | Refund to trader; |
| J | Refund to trader’s nominee; and |
| M | Refund to trader’s deferment account. |
- iv) **“5”** = A replacement clearance. A replacement clearance implies the substitution of an original clearance for a new clearance under a different Customs procedure.
- A) A replacement clearance is used to where an incorrect PCC was declared on an original CCD. It is used in conjunction with ‘Transaction Type “1”’ being a new clearance replacing a complete original clearance or part of an original clearance.
 - B) The MRN original clearance which is now being replaced (substituted) must be inserted in the ‘previous MRN’ (For Official Use box) field of the replacement clearance.
 - C) A replacement clearance is used in combination with either a “Cancellation” of a full clearance, or, ‘Amendment’ to a portion of a clearance:
 - I) **Full consignment scenario:** Where a full consignment is required to be cleared under a different PCC, a ‘Replacement’ clearance is required, followed by a ‘Cancellation’ clearance in respect of the ‘Original’ CCD.
 - II) **Partial consignment scenario:** Where part of the consignment is required to be cleared under a different PCC and the balance remains as cleared on the ‘Original’.
 - D) A ‘Replacement’ clearance is required for the portion where the PCC differs from the ‘Original’; and an ‘Amendment’ clearance is required on the ‘Original’ CCD for the portion where the PCC remains as entered. Only one (1) PCC and requested / previous CPC combination is allowed per clearance, EXCEPT in respect of

warehoused goods where the 'previous' CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.5 Original Movement Reference Number (MRN)

REPRESENTATION: MRN

WCO3 PATH: Declaration.CustomsReferenceID (000)

FIELD TYPE and LENGTH: AN 35

Description:

- This number indicates the unique reference of the original CCD to which the amendment, replacement or cancellation clearance refers.
- The number must be entered in the following sequence and format - Office Of Entry (AN3) Date (CCYYMMDD) (N8) Number (N7).

Operations Ref: None

Location:

SAD Box 'For Official Use'	CD1: Declaration Type > MRN
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Rules and Conditions of Usage:

- This field must be declared.
- It is used in conjunction with 'transaction types' **1** and **4** to reference the original clearance being amended (changed) or cancelled.
- This field is subject to a 'version no.'

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.6 Procedure Category Code (PCC)

REPRESENTATION: PCC

WCO3 PATH: SET - Declaration.AdditionalInformation.StatementTypeCode (369) = REG (Regulatory information, the free text contains information for regulatory authority)

SET - Declaration.AdditionalInformation.StatementCode (226) = PCC (Procedure Category Code)

MAP to Declaration.AdditionalInformation.StatementDescription (225)

FIELD TYPE and LENGTH: AN 3

Description:

- The Procedure Category Code describes the Customs procedure under which the CCD is being lodged.
- The codes are as follows:

A	Home Use (including goods cleared under relief of duties and taxes)
B	National and International Transit procedure
C	Transshipment procedure
D	Temporary Admission procedure
E	Warehousing procedure
F	Stores procedure
G	Tax Free Shop procedure
H	Export procedure
I	Temporary Export procedure
J	Inward Processing procedure
K	Processing for Home Use procedure
L	Outward Processing procedure

- Notwithstanding the fact that Home Use is not a specified Customs procedure, it is nevertheless, for the sake of uniformity administered as such on a CCD.

Operations Ref: None

Location:

SAD Box 1 – Declaration

CD1: Declaration Type > Procedure Category Code

Rules and Conditions of Usage:

- a) Required for all CCDs.
- b) Only one (1) PCC and requested / previous CPC combination is allowed per clearance, EXCEPT in respect of warehoused goods where the 'previous' CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.
- c) In the case of goods already cleared, a PCC can only be changed by cancellation and substitution.
- d) Declarants must utilise the table of permissible combinations provided (SC-CF-04-A14). This is important when planning the clearance of goods for importation, transit and exportation –
 - i) **Example 1:** Imported goods removed under national transit upon arrival, thereafter declared for home use must be cleared as follows: B 22-00 then A 11-20. CPCs cannot be changed by an amendment clearance, therefore declarants and brokers must ensure the appropriate CPC combinations are planned upfront.
 - ii) **Example 2:** Goods exported for refurbishment or repair for subsequent re-importation to South Africa must follow the temporary export procedure declaring the goods with CPC I 75-00. This identifies the transaction as requiring a follow-up re-importation clearance once the goods have been refurbished or repaired. The re-importation clearance must occur under CPC I 77-75.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.7 Agent Code

REPRESENTATION: BROKER TIN

WCO3 PATH: Declaration.Agent.ID (R004)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

- a) The Customs client number allocated to a licensed clearing agent or broker, or an importer / exporter making CCDs in his / her own capacity must be inserted in this field.
- b) Where a registered importer or exporter is foreign based, such party is required to be represented by an 'Importers / Exporters Agent' for the purposes of satisfying Customs requirements.

Operations Ref: None

Location:

SAD Box 14 – Declarant / Agent

CD1: Party Details > Broker TIN

Rules and Usage:

Required for all CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.8 Total Lines

REPRESENTATION: Total Lines

WCO3 PATH: Declaration.GoodsItemQuantity/Value (228)

FIELD TYPE and LENGTH: N 4

Description:

- a) Denotes the total number of line items on a CCD.
- b) Line items are numbered consecutively and the total number of line items per CCD may not exceed 9999.

Operations Ref: None

Location:

SAD Box 5 – Items

CD1: Consignment Details > Total Line Items to Declare

Rules and Usage:

- a) Required for all CCDs.
- b) Total line validations on Transaction Type 4 (Amendment) transactions: the number of lines specified in the total line field must at all-time be equal to the number of lines accompanying the amended CCD.
- c) On Cancellation CCDs the Number Of Lines must be equal to zero (0).

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.9 Country of Export**REPRESENTATION:** Country of Export**WCO3 PATH:** Declaration.GoodsShipment.ExportationCountryCode (062)**FIELD TYPE and LENGTH:** AN 3**Description:**

- a) Denotes the code of the country from which the goods are consigned to or first despatched to South Africa as a direct result of the importer's order.
- b) The country of export must not be confused with the "place" of export as defined in Section 66(l)(e).

Operations Ref: SC-CF-04-A13 - Country Codes (UNLOCODE)**Location:**

SAD Box 15 – Country of Export (COE)	CD1: Consignment Details > Country of Export
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Rules and Usage:

The Country of Destination and the Country of Export cannot both be South Africa (country code ZA), the clearance declaration will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.10 Country of Destination**REPRESENTATION:** Country of Destination**WCO3 PATH:** Declaration.GoodsShipment.DeliveryDestination.Address.CountryCode (242)**WCO SAFE:** Required field.**FIELD TYPE and LENGTH:** AN 3**Description:**

Denotes the country code where the importer or Customs warehouse is located.

Operations Ref: SC-CF-04-A13 - Country Codes (UNLOCODE)**Location:**

SAD Box 17 – Country of Destination (COD)	CD1: Consignment Details > Country of Destination
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Rules and Usage:

- a) When applying the International Transit procedure (**B21 or 22**) the country of destination cannot be ZA.
- b) The Country of Destination and the Country of Export cannot both be South Africa (country code ZA), the clearance declaration will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.11 Previous Procedure MRN**REPRESENTATION:** Previous Procedure MRN**WCO3 PATH:** SET - Declaration.PreviousDocument.TypeCode (D019) = 998 (Previous Customs document / message)

MAP to Declaration.PreviousDocument.ID (D018)

FIELD TYPE and LENGTH: AN 35

Description:

- a) Denotes the unique Movement Reference No. pertaining to a previous clearance.
- b) The number is made up of the Office Of Entry (AN3) Date (CCYYMMDD) (N8) Number (N7).

Operations Ref: None**Location:**

SAD Box 44E – Removal in Bond (RIB) No., Date & Office	CD1: Consignment Details > Previous Procedure MRN
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Rules and Usage:

- a) Used in conjunction only with 'transaction type' 5, to reference the original clearance now being replaced. This is not applicable to cross-border and export transactions.
- b) If the Previous Procedure MRN used in a CCD is older than two (2) years, motivation from the client for such must be included with the supporting documents.
- c) When an MRN is declared, it must be a valid MRN, if not the entry will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.12 Valuation Code – Digit 1**REPRESENTATION:** Importer Relationship Code**WCO3 PATH:** Declaration.GoodsShipment.CustomsValuation.PartyRelationshipCode (163)**FIELD TYPE and LENGTH:** AN 1**Description:**

Denotes the nature of the relationship between an importer and foreign supplier.

R = Related.

N = Not related.

E = Exempt.

Operations Ref: None**Location:**

SAD Box 43 – Valuation Method (VM)	CD1: Financial Data > Importer Relationship Code
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Rules and Usage:

- a) Must be left blank if there is a value determination number (VDN) in the additional information field.
- b) Must be left blank if the goods are removed in bond to a destination within SACU or removed in transit to a destination outside SACU.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.13 Valuation Code – Digit 2**REPRESENTATION:** Valuation Method**WCO3 PATH:** Declaration.GoodsShipment.CustomsValuation.MethodCode (122)**FIELD TYPE and LENGTH:** AN 1**Description:**

Denotes the valuation method used to arrive at the Customs Value.

Code	Method
1	Section 66(1) – shall be based on the price actually paid or payable for the goods when sold for export to South Africa.
2	Section 66(4) - shall be based on the price actually paid or payable for identical goods in a sale for export to South Africa at the same commercial level and in substantially the same quantity and exported at or about the same time as the goods to be valued, adjusted with reference to differences in any costs and charges on account of differences in distances and modes of transport to the port or place of export.

Code	Method
3	Section 66(5) – shall be based on the price actually paid or payable for similar goods in a sale for export to South Africa at the same commercial level and in substantially the same quantity and exported at or about the same time as the goods to be valued, adjusted, with reference to differences in any costs and charges on account of differences in distances and modes of transport to the port or place of export.
4	Section 66(7) – shall be based on identical or similar imported goods are sold in South Africa in the same condition as that in which they were when imported.
5	Section 66(8) - shall be based on a computed value, computed by means of information supplied by the producer.
6	Section 66(9) – shall be a value determined by the Commissioner.

Operations Ref: Valuation codes are described in Rule 66.03 to 66.05

Location:

SAD Box 43 – Valuation Method (VM)	CD1: Financial Data > Valuation Method
------------------------------------	--

Rules and Usage:

- Must be left blank if a value determination number (VDN) is reflected in the additional information field.
- Must be left blank if the goods are removed in bond to a destination within SACU or removed in transit to a destination outside SACU.
- When 'Valuation Code 1' (Importer Relationship Code) = E, then this field must be left blank.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.14 Port Of Destination / Exit

REPRESENTATION: Port of Destination / Exit

WCO3 PATH: Declaration.GoodsShipment.ExitOffice.ID (G005)

FIELD TYPE and LENGTH: AN 3

Description:

Import: This field denotes any port, inland or frontier Customs office of final destination or where the transit operation ends –

- The office / place of destination in respect of goods cleared under the National Transit procedure (**B 20**), or
- The office / port of exit in the case of goods under the International Transit procedure (**B 21**).

Export: The field denotes the office / port through which the goods will exit South Africa.

Operations Ref: SC-CF-04-A01 – District Office Alpha Codes

Location:

SAD Box 29 – Office of Entry / Exit (OOE)	CD1: Consignment Details > Port of Destination / Exit
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Rules and Usage:

- Required for all CCDs where the Transport Mode Code is 1 (Maritime), 3 (Road), or 4 (Air).
- On any CCD where goods exit South Africa from a land port (by road), only a designated land port (district office code e.g. Kopfontein must be reflected as KFN) will be accepted as a valid port of exit. In the event where CCDs fail this validation, they will be outright rejected with the following message; port of destination / exit invalid for purpose code.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.15 Unregistered Trader Identification Number Qualifier

REPRESENTATION: Identification Type

WCO3 PATH: In case of **Import** CCD: MAP TO GoodsDeclaration.Importer.RoleCode

In case of **Export** CCD: MAP TO GoodsDeclaration.Exporter.RoleCode

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 3

Description:

- a) The person completing the import or export CCD must reflect his / her:
 - i) South African identity document number in the case of a South African citizen or a permanent resident of South Africa;
 - ii) Passport document number in the case of a person who is not a South African citizen nor a permanent resident of South Africa; or
 - iii) South African Revenue Service taxpayer reference number.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None**Location:**

SAD Box 2B – Exporter / Consignor TIN or 8B – Importer / Consignee TIN	CD1: Party Details > Identification Type
---	--

Rules and Usage:

- a) Must be reflected on all import / export CCDs, where the trader is unregistered.
- b) Only applicable for the following CPC combinations:
 - i) A 11-00;
 - ii) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.16 Unregistered Trader Identification Number

REPRESENTATION: Unregistered Trader Identification Number**WCO3 PATH:** In case of **Import** CCD: FIND GoodsDeclaration.Importer.RoleCode = PID OR PPN, MAP TO GoodsDeclaration.Importer.IDIn case of **Export** CCD: FIND GoodsDeclaration.Exporter.RoleCode = PPN, MAP TO GoodsDeclaration.Exporter.ID**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The person making the import or export CCD must reflect his / her:
 - i) South African identity document number in the case of a South African citizen or a permanent resident of South Africa;
 - ii) Passport document number in the case of a person who is not a South African citizen nor a permanent resident of South Africa; or
 - iii) South African Revenue Service taxpayer reference number.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None**Location:**

SAD Box 2B – Exporter / Consignor TIN or 8B – Importer / Consignee TIN	CD1: Party Details > Unregistered Trader Identification Number
---	---

Rules and Usage:

- a) Must be reflected on all import / export CCDs, where the trader is unregistered.
- b) Only applicable for the following CPC combinations:
 - i) A 11-00;
 - ii) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.17 Unregistered Trader Name

REPRESENTATION: Unregistered Trader Name

WCO3 PATH: In the case of **Import:** SET GoodsDeclaration.Importer.Name/Code = EN, MAP TO GoodsDeclaration.Importer.Name/Value

In the case of **Export:** SET GoodsDeclaration.Importer.Name/Code = EN, MAP TO GoodsDeclaration.Importer.Name/Value

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The legal name of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2B – Exporter / Consignor TIN or 8B – Importer / Consignee TIN	CD1: Trader Details > Trader Name
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Rules and Usage:

- a) Must be reflected on all import / export CCDs, where the trader is unregistered.
- b) Only applicable for the following CPC combinations:
 - i) A 11-00;
 - ii) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.18 Unregistered Trader Street Name and Number

REPRESENTATION: Unregistered Trader Street Name and Number

WCO3 PATH: In case of **Import:** GoodsDeclaration.Importer.Address.Line

In case of **Export:** GoodsDeclaration.Exporter.Address.Line

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The legal address of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor or 8 – Importer / Consignee	CD1: Trader Details > Unregistered Trader Street Name and Number
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Rules and Usage:

- a) Must be reflected on all import / export CCDs, where the trader is unregistered.
- b) Only applicable for the following CPC combinations:
 - i) A 11-00;
 - ii) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.19 Unregistered Trader Building Name and Floor

REPRESENTATION: Unregistered Trader Building Name and Floor

WCO3 PATH: In case of **Import:** GoodsDeclaration.Importer.Address.FreeFormatAddress

In case of **Export:** GoodsDeclaration.Exporter.Address.FreeFormatAddress

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The legal address of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor or 8 – Importer / Consignee	CD1: Trader Details > Unregistered Trader Building Name and Floor
--	---

Rules and Usage:

Must be reflected on all import / export CCDs, where the trader is unregistered. Only applicable for the following CPC combinations:

- a) A 11-00;
- b) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.20 Unregistered Trader Suburb

REPRESENTATION: Suburb

WCO3 PATH: In case of **Import:** GoodsDeclaration.Importer.Address.CountrySubDivisionName

In case of **Export:** GoodsDeclaration.Exporter.Address.CountrySubDivisionName

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The legal address of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor or 8 – Importer / Consignee	CD1: Trader Details > Suburb
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Rules and Usage:

Must be reflected on all import / export CCDs, where the trader is unregistered. Only applicable for the following CPC combinations:

- a) A 11-00;
- b) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.21 Unregistered Trader City / Town

REPRESENTATION: City / Town

WCO3 PATH: In case of **Import:** GoodsDeclaration.Importer.Address.CityName

In case of **Export:** GoodsDeclaration.Exporter.Address.CityName

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The legal address of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import

and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor or 8 – Importer / Consignee	CD1: Trader Details > City / Town
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Rules and Usage:

Must be reflected on all import / export CCDs, where the trader is unregistered. Only applicable for the following CPC combinations:

- a) A 11-00;
- b) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.22 Unregistered Trader Street Code

REPRESENTATION: Street Code

WCO3 PATH: In case of **Import:** GoodsDeclaration.Importer.Address.PostcodeID

In case of **Export:** GoodsDeclaration.Exporter.Address.PostcodeID

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 9

Description:

- a) The legal address of the unregistered importer or exporter.
- b) Use of the fields “Unregistered Trader Identification Qualifier”, “Unregistered Trader Identification Number” and “Unregistered Trader Address” are only permissible for the submission of import and export CCDs for persons transacting with SARS on a non-commercial and private basis. For this reason clearance is reserved for certain CPC combinations to facilitate clearance.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor or 8 – Importer / Consignee	CD1: Trader Details > Street Code
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Rules and Usage:

Must be reflected on all import / export CCDs, where the trader is unregistered. Only applicable for the following CPC combinations:

- a) A 11-00;
- b) H 60-00.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.23 Importer Code

REPRESENTATION: Importer TIN

WCO3 PATH: Declaration.Importer.ID (R038)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

The Customs client number allocated to a registered importer.

Operations Ref: None

Location:

SAD Box 8B – Importer / Consignee TIN	CD1: Party Details > Importer TIN
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Rules and Usage:

- a) Must be reflected on all import CCDs.
- b) Where a registered importer is foreign based, such party is required to be represented by an ‘Importer’s Agent’ for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.24 Importer Name

REPRESENTATION: Trader Name

WCO3 PATH: SET GoodsDeclaration.Importer. Name/Code = EN,
MAP TO GoodsDeclaration.Importer.Name/Value

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- The Customs client number allocated to a registered importer.
- Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None

Location:

SAD Box 8 – Importer / Consignee

CD1: Party Details > Importer TIN

Rules and Usage:

- Must be reflected on all import CCDs.
- Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.25 Importer Street Name and Number

REPRESENTATION: Street Name and Number

WCO3 PATH: GoodsDeclaration.Importer.Address.Line

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- The Customs client number allocated to a registered importer.
- Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None

Location:

SAD Box 8 – Importer / Consignee

Trader Details > Street Name and Number

Rules and Usage:

- Must be reflected on all import CCDs.
- Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.26 Importer Building Name and Floor

REPRESENTATION: Building Name and Floor

WCO3 PATH: GoodsDeclaration.Importer.Address.FreeFormatAddress

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The Customs client number allocated to a registered importer.
- b) Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None**Location:**

SAD Box 8 – Importer / Consignee

CD1: Trader Details > Building Name and Floor

Rules and Usage:

- a) Must be reflected on all import CCDs.
- b) Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.27 Importer Suburb**REPRESENTATION:** Suburb**WCO3 PATH:** CountrySubDivisionName**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The Customs client number allocated to a registered importer.
- b) Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None**Location:**

SAD Box 8 – Importer / Consignee

CD1: Trader Details > Suburb

Rules and Usage:

- a) Must be reflected on all import CCDs.
- b) Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.28 Importer City / Town**REPRESENTATION:** City / Town**WCO3 PATH:** CountrySubDivisionName**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The Customs client number allocated to a registered importer.
- b) Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None**Location:**

SAD Box 8 – Importer / Consignee

CD1: Trader Details > City / Town

Rules and Usage:

- a) Must be reflected on all import CCDs.
- b) Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.29 Importer Street Code**REPRESENTATION:** Street Code**WCO3 PATH:** GoodsDeclaration.Importer.Address.PostcodeID**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 9**Description:**

- a) The Customs client number allocated to a registered importer.
- b) Importer detail is a composite data requirement in addition to the "Importer Code". It comprises a combination of data elements, namely: "Importer Name", "Importer Street Name and Number", "Importer Building Name and Floor", "Importer Suburb", "Importer City / Town", "Importer Street Code" and must be submitted according the relevant field. Any CCD requiring "Importer" details will require the full complement of information.

Operations Ref: None**Location:**

SAD Box 8 – Importer / Consignee

CD1: Trader Details > Street Code

Rules and Usage:

- a) Must be reflected on all import CCDs.
- b) Where a registered importer is foreign based, such party is required to be represented by an 'Importer's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.30 Exporter Code**REPRESENTATION:** Exporter TIN**WCO3 PATH:** SET GoodsDeclaration.Exporter.Name/Code = EN,
MAP TO GoodsDeclaration.Exporter.Name/Value**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** N 8**Description:**

The Customs client number allocated to a registered exporter.

Operations Ref: None**Location:**

SAD Box 2B – Exporter / Consignor TIN

CD1: Party Details > Exporter TIN

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.31 Exporter Name**REPRESENTATION:** Trader Name**WCO3 PATH:** SET GoodsDeclaration.Exporter.Name/Code = EN
MAP TO GoodsDeclaration.Exporter.Name/Value**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35

Description:

- a) The legal name of the registered Exporter.
- b) Exporter detail is a composite data requirement comprising a combination of data elements, namely "Exporter Name", "Exporter Street Name and Number", "Exporter Building Name and Floor", "Exporter Suburb", "Exporter City / Town", and "Exporter Street Code". Any CCD requiring "Exporter" details requires the full complement of information and must be submitted according the relevant field.

Operations Ref: None**Location:**

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Trade Name

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.32 Exporter Street Name and Number

REPRESENTATION: Street Name and Number**WCO3 PATH:** GoodsDeclaration.Exporter.Address.Line**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The physical address of the registered exporter.
- b) Exporter detail is a composite data requirement comprising a combination of data elements, namely "Exporter Name", "Exporter Street Name and Number", "Exporter Building Name and Floor", "Exporter Suburb", "Exporter City / Town", and "Exporter Street Code". Any CCD requiring "Exporter" details requires the full complement of information and must be submitted according the relevant field.

Operations Ref: None**Location:**

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Street Name and Number

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.33 Exporter Building Name and Floor

REPRESENTATION: Building Name and Floor**WCO3 PATH:** GoodsDeclaration.Exporter.Address.FreeFormatAddress**WCO SAFE:** Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The physical address of the registered exporter, including building name and floor if applicable.
- b) Exporter detail is a composite data requirement comprising a combination of data elements, namely "Exporter Name", "Exporter Street Name and Number", "Exporter Building Name and Floor", "Exporter Suburb", "Exporter City / Town", and "Exporter Street Code". Any CCD requiring "Exporter" details requires the full complement of information and must be submitted according the relevant field.

Operations Ref: None**Location:**

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Building Name and Floor

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.34 Exporter Suburb

REPRESENTATION: Suburb

WCO3 PATH: GoodsDeclaration.Exporter.Address.CountrySubDivisionName

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- The physical address of the registered exporter.
- Exporter detail is a composite data requirement comprising a combination of data elements, namely "Exporter Name", "Exporter Street Name and Number", "Exporter Building Name and Floor", "Exporter Suburb", "Exporter City / Town", and "Exporter Street Code".
- Any CCD requiring "Exporter" details requires the full complement of information and must be submitted according the relevant field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Suburb

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.35 Exporter City / Town

REPRESENTATION: City / Town

WCO3 PATH: GoodsDeclaration.Exporter.Address.CityName

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- The physical address of the registered exporter. Exporter detail is a composite data requirement comprising a combination of data elements, namely "Exporter Name", "Exporter Street Name and Number", "Exporter Building Name and Floor", "Exporter Suburb", "Exporter City / Town" and "Exporter Street Code".
- Any CCD requiring "Exporter" details requires the full complement of information.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > City / Town

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an 'Exporter's Agent' for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.36 Exporter Street Code

REPRESENTATION: Street Code

WCO3 PATH: GoodsDeclaration.Exporter.Address.PostcodeID

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 9

Description:

- a) The physical address of the registered exporter. Exporter detail is a composite data requirement comprising a combination of data elements, namely “Exporter Name”, “Exporter Street Name and Number”, “Exporter Building Name and Floor”, “Exporter Suburb”, “Exporter City / Town” and “Exporter Street Code”.
- b) Any CCD requiring “Exporter” details requires the full complement of information.

Operations Ref: None**Location:**

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Street Code

Rules and Usage:

Where a registered exporter is foreign based, such party is required to be represented by an ‘Exporter’s Agent’ for the purposes of satisfying Customs requirements.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.37 Supplier Code

REPRESENTATION: Supplier TIN**WCO3 PATH:** Declaration.GoodsShipment.Supplier.ID (R053)**Field Type and Length:** AN 8**Description:**

The Customs code allocated to a foreign supplier with whom the importer has a relationship and a value determination (VDN) has been issued.

Operations Ref: None**Location:**

SAD Box 2B – Exporter / Consignor TIN

CD1: Party Details > Supplier TIN

Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance, the valuation code 1 and 2 fields must be left blank and VDN must be inserted in the additional information field as well as the VDN number.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.38 Supplier Name

REPRESENTATION: Trader Name**WCO3 PATH:** SET GoodsDeclaration.Supplier.Name/Code = EN

MAP TO GoodsDeclaration.Supplier.Name/Value

WCO SAFE: Required field**FIELD TYPE and LENGTH:** AN 35**Description:**

- a) The legal name of the registered Supplier. Supplier detail is a composite data requirement, comprising a combination of data elements, namely “Supplier Name”, “Supplier Street Name and Number”, “Supplier Building Name and Floor”, “Supplier Suburb”, “Supplier City / Town” and “Supplier Street Code”.
- b) Any CCD requiring “Supplier” details requires the full complement of information and must be submitted according to the relevant WCO3 field.

Operations Ref: None**Location:**

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Trader Name

Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- a) Valuation Code-1;

- b) Valuation Code-2; and
- c) Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.39 Supplier Street Name and Number

REPRESENTATION: Street Name and Address

WCO3 PATH: GoodsDeclaration.Supplier.Address.Line

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The physical address of the registered supplier. Supplier detail is a composite data requirement, comprising a combination of data elements, namely “Supplier Name”, “Supplier Street Name and Number”, “Supplier Building Name and Floor”, “Supplier Suburb”, “Supplier City / Town” and “Supplier Street Code”.
- b) Any CCD requiring “Supplier” details requires the full complement of information and must be submitted according the relevant WCO3 field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Street Name and Address

Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- a) Valuation Code-1;
- b) Valuation Code-2; and
- c) Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.40 Supplier Building Name and Floor

REPRESENTATION: Building Name and Floor

WCO3 PATH: GoodsDeclaration.Supplier.Address.FreeFormatAddress

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- a) The physical address of the registered supplier. Supplier detail is a composite data requirement, comprising a combination of data elements, namely “Supplier Name”, “Supplier Street Name and Number”, “Supplier Building Name and Floor”, “Supplier Suburb”, “Supplier City / Town” and “Supplier Street Code”.
- b) Any CCD requiring “Supplier” details requires the full complement of information and must be submitted according the relevant WCO3 field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Building Name and Floor

Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- a) Valuation Code-1;
- b) Valuation Code-2; and
- c) Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.41 Supplier Suburb

REPRESENTATION: Suburb
WCO3 PATH: CountrySubDivisionName
WCO SAFE: Required field
FIELD TYPE and LENGTH: AN 35

Description:

- The physical address of the registered supplier. Supplier detail is a composite data requirement, comprising a combination of data elements, namely "Supplier Name", "Supplier Street Name and Number", "Supplier Building Name and Floor", "Supplier Suburb", "Supplier City / Town" and "Supplier Street Code".
- Any CCD requiring "Supplier" details requires the full complement of information and must be submitted according to the relevant WCO3 field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor	CD1: Trader Details > Suburb
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Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- Valuation Code-1;
- Valuation Code-2; and
- Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.42 Supplier City / Town

REPRESENTATION: City / Town
WCO3 PATH: GoodsDeclaration.Supplier.Address.CityName
WCO SAFE: Required field
FIELD TYPE and LENGTH: AN 35

Description:

- The physical address of the registered supplier. Supplier detail is a composite data requirement. It comprises a combination of data elements, namely "Supplier Name", "Supplier Street Name and Number", "Supplier Building Name and Floor", "Supplier Suburb", "Supplier City / Town" and "Supplier Street Code".
- Any CCD requiring "Supplier" details requires the full complement of information and must be submitted according to the relevant WCO3 field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor	CD1: Trader Details > City / Town
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Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- Valuation Code-1;
- Valuation Code-2; and
- Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.43 Supplier Street Code

REPRESENTATION: Street Code
WCO3 PATH: GoodsDeclaration.Supplier.Address.PostcodeID

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 9

Description:

- a) The physical address of the registered supplier. Supplier detail is a composite data requirement. It comprises a combination of data elements, namely "Supplier Name", "Supplier Street Name and Number", "Supplier Building Name and Floor", "Supplier Suburb", "Supplier City / Town" and "Supplier Street Code".
- b) Any CCD requiring "Supplier" details requires the full complement of information and must be submitted according to the relevant WCO3 field.

Operations Ref: None

Location:

SAD Box 2 – Exporter / Consignor

CD1: Trader Details > Street Code

Rules and Usage:

This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance the following fields must also be present on the import CCD:

- a) Valuation Code-1;
- b) Valuation Code-2; and
- c) Additional Information Code – VDN.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.44 Ex Warehouse

REPRESENTATION: Ex Warehouse Code

WCO3 PATH: SET - Declaration.GoodsShipment.Warehouse. Role (000) = XWH

MAP to Declaration.GoodsShipment.Warehouse.ID (L019)

FIELD TYPE and LENGTH: AN 11

Description:

- a) Denotes the Customs client number allocated to a licensed operator of a Customs warehouse from where warehoused goods are to be removed.
- b) Goods entered for warehousing, the Customs client number allocated to the licensed warehouse must be entered here. The number consists of eleven (11) characters of which:
 - i) The first three (3) characters are alphabetic and indicate the Customs district office.
 - ii) The next three (3) characters are alphabetic and indicate the type of warehouse, e.g. storage (OS) special storage (SOS), manufacturing (VM), etc. If the type of warehouse is only represented by a two (2) character code, the third character must be a space.
 - iii) The next five (5) characters are numeric and reflect the number of the warehouse.

Operations Ref: None

Location:

SAD Box 44D – Ex Warehouse Code

CD1: Party Details > Ex-Warehouse Code

Rules and Usage:

- b) This field must be used where goods are removed from a Customs warehouse, either for home use or one (1) or other permissible Customs procedure, for example:
 - i) Clearance for outright export;
 - ii) Clearance for processing for home use; or
 - iii) Clearance for inward processing.
- c) While under the warehousing procedure, such goods may be:
 - i) Removed in bond to another Customs warehouse;
 - ii) Re-warehoused in another Customs warehouse; or
 - iii) Undergo change of ownership.
- d) The last five (5) digits of the Warehouse Number must be numeric and will be rejected if not. Export CCDs will be rejected if the Warehouse Number is supplied as, for e.g. "CTNSOS0001" as it should be "CTNSOS00001".
- e) If goods are placed under the warehouse procedure specifically for re-exportation (**E 42**) such goods may not be re-warehoused. If such goods are no longer required for export, they may either be cleared for home use or one (1) or other permissible procedure.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.45 To Warehouse / Consignee

REPRESENTATION: To Warehouse Code

WCO3 PATH: SET - Declaration.GoodsShipment.Warehouse. Role (000) = TWH

MAP to Declaration.GoodsShipment.Warehouse.ID (L019)

FIELD TYPE and LENGTH: AN 11

Description:

- a) Denotes the Customs client number allocated to a licensed operator of a Customs warehouse who has confirmed notice of intended receipt of imported uncleared goods.
- b) The number consists of eleven (11) characters of which:
 - i) The first three (3) characters are alphabetic and indicate the Customs district office.
 - ii) The next three (3) characters are alphabetic and indicate the type of warehouse, e.g. storage (OS) special storage (SOS), manufacturing (VM), etc. If the type of warehouse is only represented by a two (2) character code, the third character must be a space.
 - i) The next five (5) characters are numeric and reflect the number of the warehouse.

Operations Ref: None

Location:

SAD Box 49 – ID of Warehouse Time / Limit	CD1: Party Details > To-Warehouse Code
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Rules and Usage:

- a) This field must be completed when goods are cleared for the warehouse procedure, as follows:
 - i) Entry of uncleared imported goods for warehousing;
 - ii) Goods removed in bond to another Customs warehouse;
 - iii) Re-warehoused in another Customs warehouse; or
 - iv) Undergo change of ownership.
- b) If goods are placed under the warehouse procedure specifically for re-exportation (**E 42**) such goods may not be re-warehoused. If such goods are no longer required for export, they may either be cleared for home use or one (1) or other permissible procedure.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.46 Owner Code

REPRESENTATION: Owner TIN

WCO3 PATH: In case of Import CCD

SET GoodsDeclaration.Importer.RoleCode = ONR

MAP to GoodsDeclaration.Importer.ID

FIELD TYPE and LENGTH: N 8

Description:

The Customs assigned trade code for the party taking ownership of bonded goods in a Customs warehouse.

Operations Ref: None

Location:

SAD Box 17A – Owner	CD1: Party Details > Owner TIN
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Rules and Usage:

This field is mandatory for CCDs with CPC combinations:

- a) E 41-40;
- b) E 41-41;
- c) E 41-44;
- d) E 43-41;
- e) E 43-42; and
- f) E 45-47.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.47 Processing Party

REPRESENTATION: Processing Party TIN

WCO3 PATH: GoodsDeclaration.GoodsShipment.GovernmentAgencyGoodsItem.ID

FIELD TYPE and LENGTH: N 8

Description:

The Customs client number for a licensee of processing premises (rebate registrant or user).

Operations Ref: None

Location:

SAD Box 17B – Rebate User Code	CD1: Consignment Line Details > Processing Party TIN
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Rules and Usage:

- This field is mandatory for CCDs submitted in respect of Procedure Category Codes **J** (Inward Processing) and **K** (Home Use Processing).
- Notwithstanding the location of this field at Line item level, the physical location will be assigned to Box 17B on the SAD 500.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.48 Remover Code

REPRESENTATION: Carrier Identification

WCO3 PATH: Declaration.GoodsShipment.Consignment.Carrier.ID (012)

FIELD TYPE and LENGTH: N 8

Description:

Denotes the Customs client number allocated to a licensed remover, being the company / person appointed to undertake the removal of bonded goods.

Operations Ref: None

Location:

SAD Box – No Box number on manual submissions.	CD1: Party Details > Carrier TIN
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Rules and Usage:

IMPORTS: Where goods are entered for direct removal in bond by rail, sea or air, this data field must be left blank.

- The **removal of goods in bond by a licensed remover is exempt** in the case where the goods are removed to a bonded warehouse and the physical remover of the goods is the owner of either the warehouse from where or the warehouse to which the goods are removed, the Customs client number and name of the warehouse licensee must be declared in the remover box. In these cases, the removal of the goods will be under cover of the bond lodged by the warehouse owner at the time of the licensing of the warehouse and the remover need not be licensed.
- If an unregistered / cancelled Remover is declared on a CCD, the CCD will be outright rejected.

EXPORTS: A Remover client number must be used where goods are removed in bond by road. **A Remover Client number is required** in the following instances:

- In the case of a clearance bearing CPC **H 67** (XE), **F 53** (XES), **H 68** (ZE) or **F 52** (ZES) and the goods are removed by road transport to the destination or place of exit, the Customs client number of the licensed remover responsible for the transportation of the goods must be inserted in this field.
- In the case of a CCD with a CPC of **H 68** (ZE), **F 52** (ZES) and the cargo is of locally produced excise goods, i.e. beer, fuel levy goods (petroleum products) and spirits (excluding wine, sorghum beer, sorghum powders and ciders), the goods are not required to be removed by a licensed remover, but surety will be applicable.
- In the case of a CCD with a CPC of **H 67** (XE), **F 53** (XES) and the cargo removed in bond is imported excise products, i.e. spirits, beer, fuel levy goods (Petroleum Products), wine, and tobacco products, the goods are to be removed by a Licensed Remover.

WAREHOUSING:

- A Subcontractor Remover Client number** must be inserted in this data field in the event that such party undertakes liability for the movement of the consignment on behalf of the remover. The subcontractor must be a licensed remover with SARS.

- b) **A Remover Client number is not required** where the goods are moved in bond to a Customs warehouse and the physical remover of the goods is the owner of either the warehouse:
- From where, or
 - To which the goods are removed, the warehouse client number must be declared in the remover box.
- c) In these cases the removal of the goods guaranteed by the bond lodged by the warehouse owner.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.49 Transport Code

REPRESENTATION: Transport Code

WCO3 PATH: Declaration.GoodsShipment.Consignment.BorderTransportMeans.TypeCode (T010)

FIELD TYPE and LENGTH: N 2

Description:

Denotes the mode of transport conveying the imported goods into South Africa or goods to be exported from South Africa.

Operations Ref: None

Location:

SAD Box 25 – Transport Mode at Frontier (TMF)	CD1: Transport and Routing > Transport Code
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Rules and Usage:

- Required for all CCDs.
- Permissible Transport Codes:

Code	Description
0	Transport mode not specified (Unknown - Other)
1	Maritime
2	Rail
3	Road
4	Air
5	Mail
6	Multimodal transport (Not used by SA)
7	Fixed transport installation (pipelines, power lines)
8	Inland water transport (Not used by SA)
9	Transport mode not applicable

- All export CPCs where the Mode of Transport is Rail (02); the Office of Exit must be equal to the District Office declared.
- If a CPC with Requested Procedure Code (RPC) F 51, F 52 or F 53 is used and the mode of transport is not 1, 2 or 4, the export CCD will be rejected.
- On all CPCs, if Transport Code = 1, 2, 3 or 4, The Transport Document Number and Transport Document Date must be supplied, else it will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.50 Remover Transport Code

REPRESENTATION: Removal Transport Code

WCO3 PATH:

IF Import - Declaration.GoodsShipment.Consignment.DepartureTransportMeans.TypeCoded (T009)

IF Export - Declaration.GoodsShipment.Consignment.ArrivalTransportMeans.TypeCoded (T008)

FIELD TYPE and LENGTH: N 2

Description:

Denotes the mode of **inland transportation** to be used to convey goods after 'arrival' of imported goods, and delivery of export goods for 'departure' from South Africa.

Operations Ref: None

Location:

SAD Box 26 – Inland Mode of Transport (TMI)	CD1: Transport and Routing > Removal Transport Code
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Rules and Usage:

- a) Applicable only to international imports and exports, but not cross-border.
- b) Enter the inland transport mode code, if this is different from SAD Box 25.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.51 Payment Code**REPRESENTATION:** Payment Method**WCO3 PATH:** Declaration.DutyTaxFee.Payment.MethodCode (107)**FIELD TYPE and LENGTH:** AN 1**Description:**

Denotes the declarant's preferred payment method, for example, cash, deferment, VAT-only deferment. Offices where Systems, Applications and Products (SAP) has been deployed:

- a) Customs Statement of Account (CSA) implemented to provide a summary of all financial transactions processed against the trader's account;
- b) SARS provides stakeholders with a unique 19 digit Payment Reference Number (PRN);
- c) Stakeholders using the PRN no longer need to present physical proof of payment to Customs to obtain release; and
- d) In case of insufficient available deferment balance, SARS converts the payment method to 'Cash' and forwards a CUSRES 7 message to the declarant indicating a PRN.

Operations Ref: None**Location:**

SAD Box 48B – Account Code	CD1: Financial Data > Payment Method
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Rules and Usage:

- a) Payment codes must be reflected on international import CCDs.
- b) The payment methods are:
 - i) **Free [F]** – Any original CCD or amendment CCD (including refund vouchers of correction) on which no duties or VAT is payable must be marked "F". If any payment method other than "F" is declared on an amended CCD on which duty and / or VAT is to be refunded to the trader, the CCD will be outright rejected.
 - ii) **Cash [C]** – Any original CCD or amended CCD on which duties and / or VAT is payable and the clearer elects to pay the duty and / or VAT by cash, must be marked "C".
 - iii) **Defer [D]** – Any original CCD or amended CCD on which duties only, VAT only, or duty and VAT is payable, and the clearer elects to defer such amount(s) must be marked "D".
 - iv) **VAT Only Defer [V]** – Any original CCD or amended CCD on which duties and VAT are payable and the clearer elects to 'defer the VAT' and pay the duty, must be marked "V".
 - v) Only **[V]** and **[C]** payment codes apply to cross-border transactions.

SARS WILL NOTIFY WHEN THE FOLLOWING CODES WILL BECOME APPLICABLE:

- a) Importer Deferment Account **[I]**;
- b) Importer VAT-Only Deferment Account **[T]**;
- c) Refund Amendment (Refund to trader) **[R]**;
- d) Refund Amendment (Refund to trader's nominee) **[J]**;
- e) Reversal of declaration processed, where duties are billed but not yet paid. (Clearance Cancellation request) **[Z]**;
- f) Refund Amendment (Refund to Credit Deferment Account) **[M]**;
- g) Refund Amendment (Refund to Credit Importer's Nominee Deferment Account) **[H]**.
- h) The payment procedure referred to in GEN-PAYM-01-G01 – Payment Rules – External Guide must be adhered to:
 - i) For '**deferred payments**' of CCDs SARS will issue a PRN on the deferment holder's statement of account.
 - ii) For '**cash payments**' of CCDs SAP will issue a PRN which will be conveyed to the stakeholder in the 'Free text' field of a CUSRES 7 message.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.52 VAT Registration No.

REPRESENTATION: VAT Registration Number

WCO3 PATH: SET - Declaration.GoodsShipment.AdditionalDocument.TypeCode (D006) = VAT MAP to Declaration.GoodsShipment AdditionalDocument.ID (D005)

FIELD TYPE and LENGTH: N 10

Description:

Denotes the importer / exporter's VAT Registration number with SARS.

Operations Ref: None

Location:

SAD Box 2C – Exporter / Consignor (BSIC) or 8C – Importer / Consignee (BSIC)	CD1: Party Details > VAT Reg No.
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Rules and Usage:

- Where an importer or exporter is eligible as a VAT registrant with SARS, the VAT Registration Number he/she receives upon registration must be utilised on all import and / or export Customs CCDs.
- Where a VAT Registration number appears on an import or export CCD, the declarant must also insert the appropriate code in the VAT Indicator field.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.53 Transport Document No.

REPRESENTATION: Transport Document Number

WCO3 PATH: SET Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704 (Master bill of lading)

MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.ID (D023)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- Denotes the unique number of the 'master' transport document, i.e. bill of lading, non-negotiable liner waybill, rail consignment note or air waybill.
- The transport document is usually a contract of carriage entered into between the carrier and importer / exporter and is normally issued as listed below:

Mode of Transport	Transport document
Maritime (sea)	Bill of Lading
Rail	Freight Transit Order
Road	Road Manifest
Air	Air Waybill
Mail	Foreign Parcel Advice
Other	Unknown

- On all CPCs, if Transport Code = 1 (imports see also paragraph (b)(A) below), 2, 3 or 4, the Transport Document Number and Transport Document Date must be supplied, else it will be rejected.
- Maritime (sea):
 - The transport document number must exactly match as was issued by sea carrier and may not start with a space.
 - In the case of containerised cargo, the transport document number as well as the date of shipment can be obtained from the bill of lading.
 - Only one (1) master and one (1) house bill of lading can be entertained on a CCD. If master and house transport documents are issued, the particulars of the master transport document must be reflected here.
 - For import CPCs, if Transport Code = 1 (sea) is used the following must also be supplied:
 - Vessel Agent Code / Number [Optional] (see paragraph 2.54);and
 - Master Cargo Carrier Code [Mandatory] (see paragraph 2.55).

- E) For export CPCs, if Transport Code = 1 (sea) is used: The transport document number must be declared in two (2) parts in the format as in the example below:

Transport document number on CCD	Bill of lading number
The first part to reflect the sea carrier or master cargo carrier code (four-digit alpha numeric code) assigned by the Cargo Processing System to the entity who issued the master / ocean bill of lading or non-negotiable liner waybill or the appointed agent of the applicable entity in South Africa, for example ABCDHJK01234 .	The second part will reflect the alphanumerical number of the applicable bill of lading in terms of which the goods were exported from South Africa, for example HJK01234.
Where the sea carrier or master cargo carrier code is only three (3) characters long, a space must be left after the last character of the mentioned code and must be declared as ABC HJK01234 .	If a bill of lading is not available, the particulars of the delivery order issued by the master of the vessel (booking reference) must be reflected in these fields. As soon as the bill of lading is available, the CCD must be amended.

e) Air Freight:

- A) To facilitate the necessary routing of release information in respect of air cargo to the respective cargo handler, the transport document must be declared as follows. The first three (3) digits to identify the airline should be in accordance with IATA resolution 600a, which must be followed by a hyphen and then the waybill number consisting of eight (8) numeric numbers.
- B) The number must be declared continuous e.g. 083-36301171. The correctness of the eight (8) digit numeric number must be validated according to the IATA modulus-7 validation rule which is applied as follows:
- I) The first string of seven (7) digits must be divided by 7 (3630117÷7);
 - II) The eighth digit is the check digit which must be equal to the remainder of the above division (3630117÷7); and
 - III) The following codes have been allocated to NON-IATA airlines:

Code	Name of Airline
ZA1	PNEOBUS APOLLO
ZA2	TAAG
ZA3	CONGO AIRLINES
ZA4	AIR FOYLE LIMITED
ZA5	AIR CHARTER ASIA
ZA7	Goods sold to travellers, the Transport Document Number must be declared as "ZA7" followed by the relevant internal reference number

- IV) Only one (1) master and one (1) house air waybill can be entertained on a CCD.
 - V) If master and house transport documents are issued, the particulars of the master transport document must be reflected here.
 - VI) The format of the transport document in respect of goods to be released by NON-IATA airlines should however be in the same format: viz. NON-IATA airline code, followed by a hyphen and then the waybill number. The number should also be declared continuous e.g. ZA1-12345678.
 - VII) On Transport Document Number, for Air, the check digit will be validated for correctness. If found to be invalid the transaction will be rejected.
- f) If goods declared as 'Stores', and no transport document is available, then the order number and date must be supplied.

Operations Ref: SC-CF-04-A13 - Country Codes (UNLOCODE)

Location:

SAD Box A2 – Manifest Number	CD1: Transport and Routing > Transport Document Number
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Rules and Usage:

Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.54 Vessel Agent Code

REPRESENTATION: Vessel Agent

WCO3 PATH: Declaration.GoodsShipment.Consignment.Carrier.Role (R005) = "CG" (Carrier's Agent)
MAP to Declaration.GoodsShipment.Consignment.Carrier.ID (R012)

WCO SAFE: N/A

FIELD TYPE and LENGTH: AN 4

Description:

SCAC / BIC code assigned by SARS to the local representative / agent for foreign carrier as per:
https://tools.sars.gov.za/ACM_code_Tables/VesselAgents.csv.

Operations Ref: None

Location:

SAD Box A2 – Manifest Number	CD1: Transport and Routing > Transport Document Number
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Rules and Usage:

- Only applicable to maritime Imports.
- This is a conditional field and the Vessel Agent Code may not be the same as the Master Cargo Carrier Code. In the event of a vessel agent being involved in a Customs import transaction; the field is required and must be declared; otherwise, the field is to be omitted.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.55 Master Cargo Carrier Code

REPRESENTATION: Master Cargo Carrier Code

WCO3 PATH: SET Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = "704" (Master bill of lading)

MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.IssuingPartyID (D022)

WCO SAFE: N/A

FIELD TYPE and LENGTH: AN 4

Description:

SCAC / BIC code assigned by SARS to the sea carrier (vessel owner) as per:
https://tools.sars.gov.za/ACM_code_Tables/MasterCargoCarrierSea.csv.

Operations Ref: None

Location:

SAD Box A2 – Manifest Number	CD1: Transport and Routing > Transport Document Number
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Rules and Usage:

- Only applicable to maritime Imports.
- Mandatory and may not be same as Vessel Agent code.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.56 Transport Document Date

REPRESENTATION: Transport Document Date

WCO3 PATH:

Find (Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704)
MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueDateTime (D020)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

Denotes the 'date' of the transport document, i.e. bill of lading.

- Non-containerised goods shall be the date of the bill of lading, air waybill, consignment note or such other document as the Commissioner may require;
- Containerised goods shall be the date on which the container is taken on board ship as endorsed on the bill of lading or arrival notification or, if imported otherwise than by sea, the date of the air waybill, or consignment note.

Operations Ref: None

Location:

SAD Box A2 – Manifest Number	CD1: Transport and Routing > Transport Document Issue Date
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Rules and Usage:

Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.57 Transport Document Issued At

REPRESENTATION: Transport Document Issued At

WCO3 PATH:

Find (Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704)
MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueLocation (D021)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 5

Description:

Denotes the place where the master transport document was issued.

Operations Ref: SC-CF-04-A13 – Country Codes

Location:

SAD Box A2 – Manifest Number	CD1: Transport and Routing > Transport Document Issued At
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Rules and Usage:

Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.58 Transport Name

REPRESENTATION: Transport Name

WCO3 PATH: Declaration.GoodsShipment.Consignment.BorderTransportMeans.Name/Value (T005)

WCO SAFE: Required field.

FIELD TYPE and LENGTH: AN 35

Description:

Denotes name of a vessel, or road vehicle.

- a) **Maritime Transport [Imports only]** - The ship name must be declared in three (3) parts:
 - i) The first part to reflect the carrier code (four-digit alpha numeric code) assigned by the Cargo Processing System to the entity operating the deep sea vessel (the principal carrier) that bring the cargo to South Africa.
 - ii) The second part will reflect the applicable vessel's radio call sign (nine-digit alpha numeric code).
 - iii) The third part will be the name of the applicable vessel.
- b) **Road Transport** - Characters 1 - 10 must contain the load carrying vehicle or horse registration number, characters 11 - 20 the first trailer registration number and characters 21 - 30 the second trailer registration number. Should any of these registration numbers not be required for a particular entry that registration number must be space-filled.

Operations Ref: None

Location:

SAD Box 18 – Identification, Date and Nationality of Transport at Arrival	CD1: Transport and Routing > Transport Name
---	---

Rules and Usage:

Required on all CCDs where the Transport Code = 1 or 3.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.59 Voyage / Flight Number

REPRESENTATION: Voyage / Flight No.

WCO3 PATH: Declaration.GoodsShipment.Consignment.BorderTransportMeans.JourneyID (149)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 17

Description:

The flight number and date or the ship name and voyage number must be entered here if the goods were transported by air or sea, respectively.

Operations Ref: None

Location:

SAD Box 18B – Identification, Date and Nationality of Transport at Arrival	CD1: Transport and Routing > Voyage / Flight No.
--	--

Rules and Usage:

Required on all CCDs where the Transport Code = 1 or 4.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.60 Departure Date / Flight Date

REPRESENTATION: Departure Date

WCO3PATH: Declaration.GoodsShipment.Consignment.BorderTransportMeans.DepartureDateTime (156)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

- Denotes the arrival date for a flight.
- Must be inserted in the following format – CCYYMMDD.

Operations Ref: None

Location:

SAD Box 18 – Identification, Date and Nationality of Transport at Arrival	CD1: Transport and Routing > Departure Date
---	---

Rules and Usage:

Required for CCDs where the Transport Code = 4.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.61 Date of Arrival

REPRESENTATION: Date of Arrival

WCO3 PATH: Declaration.GoodsShipment.Consignment.UnloadingLocation.ArrivalDateTime (173)

FIELD TYPE and LENGTH: N 8

Description:

Denotes the arrival date for means of transport other than air in the following format – CCYYMMDD.

Operations Ref: None

Location:

SAD Box 18 – Identification, Date and Nationality of Transport at Arrival	CD1: Transport and Routing > Date of Arrival
---	--

Rules and Usage:

- Required on import CCDs where the Transport Code = 1 or 3.
- Not applicable to international export and export cross-border transactions.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.62 House Waybill Number

REPRESENTATION: House Waybill No.

WCO3 PATH:

SET - Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 703 (House waybill)

MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.ID (D023)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

Denotes the unique reference for a 'house' bill of lading or 'house' air waybill.

Operations Ref: None

Location:

SAD 507 Box 'House Waybill Number'	CD1: Transport and Routing > House Waybill No.
------------------------------------	--

Rules and Usage:

- a) Required in all instances where an international import consignment being declared is covered by a house bill of lading or house air waybill - for CCD and advanced cargo report (manifest) matching, acquittal and cargo release purposes.
- b) Not required for cross-border transactions.
- c) If master and house transport documents are issued, the particulars of the house transport document must be entered in this box of the first item only. To ensure a proper link to the applicable manifest in respect of sea freight the house bill of lading or house air waybill number declared must be in the under mentioned format:
 - i) The number must be declared in two (2) parts. The first part to reflect the cargo carrier code (eight-digit alpha numeric code) assigned by the Cargo Processing System (CPS) to the entity who issued the house bill of lading e.g. the groupage operator or his / her appointed agent in South Africa. The second part will reflect the actual number of the transport document. The cargo carrier codes can be found in the code tables "CargoCarrierAir.csv" and "CargoCarrierSea.csv" on the SARS website: www.sars.gov.za.
 - ii) For example where the cargo carrier code = "ZZZ00001" and the transport document number = "123456" the house bill of lading or air waybill number must be declared as follows: ZZZ00001123456.
 - iii) Where the cargo carrier code registered is the Customs client number allocated to the applicable entity and the number is for example only six (6) characters long, the number must be declared with leading zeroes as follows: 00123456.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.63 House Waybill Date

REPRESENTATION: House Waybill Date

WCO3 PATH: FIND -

(Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 703)

MAP to Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueDateTime (D020)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

Denotes the date of issue of a 'house' waybill in the following format CCYYMMDD.

Operations Ref: None

Location:

SAD 507 Box 'House Waybill Number'	CD1: Transport and Routing > House Waybill Date
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Rules and Usage:

Required in all instances where the consignment being declared is covered by a house bill of lading or house airway bill.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.64 Total Number of Packages

REPRESENTATION: Total Number of Packages

WCO3 PATH: Declaration.TotalPackageQuantity/Value (146)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 8

Description:

Denotes the total number of packages for the consignment being declared.

Operations Ref: None

Location:

SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages	CD1: Packages and Description of Goods > Total No. of Packages
--	--

Rules and Usage:

Required for all CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.65 Total Gross Mass of Consignment

REPRESENTATION: Total Gross Mass

WCO3 PATH: Declaration.TotalGrossMassMeasure/Value (131)

WCO SAFE: Required field

FIELD TYPE and LENGTH: N 18

Description:

Denotes the total gross weight in kilograms (kg) of the consignment.

Operations Ref: None

Location:

SAD Box 35 – Gross Mass KG	CD1: Packages and Description of Goods > Total Gross Mass
----------------------------	---

Rules and Usage:

Required for all CCDs including all export CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.66 Depot / Terminal Code

REPRESENTATION: Location of Goods

WCO3 PATH: Declaration.GoodsShipment.Consignment.GoodsLocation.ID (L017)

FIELD TYPE and LENGTH: AN 2

Description:

Denotes the unique code for all Customs temporary storage areas, e.g. depots, terminals, transit sheds, off airport de-grouping facilities.

Operations Ref: SC-CF-04-A08 – Facilities Code List

Location:

SAD Box 30 – Location of Goods	CD1: Transport and Routing > Location of Goods
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Rules and Usage:

- Maritime (sea) and air transport: the code of the depot, terminal, transit shed or off airport de-grouping facility from which the consignment / container will be delivered to the importer or consignee must be indicated in this field to enable Customs to transmit an electronic release / detention message to the applicable release authority.
- In the case of overstayed un-cleared deep-sea containers, which are diverted from a terminal to a depot, the code of the nominated depot from which the container will subsequently be delivered to the importer or be removed in-bond / in-transit must be reflected on the CCD or amended CCD.
- The depot code used on the CCD must be valid for either the district office or port of exit, in accordance with Facilities Codes – SC-CF-04-A08, else the CCD will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.67 Marks, Numbers and Description of Packages

REPRESENTATION: Marks and Numbers of Packages

WCO3 PATH: Declaration.Packaging.MarksNumbers (142)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 350

Description:

Denotes the shipping marks of the consignment as described on the transport document.

Operations Ref: None

Location:

SAD	CD1: Packages and Description of Goods > Marks and Numbers of Packages
-----	--

Rules and Usage:

Used for international import CCDs only.

- FCL containers** - only the container number and the number of packages need to be reflected.
- LCL containers** - the full marks and numbers of the consignment must be reflected.
- Elsewhere – the marks and numbers contained in the transport document or packing list covering the consignment, should be inserted.
- To facilitate release of the goods the progressive number (Pro-number), allocated to the consignment by Transnet Freight Rail, must also be reflected in this field.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.68 Part Clearance Quantity

REPRESENTATION: Part Clearance Quantity

WCO3 PATH: Declaration.LoadingListQuantity/Value (013)

FIELD TYPE and LENGTH: N 5

Description:

Describes the number CCDs for the consignment.

Operations Ref: None

Location:

SAD Box 31A – Packages And Description Of The Goods: Marks and Numbers	CD1: Consignment Details > Part Clearance Quantity
--	--

Rules and Usage:

Must be entered as total number of CCDs for consignment.

- If a consignment consisting of more than one (1) package is cleared on two (2) or more CCDs, this fact must be stated by endorsing each CCD as follows:
 - First CCD of 3 - 2 packages of 5;
 - Second CCD of 3 - 1 packages of 5; and
 - Third CCD of 3 - 2 packages of 5.
- If a single package is involved, reference to part of one (1) must be made opposite the number of CCDs involved:
 - First CCD of 2 - part of 1 package; and
 - Second CCD of 2 - part of 1 package.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.69 Message Sender

REPRESENTATION: Message Sender

WCO3 PATH: Declaration.Submitter.Communication.ID (240)

FIELD TYPE and LENGTH: AN 8

Description:

The message sender field will contain the three (3) character code as specified on the DA185.4A6, if it was requested, for cases where dual registrations on the EDI gateway are required.

Operations Ref: None

Location:

SAD – Not Applicable

CD1: Not Applicable

Rules and Usage:

Required for all CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.70 Unique Consignment Reference (UCR)

REPRESENTATION: UCR

WCO3 PATH: Declaration.GoodsShipment.UCR.ID (016)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 35

Description:

- EXPORTS:** Specifies the unique reference number assigned by the exporter or his/her broker for a full consignment agreed to between the exporter and foreign buyer.
- IMPORTS:** This data field is required where goods are imported into or transit through South Africa from or through eSwatini (SZ) or Lesotho (LS). South Africa has mutual assistance agreements in place with the aforementioned countries on the application and exchange of CCD data correlating with the UCR.
- Operations Ref:** SC-CF-04-A13 - Country Codes (UNLOCODE)

Location:

SAD Box 28 – Financial Data

CD1: Financial Data > UCR

Rules and Usage:

The UCR number is used to control the receipt of import / export proceeds as well as a mechanism for Customs to trace the auditability of an import / export consignment. It further enables matching of the import CCD with export data received from other Customs Administrations.

- The UCR must remain unique over a period of ten (10) years.
- A minimum length of seventeen (17) and a maximum length of 35 characters.
- The first character is reserved for the last digit of the calendar year over a ten (10) year period, in which the export took place, for example if the import / export took place in 2018, the first character will be reflected as a "8".
- The next two (2) characters are reserved for the Country ISO code (alpha-2 code) allocated to the nationality of the supplier / consignor, for example, JP for imports from Japan or for goods exported from South Africa the code will be ZA (SC-CF-04-A13).
- The next eight (8) to thirteen (13) characters is reserved for the Customs client, ID, passport or taxpayer reference number when the 70707070 code is used on a CCD. Under no circumstances should code 70707070 be inserted / incorporated into the UCR.
- The next character must contain the entity type code of the supplier or consignor:

ENTITY TYPE	CODE
Customs client number	C
Identification (ID) number	P
Taxpayer reference number (TIN)	T

- The next three (3) characters are reserved for the consignment's reference type code:

REFERENCE TYPE	CODE
Contract	CON
Customs Generated	CUS
Declarant Generated	DCL
Delivery	DEL
Informal	INF
Invoice	INV
Other	OTH
Purchase Order	PON

- h) The next fourteen (14) to nineteen (19) characters must reflect the unique reference number of the document generated by the company that will link the proceeds to the consignment. It must consist of characters 0-9, A to Z and the only allowable special characters are “/”, “-”, “.”, “#”, “*”.
- i) The last character must represent whether the UCR is going to be used for a single (S) or multiple (M) consignment(s), for example 8ZA00030004CINV000001S. Where a consignment is moved in more than one (1) stage, the same UCR must be used on all related CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.71 Credit Terms

REPRESENTATION: Credit Terms

WCO3 PATH: Declaration.GoodsShipment.CustomsValuation.PaymentTermsCode (301) *DMR

FIELD TYPE and LENGTH: AN 3

Description:

Denotes the period between the date of shipment and the anticipated date for the receipt of outstanding payments.

Operations Ref: None

Location:

SAD Box 28 – Financial Data

CD1: Financial Data > Credit Terms

Rules and Usage:

Three (3) options are available:

- a) **ADV** – in instances where a full advancement has been made for the total export. The total export might span more than one (1) export clearance depending on the terms arranged between the exporter and his / her overseas client.
- b) **001 to 999** – The exporter must provide the number of days between the date of shipment and the anticipated date for the receipt of outstanding payments. The “Transaction Value” must be greater than “0”.
- c) **No export proceeds (NEP)** – Where goods are exported and no exchange of money or proceeds is applicable “NEP” must be inserted in this field. The “Transaction Value” must be “0”.
Credit Terms / Transaction Value validations must be the same for Transaction Types 1 and 4 CCDs as for Transaction Type 9 validations.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.72 Financial Account Number (FAN) / Deferment Number

REPRESENTATION: Financial Account No.

WCO3 PATH: SET Declaration.AdditionalInformation.StatementTypeCode (369) = ABU (Deferred payment termed additional)

SET Declaration.AdditionalInformation.StatementCode (226) = DAR

MAP to Declaration.AdditionalInformation.StatementDescription/Value (225)

FIELD TYPE and LENGTH: N 10

Description:

Denotes the nominated trader ID (Customs client number) whose deferment account the declarant wishes to utilise for payment of duties and taxes, or otherwise for deposit of duty refunds.

Operations Ref: None

Location:

SAD Box 48A – Account Code

CD1: Financial Data > Financial Account No.

Rules and Usage:

- a) Either the broker’s or importer’s TIN can be referenced in this field.
- b) Required for CCDs where either a remittance or refund claim is involved.
- c) If a FAN is not declared on an amended CCD on which duty and / or VAT is to be refunded to the trader the CCD will be outright rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.73 Declarant Internal Reference Number

REPRESENTATION: Declarant Internal Reference Number

WCO3 PATH: Declaration.GoodsShipment.UCR.TraderAssignedReferenceID (009)

FIELD TYPE and LENGTH: AN 35

Description:

Data field for declarant's own use.

Operations Ref: None

Location:

SAD Box 7 – Declarant Reference Number	CD1: Financial Data > Declarant Internal Reference No.
--	--

Rules and Usage:

As required by declarant.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.74 Transaction Bank Code

REPRESENTATION: Bank Code

WCO3 PATH: SET Declaration.AdditionalInformation.StatementTypeCode (369) = AFX (Banking arrangements)

SET Declaration.AdditionalInformation.StatementCode (226) = TBR (Declarant Internal Reference Number)

MAP to Declaration.AdditionalInformation.StatementDescription/Value (225)

FIELD TYPE and LENGTH: AN 3

Description:

- a) Denotes the code for the local commercial bank brokering foreign exchange between the exporter and foreign buyer.
- b) This code is an Authorised Dealer code allocated to banks by the South African Reserve Bank (SARB) for reporting transactions involving cross-border foreign exchange monetary flows to the SARB.

Operations Ref: None

Location:

SAD Box 28 – Financial Data	CD1: Financial Data > Bank Code
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Rules and Usage:

- a) Required for import and export CCDs.
- b) If Credit Terms is supplied as "NEP", then the Transaction Value must be zero and no Bank Code must be supplied, else it will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.75 VAT Indicator

REPRESENTATION: VAT Indicator

WCO3 PATH: SET Declaration.AdditionalInformation.StatementTypeCode (369) = TXD (Tax declaration)

SET Declaration.AdditionalInformation.StatementCode (226) = VIR (VAT Indicator)

MAP to Declaration.AdditionalInformation.StatementDescription/Value (225)

[225/369 = TXD, tax declaration/226 = VIR, VAT indicator]

FIELD TYPE and LENGTH: AN 1

Description:

- a) Denotes the importer's/exporter's intention to include transaction as an input to his / her VAT 201 return.
- b) The VAT Indicator is expressed as follows –
 - i) **Y** = Yes, the consignment will be included as input to VAT 201.
 - ii) **N** = No, the consignment will not be included as input to VAT 201.

Operations Ref: None

Location:

SAD Box 28 – Financial Data

CD1: Financial Data > VAT Indicator

Rules and Usage:

This field is mandatory if the VAT Registration No. is present. In simple terms only a BELN' VAT registrant may apply 'Y' in this field. For all other traders, 'N' must be inserted in this field.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.76 Case Number

REPRESENTATION: Case No.

WCO3 PATH: SET Declaration.AdditionalInformation.StatementTypeCode (369) = AAE (Rate additional information)

SET Declaration.StatementCode (226) = CAI (Change Acknowledgement Indicator)

SET Declaration.AdditionalInformation.StatementDescription/Code = EN

MAP to Declaration.StatementDescription/Value (225)

FIELD TYPE and LENGTH: AN 35

Description:

Refers to the reference assigned by the Customs system to a Customs case (document or physical intervention).

Operations Ref: None

Location:

SAD Box 'For Official Use'

CD1: Declaration Type > Case No.

Rules and Usage:

This field will be applied by the Customs system to a CUSRES. Any amendment, cancellation or replacement clearance lodged in respect of an outstanding Customs case must reflect the case number.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.77 Change Acknowledgement Indicator

REPRESENTATION: Change Acknowledgement Indicator

WCO3 PATH: SET Declaration.AdditionalInformation.StatementTypeCode (369) = AAE (Rate additional information)

SET Declaration.StatementCode (226) = CAI (Change Acknowledgement Indicator)

MAP to Declaration.StatementDescription/Value (225)

FIELD TYPE and LENGTH: AN 3

Description:

Denotes the declarant's confirmation of acceptance of Customs decision according to defined criteria, as follows –

- a) **1** = accepted.
- b) **2** = conditionally accepted (with dispute, agree on duties and taxes but not on penalties).
- c) **3** = conditionally accepted (with dispute but requires release, sureties to be lodged).
- d) **4** = Rejected.

Operations Ref: None

Location:

SAD Box 'For Official Use'

CD1: Declaration Type > Change Acknowledgement Indicator

Rules and Usage:

- a) Required for amendment and cancellation CCDs which are subject to the outcome of an inspection report.
- b) An amended CCD requested by BELN must reflect the 'Case No.' and the "Change Acknowledgement Indicator" information.
- c) If an amendment, replacement or cancellation is triggered by a trader on his / her own volition, then this field must not be supplied.

- d) The Change Acknowledge Indicator must not be supplied on Transaction Type 9 (Original), thus, because it is an alphanumeric field, no value must be supplied. If for example "0" is supplied the CCD will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

2.78 Version Number

REPRESENTATION: Version No.

WCO3 PATH: GoodsDeclaration.VersionID

FIELD TYPE and LENGTH: AN 8

Description:

A sequential numerical reference assigned by the Customs system to a new iteration of an original clearance, accepted by Customs.

Operations Ref: None

Location:

Not applicable for SAD	CD1: Declaration Type > Version No.
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Rules and Usage:

- Required for on all iterations of an original CCD.
- The version of an original will always be '0'.
- The Customs system will assign this on the Customs response to an original CCD and any subsequent iteration thereafter.
- Declarants, when preparing an amendment or cancellation clearance, must in all instances use the 'version no.' of the Customs response to the previous submission.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

3 CONTAINER DETAILS

3.1 Container Number

REPRESENTATION: Container Number

WCO3 PATH: Declaration.GoodsShipment.Consignment.TransportEquipment.ID (159)

WCO SAFE: Required field

FIELD TYPE and LENGTH: AN 17

Description:

Denotes the number of ISO container conveying the goods.

Operations Ref: None

Location:

SAD Box 31C – Packages And Description Of The Goods: Container Number	CD1: Container Details > Container No.
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Rules and Usage:

- This field applies to EDI imports and exports where the goods are containerised.
 - This field must be completed in respect of direct import CCDs – CPCs A 10, 11, 12 and export CCDs.
 - On imports and exports, if no container number is supplied, there must also be no full/empty indicator and / or seal number 1/2 present, else it will be rejected.
- If a container number is declared in terms of the ISO container validations, the container number must consist of eleven (11) digits; else the CCD will be outright rejected.
- The complete container number, including the alpha prefix and check digit or alpha end-characters must be reflected for validation according to the prescribed ISO container numbers:
 - The container number consists of eleven (11) characters.
 - The fourth character must be a "U".
 - The eleventh character is the check digit. Characters 1-10 are used to determine the check digit:
 - Characters 1-4 (alpha) are given values starting with "A" as "10", ending with "Z" as "38";

- B) Numbers “11”, “22” and “33” are omitted, as they are dividable by eleven (11);
- C) The numeric characters 5-10 retain their values;
- D) For example HARU2103757 becomes 18-10-29-32-2-1-0-3-7-5; and
- E) Each of the first ten (10) characters is multiplied by the power of two (2) related to their position and each sum is added to a total, for example:

$18 * 1 = 18$
 $10 * 2 = 20$
 $29 * 4 = 116$
 $32 * 8 = 256$
 $2 * 16 = 32$
 $1 * 32 = 32$
 $0 * 64 = 0$
 $P * 128 = 384$
 $7 * 256 = 1 792$
 $5 * 512 = 2 560$
 $* Total = 5 210$
 $5210 \div 11 = 473.7$

- iv) The remainder “7” is the check digit. Where the remainder is “10” the check digit is “0”.
- d) In the event of a container being cleared which consists of a non-ISO container number the prefix “NONU” followed by a hyphen and then the non-ISO container number, for example NONU-AAAA1234567.
 - i) The CCD system will reject any duplicate “NONU” container numbers declared for export. This will require the exporter to declare the correct unique number that follows the “NONU”-abbreviation.
 - ii) If the space for the container numbers is insufficient, the information may be supplied on the SAD 507.
- e) This box must be left blank on the SAD 501 continuation sheets.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

3.2 Full / Empty Indicator

REPRESENTATION: Cargo Status

WCO3 PATH: Declaration.GoodsShipment.Consignment.TransportEquipment.FullnessCode (154)

FIELD TYPE and LENGTH: AN 3

Description:

Denotes the status of containerised cargo.

- a) 4 = Empty,
- b) 5 = Full (FCL Groupage),
- c) 7 = Full, mixed consignment (LCL),
- d) 8 = Full, single consignment (FCL)

Operations Ref: None

Location:

SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages	CD1: Container Details > Cargo Status
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Rules and Usage:

This field must be completed if a Container Number is present.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

3.3 Seal Number

REPRESENTATION: Seal Number

WCO3 PATH: Declaration.GoodsShipment.Consignment.TransportEquipment.SealID (165)

FIELD TYPE and LENGTH: AN 15

Description:

Denotes the seal number. Two (2) seal numbers per container are catered for.

Operations Ref: None

Location:

SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages	CD1: Container Details > Seal No.1/2
--	--------------------------------------

Rules and Usage:

This field must be completed if a Container Number is present.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4 INVOICE DETAIL**4.1 Invoice Number**

REPRESENTATION: Invoice No.

WCO3 PATH: Declaration.GoodsShipment.Invoice.ID (D016)

FIELD TYPE and LENGTH: AN 35

Description:

Denotes the number of a commercial invoice.

Operations Ref: None

Location:

SAD Box 13A – Invoice No. and Date	CD1: Invoice No. / Invoice No.
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Rules and Usage:

- e) Required for all CCDs except cancellation.
- f) In instances where no invoice is available, the declarant must insert: NO INVOICE NUMBER.
- g) Invoice details comprise data fields which are relevant to the consignment, being the information appearing on the foreign supplier's invoice.
- h) This information is important for CCD of the correct or most appropriate tariff.
- i) It also defines the amount required for customs value and duty assessment purposes.
- j) The SARB also requires this information for foreign exchange purposes.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.2 Invoice Date

REPRESENTATION: Invoice Date

WCO3 PATH: Declaration.GoodsShipment.Invoice.IssueDateTime (D015)

FIELD TYPE and LENGTH: N 8

Description:

Denotes the date of a commercial invoice. Must be expressed in the following format – CCYYMMDD.

Operations Ref: None

Location:

SAD Box 13A – Invoice No. and Date	CD1: Invoice No. > Invoice Date
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Rules and Usage:

- a) Required for all import CCDs except cancellation. Currently not required for export CCDs.
- b) In instances where no invoice is available and the declarant inserts "NO INVOICE NUMBER" in the 'Invoice field', this field must then be left blank.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5 LINE DETAILS**5.1 Line Number**

REPRESENTATION: Line No.

WCO3 PATH: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.SequenceNumeric (006)

FIELD TYPE and LENGTH: N 4

Description:

Denotes the line item number for a CCD.

Operations Ref: None

Location:

SAD Box 32 – Item	CD1: Consignment Line Details > Line No.
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Rules and Usage:

- a) Required for all CCDs except cancellation CCDs.
- b) Line numbers must run consecutively.
- c) In the case of an export CCD where BHR, BND or PPS is declared on line one (1), line one (1) cannot be cancelled with an amended CCD. Should the details from line one (1) need to be cancelled the information of any active line replaces the information in line one (1) which must still contain the relevant surety information. This will ensure that there is always a line one (1) where the BHR / PPS / BND info can be declared.
- d) If surety is required and not supplied on an amended CCD, the amended CCD will be outright rejected.
- e) When a line item is cancelled, that line number can never be reused.
- f) When a line item is added, it must always be added to the end taking into account any lines which may have been cancelled.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.2 Country of Origin

REPRESENTATION: Country of Origin

WCO3 PATH: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Origin.CountryCode (063)

WCO SAFE: Required field.

FIELD TYPE and LENGTH: AN 3

Description:

- a) Denotes the origin of the goods being declared.
- b) The country of origin is not necessarily the same as the country of export.
- c) When it is not possible to establish the country of origin the general country code “ZN” must be used.

Operations Ref: SC-CF-04-A13 – Country Codes (UNLOCODE)

Location:

SAD Box 34 – Country Of Origin Code (COC)	CD1: Consignment Line Details > Country of Origin
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Rules and Usage:

- a) Required for all CCDs except cancellation CCDs.
- b) With regards to BELN goods for export:
 - i) When clearing goods of origin Botswana, eSwatini, Lesotho or Namibia, such goods must be declared as if such goods are of imported origin, for example, while the CPC combination **H 60-00** covers both goods of EIG and ELG, declarants must declare BELN goods and South African goods on separate CCDs.
 - ii) The declaration system will reject all SADC certificates if the country of origin on the export CCD is not reflected as ZA.
- c) The country of origin on export CPCs is validated according to the CPC rules. ZE and ZES related CPCs will only allow the country of origin to be ZA. XE and XES related CPCs will only allow imported goods on the CCD.
- d) Declarations subject to compliance with SADC certificates will be rejected where the country of origin is not “ZA”.
- e) The declaration system will reject an amended export CCD if the country of destination is amended and there is a “Rules of Origin” certificate declared on the original transaction.
- f) CPC J 83-80 will only allow inward processing compensating products. All CCDs with a country of origin reflected as ZA will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.3 Previous Procedure MRN

REPRESENTATION: Previous Procedure MRN

WCO3 PATH:

SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.TypeCode (D019) = 998 (Previous Customs document/message)

MAP to Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.ID (D018)

FIELD TYPE and LENGTH: AN 35

Description:

- a) Denotes the movement reference number of the previous clearance and must appear in the following format and sequence:
 - i) Office Of Entry (AN3);
 - ii) Date (CCYYMMDD) (N8); and
 - iii) Number (N7).
- b) Examples of a Previous Procedure MRN are:
 - i) National transit MRN; and
 - ii) Warehouse clearance MRN.

Operations Ref: None

Location:

SAD Box 40 – Summary Declaration / Prev. Doc.	CD1: Warehousing Particulars > Previous Procedure MRN
---	---

Rules and Usage:

- a) The field must be completed at line level in all instances where a previous procedure was utilised for the same consignment.
- b) When an MRN is declared for exports, it must be a valid MRN, if not, the CCD will be rejected. The validation includes CCYYMM and the day.
- c) Previous Procedure MRN where supplied must be valid on all CPCs, also on amended CCDs, else it will be rejected.
- d) Refer to Amendments, Cancellations and Replacement CCDs for further details.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.4 Warehousing MRN Line Number

REPRESENTATION: Previous Procedure MRN Line No.

WCO3 PATH:

Find Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.TypeCode (D019) = 998

MAP to Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.Item (171)

FIELD TYPE and LENGTH: N 4

Description:

Denotes the line number of the warehouse clearance against which the CCD is being lodged.

Operations Ref: None

Location:

SAD Box 40 – Summary Declaration / Prev. Doc.	CD1: Warehousing Particulars > Previous Procedure MRN Line No.
---	--

Rules and Usage:

Used in conjunction only with 'transaction types' 4, 5 and 9 the field must be completed at line level in all instances where a previous procedure was utilised for the same consignment.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.5 Tariff Code

REPRESENTATION: Commodity Classification Code

WCO3 PATH: SET

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Classification.IdentificationTypeCode (337) = SRZ

MAP to GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Classification.ID (145)

WCO SAFE: Required field.

FIELD TYPE and LENGTH: N 9

Description:

Denotes the Harmonised System Nomenclature tariff subheading applicable to the goods declared for each line of a CCD. Until implementation of the new Customs Tariff 'check digits' must be inserted.

Operations Ref: South African Customs Tariff Code – Schedule 1

Location:

SAD Box 33A – Commodity Code	CD1: Consignment Line Details > Commodity Classification Code
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Rules and Usage:

- Required for all CCDs except cancellation CCDs.
- Personal** or **household effects** – Tariff subheadings 99.99.99.90(1) and 99.99(8) respectively must be used in lieu of tariff headings.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.6 Trade Agreement

REPRESENTATION: Trade Agreement

WCO3 PATH:

SET

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementTypeCode (369) = AAF (Rate additional information)

SET

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementCode (226) = TMZ (Trade agreement)

MAP to -

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementDescription/Value (225)

FIELD TYPE and LENGTH: AN 11

Description:

Denotes the old Malawi and Southern Rhodesia trade agreement. These trade agreements do not form part of the Customs tariff.

Operations Ref: None

Location:

SAD Box 44A – Additional Information / Produced Documents: Licence Number	CD1: Consignment Line Details > Trade Agreement
---	---

Rules and Usage:

Where goods are cleared under a reduced rate of duty in terms of the trade agreement between South Africa and Zimbabwe, the relevant Customs Tariff Code and subheading number, appearing in Column II, E.G. 6104.00 (A), and designation of goods, if any appearing in Column III, e.g. (A)(1)(a), must be inserted in this box. However, if goods are cleared in terms of the South Africa/Malawi Trade Agreement the only particulars to be inserted in this box is the four-digit tariff heading, e.g. 61.04.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.7 Quantity-“1” (Statistical Quantity)

REPRESENTATION: Supplementary Quantity – 1

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity/Value (130)

FIELD TYPE and LENGTH: N 11

Description:

Denotes the quantity of the goods in the unit as required by Customs for tariff, for statistical purposes.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 41A – Supplementary (Supp.) Units	CD1: Consignment Line Details > Supplementary Quantity – 1
---	---

Rules and Usage:

- a) The quantities required in terms of the relative tariff heading/rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.
- b) Required for all CCDs. If the statistical quantity declared for imported motor vehicles on line level is greater the “1.00 NO”, the CCD will be outright rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.8 Code-“1”

REPRESENTATION: Supplementary Code – “1”

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity/Unit (130)

FIELD TYPE and LENGTH: AN 2

Description:

Denotes the unit of measure for Quantity – “1”.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable

Location:

SAD Box 41B – Supplementary (Supp.) Units	CD1: Consignment Line Details > Code – 1
---	--

Rules and Usage:

Required for all CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.9 Quantity-“2” (Duty Calculation)

REPRESENTATION: Supplementary Quantity – “2”

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Value (130)

FIELD TYPE and LENGTH: N 11

Description:

Denotes the Quantity of the goods in the unit as required by Customs for tariff, for duty calculation purposes.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 41C – Supplementary (Supp.) Units	CD1: Consignment Line Details > Supplementary Quantity – 2
---	---

Rules and Usage:

- a) Required for all CCDs.

- b) The quantities required in terms of the relative tariff heading / rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.10 Code-“2”

REPRESENTATION: Supplementary Code – “2”

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.UnitCode (130)

FIELD TYPE and LENGTH: AN 2

Description:

Denotes the unit of measure for Quantity – “2.”

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
 b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 41D – Supplementary (Supp.) Units	CD1: Consignment Line Details > Code – 2
---	--

Rules and Usage:

- a) Required for all CCDs.
 b) The quantities required in terms of the relative tariff heading / rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.11 Quantity – “3” (Classification)

REPRESENTATION: Supplementary Quantity – “3”

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Value (130)

FIELD TYPE and LENGTH: N 11

Description:

Denotes the Quantity of the goods in the unit as required by Customs for tariff, for classification purposes.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
 b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 41E – Supplementary (Supp.) Units	CD1: Consignment Line Details > Supplementary Quantity – 3
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Rules and Usage:

- a) Required for all CCDs.
 b) The quantities required in terms of the relative tariff heading / rebate item, must be entered here (always reflected to two (2) decimals). These quantities must be reflected in the units specified in the tariff.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.12 Code-“3”

REPRESENTATION: Supplementary Code – “3”

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.UnitCode (130)

FIELD TYPE and LENGTH: AN 2

Description:

Denotes the unit of measure for Quantity – “3”.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 41F – Supplementary (Supp.) Units	CD1: Consignment Line Details > Code – 3
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Rules and Usage:

- a) Required for all CCDs.
- b) The quantities required in terms of the relative tariff heading / rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.13 Quantity- “4” (Countable Quantity)

REPRESENTATION: Countable Quantity Code

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Packaging.QuantityQuantity (144)

FIELD TYPE and LENGTH: N 8

Description:

Denotes the quantity of the goods in the unit as required by warehouse purposes. All CCDs with CPC combinations **E 40**(WH), **E 42** (WE), **A 11-40/41/44**(XDP), **E 44**(XRW), **E 43**(XIB), **A 13-40/41/44**; **A 15-40/41/44**; **A 15-40/41/44**; **J 80-40/41/44**(XGR), and **A 10-40/41/44**(XOL). Irrespective of the quantities and codes declared in Box 41 “Supplementary Units”, the countable quantity should always be declared.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 45A – Other Quantity (QTY)	CD1: Consignment Line Details > Countable Quantity
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Rules and Usage:

- a) This data field is to declare a quantity specifically for stock taking purposes. E.g. textiles where the statistical quantity required is kilograms (KG) and a classification quantity required is area in square meters (SM). The wholesale packaging of textile fabric is rolls and therefore the amount of rolls must be declared in this field with the applicable countable quantity code of “RO”. The provision in terms of Section 20(6) which clearly indicate that goods packed for retail sale must not be entered for storage in a storage warehouse unless they are packed in outer containers normally used in the wholesale trade in respect of such goods still apply. In these cases the countable quantity will be the outer containers normally used in the wholesale trade.
- b) Required for all warehouse and ex warehouse CCDs.
- c) The amount must not reflect decimals.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.14 Code-“4”

REPRESENTATION: Countable Quantity Code

WCO3 PATH: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Packaging.TypeCode (141)

FIELD TYPE and LENGTH: AN 2

Description:

Denotes the unit of measure for Quantity – “4”.

Operations Ref:

- a) SC-CF-04-A02 – Supplementary Unit Codes; and
- b) SC-CF-04-A04 – Other Quantities Countable.

Location:

SAD Box 45B – Other Quantity (QTY)	CD1: Consignment Line Details > Countable Quantity Code
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Rules and Usage:

- a) Refer to usage in paragraph 5.13 Countable Quantity, above.
- b) Required for all warehouse and ex warehouse CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.15 Customs Value**REPRESENTATION:** Customs Value**WCO3 PATH:**

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.CustomsValueAmount/Value (108)

WCO SAFE: Required field**FIELD TYPE and LENGTH:** N 12**Description:**

- a) **IMPORTS:** Denotes the value for Customs purposes calculated in terms Section 65(1) read with Section 66 adjusted in terms of Section 67. Only a full Rand value must be entered and 50 cents is considered to be less than half of a Rand. The minimum value is R1.
- b) **EXPORTS:** Denotes the value to be entered in this field is defined in Section 72 and must be reflected to the nearest Rand. If the value is less than R1 such value shall be calculated as R1. For values in excess of R1 fractions up to 50 cent is considered to be less than half of a Rand and must be rounded off to the lower amount. Fractions of R1 in excess of 50 cent are regarded as a full Rand.

Operations Ref: None**Location:**

SAD Box 42 – Customs Value	CD1: Consignment Line Details > Customs Value
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Rules and Usage:

- a) Customs value must always be expressed in South African Rand, no cents. In other words no decimals.
- b) **Cost of Repair.** This concept is applicable when declaring goods under 'procedure measure' item 409.04. The requirement when declaring cost of repair is as follows:
 - i) Customs Value field = value of goods temporarily exported; and
 - ii) Actual Price field = cost of repair.
 - iii) **Example:**
 - A) Machine imported from UK. Value = R5400.
 - B) Machine breaks down sent for repair to supplier –
 - I) Ocean freight and costs for delivery of machine to manufacturer in UK = R700.
 - II) Repair costs in UK = R500.
 - III) Repairer's profit = R100.
 - C) Machine repaired and returned to South Africa – Costs, charges and expenses incidental to delivery of the machine to the fob valuation point for export to South Africa = R200.
 - D) Clearance for re-importation must therefore reflect the following details:
 - I) Customs Value field = R5400.
 - II) Actual Price field = R800.
- c) **Intellectual Value.** The requirement when declaring intellectual value is as follows:
 - i) Only applicable to import CCDs;
 - ii) Intellectual Value is only applicable to the clearance of good classified within Tariff 8523;
 - iii) Customs Value field = cost of the carrier medium; and
 - iv) Actual Price field = cost of the carrier medium plus intellectual value.
 - v) **Example 1:**
 - A) Recorded computer programmes = R4920.
 - B) Value split as follows:
 - I) Intellectual value = R4500.

- II) Value of carrier medium = R420.
 - C) Therefore:
 - I) Customs value field = R420; and
 - II) Actual Price field = R4500.
- vi) **Example 2:**
 - A) Recorded computer programmes = R5150.
 - B) Customs value = R5150.
 - C) The requirement that the value of the carrier medium must be clearly distinguished from the data or instruction (intellectual value) was not complied with. Therefore the full invoiced price will form the basis for calculation of the Customs value.
- vii) **Example 3:**
 - A) Recorded computer games = R6720.
 - B) Value split as follows:
 - I) Intellectual Value = R6200.
 - II) Value of carrier medium = R520.
 - C) Therefore:
 - I) Customs value field = R 520; and
 - II) Actual Price field = R6720.
- d) Except in the instances below, the Customs / Excise value and the actual price on import CCDs must be equal, if not the CCD will be rejected:
 - i) Where the CPC is I 77-20/60/68/75 or I 78-76;
 - ii) Any CPC where the tariff classification is 8523;
 - iii) Any CPC where the actual price is zero (0); or
 - iv) Any CPC, where a VDN is declared, the actual price and Customs value may differ.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.16 Actual Price

REPRESENTATION: Statistical Value

WCO3 PATH:

Declaration.GoodsShipment GovernmentAgencyGoodsItem.StatisticalValueAmount/Value (114)

FIELD TYPE and LENGTH: N 12

Description:

- a) Denotes the amount required for actual price as defined in Rule 38.05 (b).
- b) The actual price must be entered to the nearest Rand.
- c) If the goods are supplied free of charge "NC" must be entered in this field.

Operations Ref: None

Location:

SAD Box 46 – Statistical Value

CD1: Consignment Line Details > Actual Price

Rules and Usage:

- a) Customs value must always be expressed in South African Rand, no cents. In other words no decimals.
- b) **Cost of Repair.** This concept is applicable when declaring goods under 'procedure measure' item 409.04. The requirement when declaring cost of repair is as follows:
 - i) Customs Value field = value of goods temporarily exported; and
 - ii) Actual Price field = cost of repair.
 - iii) Example:
 - A) Machine imported from UK. Value = R5400..
 - B) Machine breaks down sent for repair to supplier –
 - I) Ocean freight and costs for delivery of machine to manufacturer in UK = R700.
 - II) Repair costs in UK = R500.
 - III) Repairer's profit = R100.
 - C) Machine repaired and returned to South Africa – Costs, charges and expenses incidental to delivery of the machine to the fob valuation point for export to South Africa = R200.
 - D) Clearance for re-importation must therefore reflect the following details:
 - I) Customs Value field = R5400; and
 - II) Actual Price field = R800.

- c) **Intellectual Value** The requirement when declaring intellectual value is as follows:
- i) Only applicable to import CCDs;
 - ii) Intellectual Value is only applicable to the clearance of good classified within Tariff 8523;
 - iii) Customs Value field = cost of the carrier medium; and
 - iv) Actual Price field = cost of the carrier medium plus intellectual value.
 - v) **Example 1:**
 - A) Recorded computer programmes = R4920.
 - B) Value split as follows:
 - I) Intellectual value = R4500.
 - II) Value of carrier medium = R420.
 - C) Therefore:
 - I) Customs value field = R420; and
 - II) Actual Price field = R4500.
 - vi) **Example 2:**
 - A) Recorded computer programmes = R5150.
 - B) Customs value = R 5150.
 - C) The requirement that the value of the carrier medium must be clearly distinguished from the data or instruction (intellectual value) was not compiled with. Therefore, the full invoiced price will form the basis for calculation of the Customs value.
 - vii) **Example 3:**
 - A) Recorded computer games = R6720.
 - B) Value split as follows:
 - I) Intellectual Value = R6200.
 - II) Value of carrier medium = R520.
 - C) Therefore:
 - I) Customs value field = R520; and
 - II) Actual Price field = R6720.
- d) Except in the instances below, the Customs / Excise value and the actual price on import CCDs must be equal, if not the CCD will be rejected:
- i) Where the CPC is I 77-20/60/68/75 or I 78-76;
 - ii) Any CPC where the tariff classification is 8523;
 - iii) Any CPC where the actual price is zero (0); or
 - iv) Any CPC, where a VDN is declared, the actual price and Customs value may differ.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.17 Description of Goods

REPRESENTATION: Description of Goods

WCO3 PATH: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Description (137)

***WCO SAFE:** Required field

FIELD TYPE and LENGTH: AN 350

Description:

- a) Denotes the description of the goods as required by Section 40(1).
- b) If it is required that the rebated amount of Customs duty or duty i.r.o. Schedule 1 Part 2B be reflected on the CCD, these amounts must be inserted in the description field of the line to which they relate.
- c) On importation of a vehicle it is mandatory that the engine and chassis numbers be reflected in this field.

Operations Ref: None

Location:

SAD Box 31D – Packages And Description Of The Goods: Description	CD1: Consignment Line Details > Description of Goods
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Rules and Usage:

Required for all CCDs.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.18 Additional Information Code

REPRESENTATION: Additional Information Code

WCO3 PATH: Additional Code or Additional Document [Various]

FIELD TYPE and LENGTH: AN 3

Description:

- a) Denotes the code for an additional information item.
- b) This data field has up to ten (10) occurrences meaning that up to ten (10) additional codes can be declared for each line item of a CCD.
- c) The following codes are declared in this data field **when using a preferential duty rate (paragraph 5.25 – Preference Code will also be applicable) in terms of the following trade agreements:**

Code	Description	Use
ACT	African Continental Free Trade Area	Exports
AGO	African Growth and Opportunities Act	Exports
ETA	EFTA Free Trade Agreement	Exports
EUR	EU Trade Agreement (SADC EPA and SACUM-UK EPA)	Exports
MER	MERCOSUR	Exports
SAD	SADC Trade Agreement	Exports

- d) **Furthermore, the following additional information codes are provided to be declared in this data field:**

Code	Description	Use
ADD	Add under-declaration on previous excise account	Excise
ADI	Anti-dumping Duty Item	Imports
AFH	Agent representing a foreign Haulier (road freight)	Imports / Exports
AFT	Agent representing a foreign importer or exporter (road freight)	Imports / Exports
AGO	African Growth and Opportunities Act	Exports
APE	Approved Exporter	Exports
BHR	Bond Holder (consignor bond)	Imports / Exports
BND	Bond Amount	Imports / Exports
CDI	Countervailing Duty item	Imports
DBL	Diamond Beneficiary License	Exports
DBP	Drawback Permit	Exports
DDL	Diamond Dealer License	Exports
DDX	Temporary Export Exemption	Exports
DED	Deduct over-declaration on previous excise account	Excise
DLV	Diamond Levy Value	Exports
DPR	Diamond Producer Registration	Exports
DPX	Diamond Producer Exemption	Exports
DRL	Diamond Researcher	Exports
DRX	Diamond Researcher Permit	Exports
EPC	Export Permit Control	Exports
GSP	General System of Preferences	Exports
IPC	Import Permit Control	Imports
IPP	Inward Processing Permit	Imports
KBC	Kimberley Certificate	Exports
NUI	New Used Indicator	Imports
OLI	Ordinary Levy Item	Imports
PGR	Permit for various 4 th Schedule General Rebates	Imports
POL	Permit Ordinary Levy	Imports
PPR	Provisional Payment Surety Reference	Imports / Exports
PPS	Provisional Payment Surety	Imports / Exports
ROO	Rules of Origin	Exports
SGI	Safeguard Duty Item	Imports
SYN	Synthetic (commodity type)	Exports
TBP	Temporary Buyers Permit	Exports
VDN	Value Determination Number	Imports

Code	Description	Use
VIN	Vehicle Identification Number	Imports
VTE	Value-Added Tax Exemption	Imports / Exports

Operations Ref: None

Location:

SAD Box 44A – Additional Information / Produced Documents: Licence Number	CD1: Information Reference Details > Additional Information Code
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Rules and Usage:

- a) Any amendment lodged in respect of an original clearance must reflect the 'Additional Information' items according to the list above.
- b) Additional Information Codes may only appear once on a line. If the same Additional Information Code appears more than once on a specific line, the CCD will be rejected.
- c) **SADC EPA system rules applies to SACUM-UK EPA.**
- d) Foreigner validation:
 - i) In all cases where the exporter or the remover is a foreigner, Additional Information Codes AFT and / or AFH must be completed.
 - ii) Foreign exporters require an "AFT" agent in the additional info field (Line 1) that will represent the exporter.
 - iii) Foreign removers require an "AFH" agent in the additional info field (Line 1) that will represent the remover.
 - iv) The foreigner cannot act as an agent on behalf of himself / herself and must make use of a registered agent.
- e) Usage of specific Additional Information Codes:

Code	Description
AFH	This code must be inserted on the CCD by the 'registered agent' or a 'licensed clearing agent' acting on behalf a foreign importer or exporter, where the goods are removed by a 'foreign' remover of goods in bond (haulier).
AFT	This code must be inserted on the CCD by the 'registered agent' or a 'licensed clearing agent' acting on behalf a 'foreign' importer or exporter. Also refer to paragraph's 2.7, 2.23 and 2.30 in regard to details concerning 'agent code' as well as 'importer code' and 'exporter code'.
APE	If "APE" (Approved Exporter) is declared on an export transaction, the transaction will be rejected if the country of destination is not EU or EFTA agreement Countries. "APE" does not apply to other agreements other than EU or EFTA.
BHR	If a bond holder (BHR) is required on a CCD due to removal liabilities, the BHR declared, for e.g. "12345678A" must be valid.
BND	<p>IMPORTS: Code "BND" and the amount that represents the duty and / or tax when goods are removed in bond must be inserted in this box. If goods are removed in bond by road – CPCs E 40 (WH), H 42 (WE), B 20 (RIB), B 21/22 (RIT), E 43 (XIB), and E 44 (XRW) – the total amount of the duty and VAT, per item to be lodged as surety must be inserted in this sub box. If the commodity does not attract any duty or VAT the amount should be reflected as zero (0).</p> <p>EXPORTS: Goods removed in bond by road – CPCs H 67 (XE), F 53 (XES), H 68 (ZE) and F 52 (ZES):</p> <ol style="list-style-type: none"> a) The abbreviation "BND" and the amount to cover the duty and / or VAT to be lodged as security needs to be inserted per CCD line item. If the commodity does not attract any VAT and / or duty the amount should be reflected as zero (0). b) Under cover of a Consignor Bond: the abbreviation "BHR" and the Customs client number in respect of the bond owner together with the bond number must be declared on the first line of the CCD only. For example: the Customs client number of the bond owner is 12345600 and the bond number is "B", the "BHR" value in the Additional Information field must be declared as "12345600B". The "BND" details must always be reflected per line. This also applies to amended CCDs where an amendment is made on the first line of a CCD. c) Under cover of surety lodged by means of a Provisional Payment: the abbreviation "PPS" together with the amount, in rand, lodged must be declared in the Additional Information field on the first line of the CCD only. The "BND"

Code	Description
	<p>particulars must always be reflected per line. This applies to amended CCDs where an amendment is made on the first line of the CCD.</p> <p>d) Under cover of surety lodged by a Sub-Contractor: the licensed Remover Client number of the Sub-Contractor will be reflected in the "Remover Code" field. The Consignor Bond particulars will be reflected in the Additional Information field in the first line of the CCD only as "BHR" with the third party's client number and bond number. The "BND" must always be reflected per line.</p>
EPC	If "EPC" (Export Permit Control) is declared on export CCDs there must be a valid permit number declared in the additional info field, else the transactions will be rejected.
IPC	<p>The import permit number declared must be in the exact format as it appears on the permit itself. (Example IMP2004/00001). Only one (1) import permit may be used per CCD line item.</p> <p>If IPC details are declared on a CPC B 22-00, the CCD will be outright rejected because the CPC relates to transit movements which are exempt from import control permit requirements.</p>
IPP	Where goods are cleared under CPC J 80 (GR / XGR) and the rebate item of the goods being declared is 470.01, 470.02, 470.03, or 498.00 the permit number issued by ITAC must be inserted per CCD line item.
KBC	If "KBC" (Kimberly Certificate) is declared on diamond transactions there must be a certificate number declared in the additional info field. This transaction will be rejected if only "KBC" is declared without the certificate number.
MER	To be used when entries claim the preferential rate of duty in terms of the trade agreement between the Common Market of the South comprising Argentina, Brazil, Paraguay and Uruguay (MERCOSUR) and SACU
NUI	<p>The import control regulations provide that all second-hand and used goods may only be imported into South Africa on the authority of an import permit issued by the International Trade Administration Commission (ITAC). Importers are required to indicate – in addition to import permit particulars – in the additional information field for each line of the import CCD whether the goods so declared are new, used or second-hand.</p> <p>Goods declared under CPC combinations within procedure category codes A, B, D, E, I, J, K, and L must indicate in the additional information field on each line of the CCD whether the goods are new, used or second-hand.</p> <p>The following abbreviations shall be used to indicate the status of the goods:</p> <p>a) For new goods – N</p> <p>b) For used goods – U, and</p> <p>c) For second-hand goods – S.</p> <p>If the NUI indicator on a CCD, where rebate item 407.04 is used, is declared as "N", the CCD will be outright rejected. The nature of rebate item 407.04 is that the vehicle cannot be new.</p>
OLI	For goods cleared under CPC A 10 , the ordinary levy items 196.10 or 196.20, whichever is applicable to the goods being declared, must be inserted.
PGR	<p>The code requires the insertion of a value (example 12345678/QR1/2016-2017/ORG). The permit must be declared on each CCD line. The CCD will be outright rejected where:</p> <p>a) The permit(s) do not exist;</p> <p>b) The importer on the CCD is not equal to the importer on the permit; and</p> <p>c) The quantities have been exceeded.</p>
POL	For goods cleared under CPC A 10 , code "POL" (permit ordinary levy – exemption) together with the particular permit number must be inserted in this box when goods are exempted from the payment of ordinary levy.
SGI	Code "SGI" (safeguard duty item) followed by the Schedule 2 Part 3 item in the format of item, code and check digit need to be entered in this sub box.
SUR	The code "SUR" will be rejected on export CCDs where a provisional payment is lodged to cover the duty liability for a consignment, the code "BHR" is permissible.
VDN	If supplier and / or VDN detail is declared on ex-warehouse CCDs, the CCD will be outright rejected.

Code	Description
VIN	Vehicles classifiable under headings TH 8702, 8703 and to 8704: The vehicle identification number (VIN) must be declared together with the number per declaration item: a three (3) character alphabetic code (VIN) and the vehicle identification number consisting of 17 alpha numeric characters. The VIN is a structured combination of characters assigned to a vehicle by the manufacturer for identification purposes, consisting of three (3) sections: first the world manufacturer identifier (WMI – 3 characters) section, second the vehicle descriptor section (VDS – 6 characters) and last the vehicle indicator section (VIS – 8 characters). This field is mandatory for International imports and cross-border imports. Vehicles which will and cannot be registered for road use is exempted from this requirement, e.g. golf carts. Export CCDs with the VIN completed requires the additional information value to be completed to avoid the rejection of the CCD. Export CCDs containing VIN in the additional information field requires that the additional information value be completed to avoid the CCD be rejected.
VTE	a) The VTE (Value-Added Tax Exemption) Code and the reference number and date of such permission must be reflected in this box. b) Where substitution is granted and the importer elects not to pay the VAT a second time, the 'VTE' (Value-Added Tax Exemption) code and the reference number and date of the Branch Manager's permission must be reflected in this box.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.19 Additional Information Value

REPRESENTATION: Additional Information Value

WCO3 PATH: Various

FIELD TYPE and LENGTH: AN 32

Description:

Denotes the value associated to the additional information code.

Operations Ref: None

Location:

SAD Box 44B – Additional Information / Produced Documents: Deducted Value	CD1: Information Reference Details > Additional Information Value
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Rules and Usage:

- a) Refer to Rules and Usage for paragraph 5.18 Additional Information Code, above for detailed description. In regard to the application of Additional Information codes 'AFH' and 'AFT', the following information is required for Additional Information Value:
 - i) Insert the Customs client number of the registered agent for AFH value;
 - ii) Insert the Customs client number of the registered agent for AFT value;
 - iii) The declaration system will reject an AFT value in the additional information field if it does not have leading zeros up to 32 characters, i.e. for e.g. Customs client number 12345678 must be supplied as "0000000000000000000000000000000012345678"; and
 - iv) Where Additional Information Codes AFT / AFH is applicable on a CCD, it must be reflected only on Line 1. If provided on any other line the CCD will be rejected.
- b) In conjunction with the Additional Information Code, up to ten (10) occurrences of this field are permitted per line item on a CCD.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.20 To Be Coded

REPRESENTATION: Additional Information

WCO3 PATH:

SET-

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementTypeCode (369) = ACF (Additional attribute information)

SET-

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementCode (226) = FST

MAP-to

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementDescription/Value (225)

FIELD TYPE and LENGTH: AN 1

Description:

Denotes whether or not the content of the CCD is to be incorporated in Customs Trade Statistics, as follows:

- 1 = Take up in trade statistics; or
- 2 = Do not take up in trade statistics.

Operations Ref: SC-CF-04-A19 – Export Coding

Location:

SAD Box 44A – Additional Information / Produced Documents: Licence Number	CD1: Financial Data > To be Coded
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Rules and Usage:

- a) The completion of this field is compulsory a list reflecting the rules as to when should a commodity be coded or not.
- b) Required for export CCDs only.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.21 Requested Procedure (RPC)

REPRESENTATION: Requested Procedure Code

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GovernmentProcedure.CurrentCode (166)

FIELD TYPE and LENGTH: N 2

Description:

The code which denotes the specified procedure within which the goods are to be declared.

Operations Ref:

SC-CF-04-A14 – CPC Combination Matrix

Location:

SAD Box 37A – Customs Procedure Codes (CPC): Requested Procedure (RPC)	CD1: Consignment Line Details > Consignment Details > Requested Procedure Code
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Rules and Usage:

- a) The procedure code required / requested for the CCD must be inserted.
- b) The requested procedure H 68 cannot reference different previous procedures across different lines. Previous procedure “46” and “47” can be used on the same CCD on more than one (1) line. However “46” and “47” cannot be mixed with previous procedure “00” on the same CCD.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.22 Previous Procedure (PPC)

REPRESENTATION: Previous Procedure Code

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GovernmentProcedure.CurrentCode (161)

FIELD TYPE and LENGTH: N 2

Description:

The code which denotes the previous procedure of the goods to be declared.

Operations Ref:

SC-CF-04-A14 – CPC Combination Matrix

Location:

SAD Box 37B – Customs Procedure Codes (CPC): Previous Procedure (PPC)	CD1: Consignment Line Details > Consignment Details > Previous Procedure Code
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Rules and Usage:

- If a previous CCD was made the code used at that time must be inserted.
- If no previous CCD was made the code "00" must be inserted.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.23 Procedure Measure [Rebate Code]**REPRESENTATION:** Procedure Measure Code**WCO3 PATH:**

SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalCode.AdditionalCodeType (000) = PMR (Procedure Measure)

MAP to

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalCode.AdditionalCodeID^{DMR}**FIELD TYPE and LENGTH:** N 11**Description:**

Denotes the Schedule 3, 4 or 5 item which is associated to the Customs procedure combination. A procedure measure indicates the extent of a trade remedy which in terms of:

- Schedules 3 and 4 rebates the duty payable at time of importation; or
- Schedule 5 specifies a drawback or refund.

Operations Ref: SC-CF-04-A16 – Procedure Measure Matrix**Location:**

SAD Box 44F – Additional Information / Produced Documents: Rebate Code	CD1: Consignment Line Details>Consignment Details>Procedure Measure
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Rules and Usage:

- CPC A 15** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 4, namely item 412.07.
- CPC A 14** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 4, namely those specified in SC-CF-04-A16.
- CPC K 85** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 3, namely those specified in SC-CF-04-A16.
- CPC H 62-11** to a clearance for export, the appropriate Schedule 5 item – **522.02, 522.03, 522.04,** or **522.06** whichever applicable must be entered in this field. The goods must be available for possible Customs inspection.
- CPC H 63-11** to a clearance for export, the appropriate Schedule 5 item – **501.00 to 521.00,** and **550.00 to 551.00** where applicable must be entered in this field.
 - Items **501.00 to 520.00**: No permit is required, but the field is mandatory.
 - Item **521.00**: An ITAC permit is only required in support of the drawback, i.e. it is not required to be reflected on the export clearance. The permit may be issued subsequent to the original export.
- CPC H 62-11**, to a clearance for export, the appropriate Schedule 5 item – **522.02, 522.03, 522.04,** or **522.06** where applicable must be entered in this field.
- Import: If a rebate item is declared on any Excise CPC (E 45 / E 46 / E 47) the CCD will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.24 Duty Tax Type / Duty Tax Amount**REPRESENTATION:** Duty Tax Type / Duty Tax Amount**WCO3 PATH:** SET

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.TypeCode (113) = 1P1; 12A; 12B, 13A; 13B, 13C; 13D; 13E, 15A; 15B; 17A, 1P8; 2P1; 2P2; 2P3; DLA; PEN; FOR; PPA; PPC; PPG; PPE; PPR or PPT.

MAP to
Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.TaxAssessedAmount/Value
(120)

FIELD TYPE and LENGTH: AN 3/N 12

Description:

- a) Denotes the amount of duty or tax assessed in South African Rand and cents. First (ten) 10 digits represent South African Rand and the last (two) 2 digits cents. This field has up to ten (10) occurrences to accommodate up to ten (10) different tax types per line item. The following duty / tax types are provided for and are determined according to the Customs tariff:
- b) Provisional payment (PP) types are added where the client can select these codes per import CCD or per line. No DA 70 will be completed as prescribed in the Provisional Payment Standard (SC-CF-25).
- c) Provisional payments covering duties and VAT are calculated to the nearest cent.
- d) If a provisional payment is to cover a possible contravention (PEN) or forfeiture (FOR), the amounts are calculated to the nearest rand.
- e) VAT penalties are calculated to the nearest cent.
- f) If PEN is inserted and the client accepts the application in terms of Section 91 (Administrative penalties) a CCD in terms of Section 91 must be completed, signed and scanned to the inspection case. This will only apply to import CCDs.
- g) Clients required to declare goods electronically in terms of Rule 101A.01A(2)(a)(v) must, whether or not registered for payment of duty and taxes, use the SARS eFiling service when making payment to SARS.
- h) The deferment scheme cannot be used for PP payment.

Code	Duty Tax Type
12A	Duty Schedule 1 Part 2A
12B	Duty Schedule 1 Part 2B
13A	Duty Schedule 1 Part 3A
13B	Duty Schedule 1 Part 3B
13C	Duty Schedule 1 Part 3C
13D	Duty Schedule 1 Part 3D
13E	Duty Schedule 1 Part 3E
15A	Duty Schedule 1 Part 5A
15B	Duty Schedule 1 Part 5B
17A	Duty Schedule 1 Part 7A
1P1	Ordinary Customs Duty
1P8	Ordinary Levy
2P1	Duty Schedule 2 Part 1
2P2	Duty Schedule 2 Part 2
2P3	Duty Schedule 2 Part 3
DLA	Diamond Export Levy Amount
FOR	Forfeiture Amount
PEN	Penalty Amount
PPA	Provisional Anti-Dumping
PPC	Provisional Countervailing
PPE	Provisional payment code "PPE" must be selected for embargo release if the goods cannot be inspected at a Customs control area
PPG	Provisional Safeguarding
PPR	Code PPR and the amount must be inserted when a provisional payment is lodged to cover for conditional release
PPT	Code PPT and the amount for goods cleared when a provisional payment for temporary imports is required
VAT	Value-Added Tax Amount

Operations Ref: None

Location:

SAD Box 47 – Calculation Of Duties And Taxes Duty Tax Type / Duty Tax Amount	CD1: Calculation of Duties and Taxes > Duty / Tax Type; Duty / Tax Type Amount
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Rules and Usage:

- a) Data field is required for Home Use CCDs.
- b) May be applicable to certain Processing for Home Use (Schedule 3) CCDs according to the extent of rebate specified.

- c) May be applicable to certain re-importation (of temporarily export) CCDs where a value add has occurred. In this instance the actual price field must reflect such value-add. This will be the amount applicable for duty assessment purposes.
- d) Applicable to certain Export CCDs where Diamond Export Levy is concerned.
- e) Whenever a commodity is imported from a BELN country which attracts any Schedule 1 Part 3 Environmental Levies or Schedule 1 Part 5 Fuel and Road Accident Levies, the amount due must be declared in the "Duty Tax Free" field together with the applicable "Duty Tax Free Qualifier" on the import CCD. CPCs affected: A12-00; D37-00 and I78-76.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.25 Preference Code

REPRESENTATION: Preference Code

WCO3 PATH:

Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.DutyRegimeCode (164)

FIELD TYPE and LENGTH: AN 3

Description:

Denotes the declarant's intent regarding a preferential rate of duty or quota and is required for duty calculation and compliance purposes.

Code	Description
100	None (Not claiming a preference)
200	Preferential Rate (Claiming)
300	National Quota (Claiming)
400	Preferential Quota (Claiming)

Operations Ref: None

Location: SC-RO-02 – Administration of Trade Agreements – External Policy

SAD Box 36 – Preference	CD1: Consignment Line Details > Consignment Details > Preference Code
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Rules and Usage:

- a) Preference codes are mandatory on all import CCDs irrespective of whether a trade agreement applies or not.
 - i) Code "100" is the default code to be used on all imported CCDs.
 - ii) Code "200" must be used when a preferential rate is applicable as per Schedule 1, Part 1. **If this code is used, refer to paragraph 5.18c) for the applicable Additional Information code that must be inserted on the CCD for the relevant trade agreement.**
 - iii) Code "300" must be used when a national quota is applicable as per Schedule 1, Part 1 **(currently not in use).**
 - iv) Code "400" must be used where a preferential quota rate is applicable as per the general notes to Schedule 1, Part 1. **If this code is used, refer to paragraph 5.18c) for the applicable Additional Information code that must be inserted on the CCD for the relevant trade agreement.**
- b) The CCD will be outright rejected if the system validation fails, for example:
 - i) Preferential code invalid; or
 - ii) Preferential code not applicable.
- c) Additional validations for all trade agreements:
 - i) Preferential treatment CCDs will only be accepted where the country of destination is "ZA".
 - ii) Preferential treatment CCDs where the country of destination is one (1) of the BELN countries must be processed in that BELN country.
- d) Preferential tariff quota validations for all applicable trade agreements:
 - i) All quotas will be registered on the Licence and Certificate Module.
 - ii) To be managed on first-come-first-serve basis with no permit or certificate to be declared on the import CCD.
 - iii) Import CCDs will be outright rejected as per normal permit or certificate validations, for example if the quota balance is exhausted.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6 TOTAL DETAILS – SUMMARY DETAILS REFERRING TO SUM OF THE INDIVIDUAL VALUES AND AMOUNTS BEING DECLARED AT LINE ITEM LEVEL

6.1 CIF&C Value

REPRESENTATION: CIF and C Value

WCO3 PATH: Declaration.GoodsShipment.CustomsValuation.ExitToEntryChargeAmount (121)

FIELD TYPE and LENGTH: N 12

Description:

Denotes the cost, insurance, freight and commission related to the consignment being declared. Expressed in South African Rand only, no cents.

Operations Ref: None

Location:

SAD Box 12 – Value Details

CD1: Financial Data > CIF and C Value

Rules and Usage:

- a) Required for all import CCDs, including BELN import CCDs.
- b) When cancelling a CCD, the CIF&C must be blank.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.2 Transaction Value

REPRESENTATION: Transaction Value

WCO3 PATH: Declaration.InvoiceAmount/value (109)

FIELD TYPE and LENGTH: N 12

Description:

- a) Denotes the transaction value (Invoice value) for the shipment required for the SARB purposes.
- b) Expressed in the currency of the invoice, no decimals. The applicable currency code must be reflected in the Transaction Value Currency Code field.

Operations Ref: None

Location:

SAD Box 28 – Financial Data

CD1: Financial Data > Transaction Value

Rules and Usage:

- a) Required for international export and cross-border export CCDs. This data filed is associated and co-dependent with paragraph 6.3 Transaction Value Currency Code.
- b) If the Transaction Value is greater than zero (0), a valid Currency Code must be supplied, else it will be rejected.
- c) If Credit Terms is supplied as “NEP”, then the Transaction Value must be zero and no Bank Code must be supplied, else it will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.3 Transaction Value Currency Code

REPRESENTATION: Currency Code

WCO3 PATH: Declaration.InvoiceAmount/currency (109)

FIELD TYPE and LENGTH: AN 3

Description:

Denotes the currency in respect of the ‘Transaction Value’. Required for SARB purposes.

Operations Ref: SC-CF-04-A20 – Country Currency Code

Location:

SAD Box 28 – Financial Data

CD1: Financial Data > Currency Code

Rules and Usage:

- a) Required for international export and cross-border export CCDs.

- b) Where the Transaction Value is greater than zero (0), a valid Currency Code must be supplied, else it will be rejected.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.4 Amount Overpaid on Previous Excise Account

REPRESENTATION: Amount Overpaid in Previous Excise Account

WCO3 PATH: Duty Tax Fee Assessed [120/113 = EUN]

FIELD TYPE and LENGTH: N 12

Description:

- a) Denotes the amount overpaid in a previous excise account in South African Rand and cents.
 b) This field is not applicable for Customs import and export CCDs.

Operations Ref: None

Location:

SAD Box 47 – Calculation Of Duties And Taxes	CD1: Financial Data > Amount Overpaid in Previous Excise Account
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Rules and Usage:

Only required in respect of existing type ZDP excise CCDs. There is no CPC equivalent for ZDP purpose code, therefore ZDP must be inserted in the PCC field.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.5 Amount Underpaid on Previous Excise Account

REPRESENTATION: Amount Underpaid in Previous Excise Account

WCO3 PATH: Duty Tax Fee Assessed [120/113 = EOJ]

FIELD TYPE and LENGTH: N 12

Description:

- a) Denotes the amount underpaid in a previous excise account in South African Rand and cents.
 b) This field is not applicable for Customs import and export CCDs.

Operations Ref: None

Location:

SAD Box 47– Calculation Of Duties And Taxes	CD1: Financial Data > Amount Underpaid in Previous Excise Account
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Rules and Usage:

- a) Only required in respect of existing type ZDP Excise CCDs.
 b) There is no CPC equivalent for ZDP purpose code, therefore ZDP must be inserted in the PCC field.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.6 Total Duties Due

REPRESENTATION: Total Duties Due

WCO3 PATH: Duty Tax Fee Assessed [120]

FIELD TYPE and LENGTH: N 12

Description:

- a) Denotes the total sum of duties due and must contain the summary of duties for each line item on the CCDs.
 b) Each line item will reflect the individual tax amounts i.e. DUTY TAX TYPE / DUTY TAX AMOUNT, such amounts for 'TOTAL DUTIES DUE' field must be consolidated as follows:

Code	Duty Tax Type – Line Item	Duty Tax Type – Total Duties Due
12A	Duty Schedule 1 Part 2A	Duty
12B	Duty Schedule 1 Part 2B	Duty Schedule 1 Part 2B

Code	Duty Tax Type – Line Item	Duty Tax Type – Total Duties Due
13A	Duty Schedule 1 Part 3A	Duty
13B	Duty Schedule 1 Part 3B	Duty
13C	Duty Schedule 1 Part 3C	Duty
13D	Duty Schedule 1 Part 3D	Duty
13E	Duty Schedule 1 Part 3E	Duty
15A	Duty Schedule 1 Part 5A	Duty
15B	Duty Schedule 1 Part 5B	Duty
17A	Duty Schedule 1 Part 7A	Duty
1P1	Ordinary Customs Duty	Customs Duty
1P8	Ordinary Levy	Duty
2P1	Duty Schedule 2 Part 1	Customs Duty
2P2	Duty Schedule 2 Part 2	Customs Duty
2P3	Duty Schedule 2 Part 3	Customs Duty
FOR	Forfeiture	Forfeiture amount
PEN	Penalty	Penalty amount
PPA	Provisional Anti-Dumping	Provisional Anti-Dumping amount
PPC	Provisional Countervailing	Provisional Countervailing amount
PPE	Embargo Release	PPE amount
PPG	Provisional Safeguarding	Provisional Safeguarding amount
PPR	Conditional Release	PPR amount
PPT	Temporary Imports	PPT amount
VAT	VAT	Value-Added Tax amount

Operations Ref: None

Location:

SAD Box 47– Calculation Of Duties And Taxes	CD1: Financial Data > Total Duties Due
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Rules and Usage:

- Required for all import CCDs.
- Applicable to export CCDs where Diamond Export Levy is applicable.
- When used in conjunction with message type 4 (amendment), this value represents the difference in duty overpaid or under paid.
- When declaring a preferential rate of duty as per the trade agreements listed in Schedule 1, Part 1 the information required in paragraphs 5.18 and 5.25 must be inserted in the applicable fields on the CCD.
- When utilising the SACUM-UK EPA the EU rate of duty reflected in Schedule 1, Part 1 must be declared on the CCD.

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6.7 Total VAT Due

REPRESENTATION: Total VAT Due

WCO3 PATH: Duty Tax Fee Assessed [120]

FIELD TYPE and LENGTH: N 12

Description:

- Denotes the total sum of VAT due in respect of an amendment to an original clearance. This field must contain the summary of VAT for each line item on the CCD.
- Each line item will reflect the individual tax amount i.e. DUTY TAX TYPE / DUTY TAX AMOUNT, such amount for 'TOTAL VAT DUE' field must be consolidated as follows:

Code	Duty Tax Type – Line Item	Duty Tax Type – Total Duties Due
1P1	Ordinary Customs Duty	Customs Duty
12A	Duty Schedule 1 Part 2A	Duty
12B	Duty Schedule 1 Part 2B	Duty Schedule 1 Part 2B
13A	Duty Schedule 1 Part 3A	Duty
13B	Duty Schedule 1 Part 3B	Duty
13C	Duty Schedule 1 Part 3C	Duty
13D	Duty Schedule 1 Part 3D	Duty

Code	Duty Tax Type – Line Item	Duty Tax Type – Total Duties Due
13E	Duty Schedule 1 Part 3E	Duty
15A	Duty Schedule 1 Part 5A	Duty
15B	Duty Schedule 1 Part 5B	Duty
17A	Duty Schedule 1 Part 7A	Duty
1P8	Ordinary Levy	Duty
2P1	Duty Schedule 2 Part 1	Customs Duty
2P2	Duty Schedule 2 Part 2	Customs Duty
2P3	Duty Schedule 2 Part 3	Customs Duty
VAT	Value-Added Tax Amount	VAT

Operations Ref: SC-CR-A-03 – Valuation of Imports – External Policy

Location:

SAD Box 47– Calculation Of Duties And Taxes	CD1: Financial Data > Total VAT Due
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Rules and Usage:

- Required for all CCDs.
- When used in conjunction with message type 4 (amendment), this value represents the difference in VAT payable.
- The duty / VAT calculations on amended CCDs are the same as the duty / VAT calculations performed on original and substitution CCDs. Amended CCDs will be outright rejected when any duty / VAT calculation errors are detected.
- In the event of a lower VAT payable, the VAT over paid can be claimed either from the Receiver of Revenue or from Customs. Refer to SC-DT-C-04.
- Depending on this the following will apply:

Declaration field	VAT claimed from	
	Receiver of Revenue	Customs
Added Tax Value	Amended ATV	
VAT per line / item	VAT payable on the amend ATV	
Totals before correction	VAT as paid on the original CCD	
Totals after correction	VAT as paid on the original CCD	VAT payable on the new ATV
Differences	Zero	Difference between VAT originally paid and VAT now payable

NORM	INCOMP	PROV	SUPPLM	P.SUPPLM	OTHER
ORIGINAL	AMEND	REPLACE	CANCEL	IMPORT	EXPORT

7 MANUAL FORMS

- In regard to information required on a manually completed or printed SAD 500 on Line Item level–
 - Duty Tax Types – as specified in paragraph 5.24 DUTY/TAX TYPE and DUTY/TAX AMOUNT – must be inserted in Box 47 together with the calculated duty/tax amount.
 - Example: Where the line item attracts 'Ordinary Customs Duty', 'Duty Schedule 1 Part 2B', and 'Value-Added Tax' Box 47 must contain the following Duty Tax Type codes and their corresponding calculated duty/tax amounts – 1P1, 12B, and VAT.
- In regard to cross-border transactions data fields in respect of transit control must be completed manually on the SAD 502 and SAD 507.
- In regard to in-bond and in-transit movements data fields in respect of bond control must be completed manually on the SAD 505 and SAD 507.
- In regard to information required on manually completed or printed amended CCDs SAD 504/554/604 on:
 - Totals Level – Calculated duties and taxes must be inserted. The amended CCD must specify 'Totals Before Correction', 'Totals After Correction' and 'Differences' in the fields provided.
 - Line Item Level – Duty Tax Types – as specified in paragraph 5.24 DUTY/TAX TYPE and DUTY/TAX AMOUNT.

- iii) If there is insufficient space to insert all required codes and amounts, the declarant may insert these in the 'Description of Goods' field on the amended CCD.

8 WHERE OFFICE OF CLEARANCE DIFFER FROM THE LAND PORT OF EXIT

- a) All land ports of entry, both international and BELN will have the ability to process any type of CPC i.e. both CPCs associated with international trade as well as intra-BELN CPCs.
- b) The interchangeable use of international and intra-BELN CPCs at land ports of entry is regulated by systems rules. For example:
 - i) An **ex-warehouse clearance** declared at Groblers Bridge will not be accepted by the Customs system because the warehouse concerned is not linked to the ports of entry/exit.
 - ii) Traders must therefore declare such CCDs at the 'Customs office' (office of entry) where the particular warehouse is registered.
- c) The Customs system will allow clearance of certain goods at inland ports destined for exit at land ports of exit. These instances pertain to the following CPCs:
 - i) B 20;
 - ii) B 21;
 - iii) E 43;
 - iv) E 44;
 - v) E 45;
 - vi) F 52;
 - vii) F 53;
 - viii) H 67; and
 - ix) H 68.
- d) **All import entries** (direct and ex-warehouse) must have "Port Of Exit" if destined for any BELN (Road).
- e) For any direct import, where the 'Mode of Transport' is "Road" and 'Previous Procedure' code is "00", then 'District Office' must be a land border. Inclusions to the above rule are direct re-importations covered by CPCs I 77-60/68/75, I 78-76 and L 91-90.
- f) **All direct export CCDs** must have "Port Of Exit" if crossing any land port of exit by road and must equal "Office of Declaration".
- g) For Rail, transport mode 2, if a CCD is submitted to UPT (Office of Declaration), then the Office of Exit must also be UPT.
- h) **All ex-warehouse export CCDs** must have "Port Of Exit" if crossing any land port of exit by road.
- i) In regard to direct imports and export cross-border CCDs by road, Transport Code "00" will not be permitted.
- j) On all CCDs where the goods removed by road and exiting a land port of exit, the 'Road Manifest No.' (Transport Document Number) must be inserted in the following format:
 - i) Road Haulier client number assigned by BELN at registration – (8AN); and
 - ii) Manifest Number assigned by Road Haulier (AN27).

9 QUALITY RECORDS

NUMBER	TITLE
SAD 500	Customs Declaration Form
SAD 501	Customs Declaration Form (Continuation Sheet)
SAD 502	Customs Declaration Form (Transit Control)
SAD 503	Customs Declaration Form
SAD 504	SAD: Voucher of Correction: (Direct)
SAD 505	Customs Declaration Form (Bond Control)

NUMBER	TITLE
SAD 506	SAD: Continuation Sheet: (Direct)
SAD 507	Additional Information/Produced Document
SAD 601	SAD: Continuation Sheet: (ex warehouse) Imported Goods
SAD 604	SAD: Voucher of Correction (ex warehouse) Imported Goods

10 REFERENCES

10.1 Legislation

TYPE OF REFERENCE	REFERENCE
Legislation and Rules administered by BELN:	<p>Customs and Excise Act No. 91 of 1964: Sections 18, 18A, 20, 38, 39, 40, 45, 49, 59, 59A, 64B, 64D, 64E, 64F, 66, 75, 78-86, 101A 119A</p> <p>Customs and Excise Rules: Rules 59A.03(1), 66, 59A.03(1), 38 and 202.01 to 202.08, 119A and 120A</p> <p>Tax Administration Act No. 28 of 2011: Sections 215 to 220 and 224</p> <p>VAT Act No. 89 of 1991: Section 7, 13 and Schedule 1</p>
Other Legislation:	<p>Promotion of Access to Information Act No. 2 of 2000: All</p> <p>Promotion of Administrative Justice Act No. 3 of 2000: Sections 3 and 5</p>
International Instruments:	<p>Kyoto Convention: General Annex, Chapters 3, 7, 8 and 9A.</p> <p>WCO Framework of Standards: Annex 1: 1.2.2, 1.2.3, 1.2.5, 1.4.1, 4.1, 4.2, 6.1, 6.4, 6.7 and 6.9; Annex 2: 3 and 6</p> <p>Trade Agreement between African Continental Free Trade Area and South Africa (AfCFTA)</p> <p>Trade Agreement between the European Union and South Africa</p> <p>Trade Agreement between the Common Market of the South (MERCOSUR) and South Africa</p> <p>Trade Agreement between SACU member states and Mozambique, of the one (1) part, and the United Kingdom of Great Britain (UK) and Northern Ireland (SACUM-UK EPA), of the other part</p> <p>Trade Agreement between the SADC and South Africa</p> <p>SAFE Framework of Standards: Standard 1.3.9 – WCO Data Model</p> <p>WTO Trade Facilitation Agreement: Article 1 – Publication and Availability of Information; Article 7 – Release and Clearance of Goods; Article 10 – Formalities Connected with Importation, Exportation and Transit; Article 12 – Customs Cooperation</p>

10.2 Cross References

DOCUMENT #	DOCUMENT TITLE
BP-02	Customs and Excise Payments – External Policy
GEN-PAYM-01-G01	Payment Rules – External Guide
QMS-01	Quality Management System Manual (Internal use only)
SC-CF-04-A01	District Office Alpha Codes
SC-CF-04-A02	Supplementary Unit Codes
SC-CF-04-A04	Other Quantities – Countable
SC-CF-04-A08	Facilities Code List
SC-CF-04-A13	Country Codes
SC-CF-04-A14	CPC Combination Matrix
SC-CF-04-A16	Procedure Measure Matrix
SC-CF-04-A19	Export Coding
SC-CF-04-A20	Country Currency Codes
SC-CF-25	Provisional Payments – External Policy

11 DEFINITIONS AND ACRONYMS

ACM	Automated Cargo Management
AfCFTA	African Continental Free Trade Area
AFH	Agent representing a foreign Haulier (road freight)

AFT	Agent representing a foreign importer or exporter (road freight)
BELN	The Republic of Botswana; The Kingdom of eSwatini; The Kingdom of Lesotho; and The Republic of Namibia.
BHR	Bond Holder
BND	Bond Amount
CCD	Customs Clearance Declaration - The print and view format for the CCD will be the CD 1. It replaces the SAD 500.
CIF&C	Cost Insurance Freight and Charges
Conditional release	The release of goods with the payment of a PP amount, pending the fulfilment of certain conditions by the client within a specific time period e.g. supplies supporting documents, embargo release or the release of goods detained or stopped
COR	Cost of Repair and Processing (item 409.04)
CPC	Customs Procedure Codes describes the combination of the RPC and PPC
CPS	Cargo Processing System
CSA	Customs Statement of Accounts
EDI	Electronic Data Interchange
Embargo release	The process whereby the client gets permission to have the goods inspected at their premises instead of the port or depot
FAN	Financial accounting number
FCL	Full Container Load
Header details	<ul style="list-style-type: none"> a) Header Details comprises data fields which are relevant to the consignment being declared. b) In other words information which need not be repeated and are uniformly relevant to the data fields declared at line item level. c) For example, a clearance may only have one (1) importer or exporter ID, be declared for one (1) procedure category, contained in a single cargo report, etc.
IATA	International Air Transport Association
INCOMP	An incomplete CCD, having sufficient data to permit validation and risk assessment. Requires submission of a follow up supplementary clearance.
IPC	Import Permit Control
ISO	International Organisation of Standardisation
LCL	Less Container Load
LRN	Local Reference Number
MERCOSUR	Preferential trade agreement between the common market of the south (MERCOSUR) and SACU
NC	Free of Charge
NEP	No Export Proceeds
NONU	Non-ISO Container Number Prefix
NORM	A standard full CCD
NX	Statistical quantity for part where an article and parts are both classifiable under the same tariff heading where the statistical quantity is units
OL	Ordinary Levy
OLI	Ordinary Levy Item
P.SUPPLM	A 'periodic supplementary' CCD

PCC	Procedure Category Code describes the procedure within which goods are declared, for example 'Warehousing' or 'National Transit'. For sake of operational uniformity, a clearance for 'Home Use' is also declared under a PCC, although home use is not a Customs procedure.
	A Home use (including goods intended for 'home use' for which there is a relief of duties and taxes).
	B National and International Transit Procedure
	C Transshipment Procedure
	D Temporary Admission Procedure
	E Customs Warehousing Procedure
	F Stores Procedure
	G Tax Free Shop Procedure
	H Export Procedure
	I Temporary Export and Re-importation in the Same State Procedure
J Inward Processing Procedure	
K Home Processing Procedure	
L Outward Processing Procedure	
PEN	Penalty
PPA	Provisional anti-dumping
PPC	Previous Procedure Code defines the 'purpose' for which goods were cleared under a previous Customs procedure. For example, goods were removed under the national transit procedure.
PPC	Provisional countervailing
PPE	Provisional payment code "PPE" must be selected for embargo release if the goods cannot be inspected at a Customs control area
PPG	Provisional safeguarding
PPR	Code "PPR" and the amount must be inserted when a provisional payment is lodged to cover for conditional release
PPS	Provisional Payment Surety in respect of goods removed in bond
PPT	Code "PPT" and the amount for goods cleared under CPC A 14 when a provisional payment for temporary imports is required
Preference Code	A code that specifies a trader's intent in regard to the use of a preferential rate of duty (trade agreement) or the use of quota.
PRN	Payment Reference Number
Procedure Measure	A term which implies the tariff extensions currently known as industrial rebates (Schedule 3), general rebates (Schedule 4), specific refunds and drawbacks (Schedule 5), and excise rebates and refunds (Schedule 6)
PROV	A provisional CCD, having all required information, with certain data being provisional. Requires submission of a follow up supplementary clearance
RIB	Removal in Bond
RIT	Removal in Transit
ROO	Rules of Origin
RPC	Requested Procedure Code defines the 'purpose' for which goods are to be cleared and released, either for home use or a permissible Customs procedure
SACU	The Southern African Customs Union, consisting of: The Republic of South Africa The Republic of Botswana; The Kingdom of eSwatini; The Kingdom of Lesotho; and The Republic of Namibia.
SACUM-UK EPA	Economic Partnership between the SACU Member States and Mozambique and the United Kingdom of Great Britain and Northern Ireland
SAP	Systems, Applications and Products
SUPPLM	A supplementary CCD
Temporary import	Importer's intention is to later re-export the goods, duties are not paid at time of importation, but a PP is required to be lodged to cover the duties until re-export is proven when the PP is liquidated and refunded to the client
UCR	Unique Consignment Reference
VAT	Value-Added Tax
VDN	Value Determination Number

VIN	Vehicle Identification Number
VTE	Value-Added Tax Exemption
ZA	South Africa

12 DOCUMENT MANAGEMENT

Business Owner	Head: Customs: Border Operations, Ports of Entry & Customs Compliance
Document Owner	Senior Manager: Policy and Procedure (Customs)
Author	Yolandie Els
Detail of change from previous revision	<p>Added information to the newly established:</p> <p>a) African Continental Free Trade Area (AfCFTA) Agreement (GG No. 44049, Notice No.R.1432 dated 2020/12/31) and changes received on SCDM, version 1.68 dated 17 November 2020), in paragraphs:</p> <ul style="list-style-type: none"> i) 5.18 – Additional Information Code; ii) 5.25 – Preference Code iii) 10.1 – Legislation; and iv) 11 – Definitions and Acronyms. <p>b) SACUM-UK Economic Partnership Agreement (GG No. 44049, Notice No.R.1430 dated 2020/12/31), in paragraphs:</p> <ul style="list-style-type: none"> i) 5.18 – Additional Information Code; ii) 5.25 – Preference Code iii) 10.1 – Legislation; and iv) 11 – Definitions and Acronyms. <p>c) Updated the information in paragraphs:</p> <ul style="list-style-type: none"> i) 5.18 – Additional Information Code, to: <ul style="list-style-type: none"> A) Reflect the trade agreement codes separately from the rest of the codes; and B) Inform the client when a preferential rate of duty is declared in terms of one (1) of the trade agreements then the preference code 200 or 400, whichever is applicable must be declared on the CCD by cross-referencing paragraph 5.25. ii) 5.25 – Preference Code, to cross-reference the applicable trade agreements Additional Information codes that must be inserted on the CCD when declaring codes 200 or 400 according to paragraph 5.18. iii) 6.6 – Total Duties Due, to <ul style="list-style-type: none"> A) Cross-reference paragraphs 5.18 and 5.25 so that clients are aware that the requirements of these fields are mandatory when declaring a preferential rate of duty; and B) Inform clients utilising the SACUM-UK EPA that the EU rate of duty reflected in Schedule 1, Part 1 must be declared on the CCD.
Template number and revision	GC-TM-16 – Rev 5