

**RFP 10/2020: Appointment of a service provider for the provision of Pre-Employment screening and related services**

**Question & Answers**

#	Question	Answer
<b>Questions during the Briefing Session</b>		
1	<p>On the above tender – are you able to tell us if the services will be required to be national, or is it only for Pretoria office?</p> <p>We have a fingerprint machine for Gauteng (for Criminal Check purposes), but will have to make alternative arrangements if it is going to have to be for national branches?</p>	The services will be utilised nation-wide. Criminal record checks are not part of this tender.
2	In what format or means are you expecting to submit a candidate’s information for verification?	No specific format, but not via email attachments. The system should be able to upload information.
3	To what extent does SARS want to be able to interact with the dashboard more than just being able to submit information for verification and monitoring its progress?	Should be able to have real time sense of where each request is and reasons for delays.
4	In terms of discrepancies, does SARS want anything in addition to a simple a message detailing that a discrepancy was found and/or inability to confirm the accuracy and correctness of the information?	Correct, nothing in addition. In case of an investigation because of discrepancies, the service provider will be required to provide an affidavit regarding discrepancies identified and may have to assist in disciplinary processes.
5	Will there will be analysis required (Notwithstanding the ANNEXURE A1 - Presentation Evaluation Scorecard) in the vetting exercise i.e. a summary showing results of checks with exceptions shown or would we need to just forward raw data to SARS.	If the question is whether the potential service provider need to provide a consolidated report of the checks indicated in Annexure A1, the answer is yes. An analysis of the checks is not required.
6	I notice there are some documents missing Oath of secrecy, SBD forms, pricing schedule (Annexure B), GCC, Annexure A1 and A2. Please send me the entire document for tender.	The documents are uploaded on the SARS website. Please follow the link below: <a href="#">Tender details</a>
7	What is required for the Technical Evaluation?	The documents are uploaded on the SARS website. Please follow the link below: <a href="#">Tender details</a>